

Float: \$ \_\_\_\_\_

### Box Office and Concessions Report

Production: \_\_\_\_\_

Date: \_\_\_\_\_

House Count: \_\_\_\_\_

<b>Door Sales</b>			<b>Perf. Income/Receipts</b>	
Price	Quantity	Amount	(Door Sales + Concessions only)	
\$8 x	_____	= \$ _____	Cash: \$	_____
\$12 x	_____	= \$ _____	Charge: \$	_____
\$15 x	_____	= \$ _____	Flex: \$	_____
Comps x	_____	= \$0	Checks: \$	_____
TOTAL		\$ _____		
<b>Concessions</b>				
TOTAL		\$ _____		
<b>Door Sales &amp; Concessions</b>				
<b>TOTAL [A]</b>		\$ _____	<b>Perf. INCOME [A] \$ _____</b>	
		<i>over/short \$ _____</i>		
<b>[A] should = [A]</b>			<i>Notes/Explanation:</i> _____	
			_____	
			_____	
			_____	
<b>Online Ticket Sales</b>				
\$8 x	_____	= \$ _____		
\$12 x	_____	= \$ _____		
\$15 x	_____	= \$ _____		
TOTAL		<b>[B] \$ _____</b>		
<b>Common Market Sales</b>				
\$8 x	_____	= \$ _____		
TOTAL		<b>[C] \$ _____</b>		
<b>TOTAL SALES [A+B+C]</b>			\$ _____	

\_\_\_\_\_  
Manager's Signature