Athletics and Recreation Reservation Request Form

Today’s Date: ____________________ Requestor Name: ______________________________

Requestor’s Group Name: ________________________________ E-Mail: ______________________

Title of Event: __________________________________________

Date(s) of Event: ________________________________________

Time of Event: __________________________________________

Set-up Time Prior to Event: ____________ Clean Up Time Post Event: ____________

Estimated Attendance: ____________ Admittance: __ UR Only __ Public __

One Time Reservation: Yes No Repeating Semester Long Reservation: Yes No

If yes ____________ thru ____________

Start Date End Date

Outdoor Facilities

Fauver Stadium ________ GLC Recreational Field ________ Goergen Grass Field ________

North Field ________ Tennis Courts ________ Varsity Baseball Field ________

Varsity GLC Soccer Field ________ Varsity Softball Field ________

Indoor Facilities

Aquatics Center ________ Aerobics Studio & Reception Room ________

Alumni Lounge ________ Fieldhouse ________ Goergen Main Lobby ________

Hale Room ________ Leibner-Cooper Room (MAC) 1 2 Entire

Palestra ________ Spurrier Dance Studio ________

Spurrier Gym ________ Tennis Courts 1 2 3 4 ________

Zornow Courts A B C ________

Squash Courts 1 2 3 4 5 ________
Equipment Needs: ____________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Food: □ Yes □ No

Your reservation will be reviewed. If approved, a confirmation will be sent. Priority will be given to reservations received electronically. Each organization may designate one contact authorized to make electronic requests. See the Reservationist for details.

I have read & fully understand the above.

__________________________________________  _____________________________
Requestor Signature                        Date

Office Use Only: ____________________________________________________________

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