

**STRONG STAFFING PAYROLL SCHEDULE (BI-WEEKLY)**

<b>PAY PERIOD BEGINS SUNDAY</b>	<b>PAY PERIOD ENDS SATURDAY</b>	<b>TIMECARDS MUST BE IN BY 1PM</b>	<b>PAY DAY</b>
December 31, 2023	January 13, 2024	<b>*January 11, 2024</b>	January 19, 2024
January 14, 2024	January 27, 2024	January 26, 2024	February 2, 2024
January 28, 2024	February 10, 2024	February 9, 2024	February 16, 2024
February 11, 2024	February 24, 2024	February 23, 2024	March 1, 2024
February 25, 2024	March 9, 2024	March 8, 2024	March 15, 2024
March 10, 2024	March 23, 2024	March 22, 2024	March 29, 2024
March 24, 2024	April 6, 2024	April 5, 2024	April 12, 2024
April 7, 2024	April 20, 2024	April 19, 2024	April 26, 2024
April 21, 2024	May 4, 2024	May 3, 2024	May 10, 2024
May 5, 2024	May 18, 2024	May 17, 2024	May 24, 2024
May 19, 2024	June 1, 2024	May 31, 2024	June 7, 2024
June 2, 2024	June 15, 2024	June 14, 2024	June 21, 2024
June 16, 2024	June 29, 2024	June 28, 2024	July 5, 2024
June 30, 2024	July 13, 2024	July 12, 2024	July 19, 2024
July 14, 2024	July 27, 2024	July 26, 2024	August 2, 2024
July 28, 2024	August 10, 2024	August 9, 2024	August 16, 2024
August 11, 2024	August 24, 2024	August 23, 2024	August 30, 2024
August 25, 2024	September 7, 2024	September 6, 2024	September 13, 2024
September 8, 2024	September 21, 2024	September 20, 2024	September 27, 2024
September 22, 2024	October 5, 2024	October 4, 2024	October 11, 2024
October 6, 2024	October 19, 2024	October 18, 2024	October 25, 2024
October 20, 2024	November 2, 2024	November 1, 2024	November 8, 2024
November 3, 2024	November 16, 2024	November 15, 2024	November 22, 2024
November 17, 2024	November 30, 2024	<b>*November 27, 2024</b>	December 6, 2024
December 1, 2024	December 14, 2024	December 13, 2024	December 20, 2024
December 15, 2024	December 28, 2024	December 27, 2024	January 3, 2025

**\*PLEASE NOTE:** A bolded deadline means that time cards are due early because a holiday falls on or around the pay period and / or there is an early payday.

APPROVED TIME CARDS MAY BE SUBMITTED TO: [SStafftimecards@hr.rochester.edu](mailto:SStafftimecards@hr.rochester.edu)

FOLLOW UP WITH A PHONE CALL TO : (585)273-3934 or (585)275-0237