CLUB SPORTS PROGRAMS IMPORTANT DATES CALENDAR 2012-2013

Thursday, August 30, 2012
First day of classes
Fall semester scheduled practice times to begin
Club Sport Organization funding available

Friday, August 31, 2012
Activities Fair
Dandelion Square, 3 PM – 4:30 PM
In case of rain the event will move inside to the field house.

Monday September 10, 2012 – 8:00PM
8:00 PM - Mandatory Club Sports Presidents Training Meeting; Hale Room, Goergen Athletic Center
9:00 PM - Mandatory Club Sports Business Managers Training Meeting; Hale Room, Goergen Athletic Center
Mandatory Club Sports
Forms due at this meeting:
- Appendix AA R Club Membership Form/Renewal
- Appendix D Officers, Advisor, and Contact Person List
- Appendix E Membership Roster
- Appendix F Risk & Liability Forms
- G Non-student Insurance Form
- Appendix J Safety Guidelines
- Appendix K Coaches Applications Due
- Appendix L Equipment Inventory
- Updated Constitution and by-laws if necessary
- game schedule (no formal form, make your own)
- Elect Caucus Leaders to Club Sport Council Caucus

Monday, October 1, 2012 - 8:00 PM
Mandatory Club Sports Program Presidents Meeting, Hale Room, Goergen Athletic Center

Information due at this meeting:
- Updated Membership Roster (Appendix E)
- Additional Appendix F Risk & Liability Forms

Monday, November 5, 2012 - 8:00 PM
Mandatory Club Sports Program Presidents Meeting; Hale Room, Goergen Athletic Center

Monday, December 3, 2012 - 8:00 PM
Mandatory Club Sports Program Presidents Meeting; Hale Room, Goergen Athletic Center

Spring 2013 semester practice/game facility requests due – using the online Virtual EMS System
(Contact: Tracey DeMersman)

Wednesday, December 12, 2012
Last Day of Classes
Last day for fall semester scheduled practice times
Club Sport Organization funding closed

Wednesday, January 16, 2013
Spring Semester classes begin
Spring Semester scheduled practice times begin
Club Sport Organization funding available

Monday, January 21, 2013 - 8:00 PM
Mandatory Club Sports Presidents meeting; Hale Room, Goergen Athletic Center

Forms due at this meeting:
- Updated Appendix E Membership Roster
- Additional Appendix F Risk and Liability Forms

**Monday February 4, 2013 - 8:00 PM**
Mandatory Club Sports Presidents Meeting; Hale Room, Goergen Athletic Center

*Caucus present at meeting*

*Forms due at this meeting:*
- Club Sports Executive Board Nominations

**Monday February 4, 2013 - 8:30 PM**
Mandatory Business Manager’s Budget Workshop; Hale Room, Goergen Athletic Center

**Monday February 25, 2013 by 5:00PM to Club Sports Business Manager mailbox in Ruth Merrill Center**
**Budgets Due for 2013-14 Academic Year**

**Monday, March 4, 2013 - 8:00 PM**
Mandatory Club Sports Presidents Meeting; Hale Room, Goergen Athletic Center

*Executive Board Elections*

**Monday April 2, 2013**
2013 Fall semester practice/game facility requests due (Online Virtual EMS System)

**Monday, April 1, 2013 - 8:00 PM**
Mandatory Club Sports Program Presidents Meeting, Hale Room, Goergen Athletic Center

*Forms due at this meeting:*
  - Appendix R Coach Evaluation
  - Appendix X Club Sports Evaluation (provided by Club Sports Council)

**Wednesday, May 1, 2013**
Last day of classes
Club Sport Organization funding closed