

Planning to Use the Blackboard Grade Center

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Learning Objectives

Participants will be able to...

- Planning your Grade Center
- Set up a New Columns
- Create and Set Categories
- Review your Grade Center Points
- Review and Reorganize your Grade Center Columns
- Setup a Smart View
- How to Use Rubrics
- Understand what a Student Sees – My Grades



PLANNING



Planning your Grade Center

- Acknowledge that grading can be unique, and one model might not fit every course
- What is your grading policy?
 - 1 - What are all of the assignments and assessments worth in your course?
 - 2 - Based on how students perform on those, what grade will they earn.



Planning your Grade Center

Grading Policy

Students will be evaluated through the following activities.

Participation in class discussion & activities - 25%

Each module will have a discussion section in which we will share ideas and ask questions to better understand the topic and readings under study. Each class member is expected to participate in these discussions by posting an initial response based on the course readings and subsequently replying to the posts of classmates in order to engage in meaningful discourse. Your **MINIMUM** participation is **three posts per module (one initial post and at least two responses to classmates' posts)**. I anticipate that you will be compelled to respond much more frequently than this. In addition, your postings to the discussion should be contributed over the duration of the module, not within the same brief session, to receive the maximum score. Your initial post should be within the first two days of the opening of the module and your responses to classmates should be within the first week.

Module quizzes - 10%

At the end of each module (except Module 5), you will take a quiz (2 points each) on the course readings. These quizzes will help you to organize and formalize your understandings of the readings.

Experimenting with Web 2.0 Tools - 15%

Final Project - Building your online course - 40% (comprised of several assignments)

Personal Reflection Journals - 10%

In each Module, you will reflect on the module readings, the class discussion, and your personal construction of knowledge from the learning activities. You will write a concise summary of your reflections in a journal at the end of every module. This should be no more than 2 paragraphs and submitted on the last day of the module.

And the grade distribution for this course is as follows:

94 and above= A

90-93 = A-

85-89 = B+

80-84 = B

69-79 = C

Less than 69 = E

[Students on Pass/Fail must achieve a 70 or higher.]

All work should be submitted on time ... points will be deducted for work handed in late.

Instructor Response and Feedback

Students should expect to receive feedback on their assignment grades within one week after the due date.



Planning your Grade Center

- Benefits to the faculty member
 - Efficiency
 - Use this as the vehicle to collect and review all assignments and assessments
 - This can include other elements – attendance/participation or activities with tools outside of Blackboard
 - Provide and share feedback to your students
 - All of this is retained and archived in your course
 - Saving time at the end of the semester for final grading – let the grade center calculate the totals



Planning your Grade Center

- Benefits to the student
 - Ability to monitor their work and progress
 - Through **MY GRADES** - Students can see all assignments and assessments
 - Students can have access to rubrics if available
 - They can track and confirm what they have submitted
 - They can see their score and feedback
 - They can see their running total for the course



Planning your Grade Center

My Grades

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		-
Course Information Quiz Test	UPCOMING	- /1
Discussion - Module 1 Discussion	UPCOMING	- /5
Course Profile Assignment and Peer Discussion Discussion View Rubric	UPCOMING	- /5
Quiz - Module 1 Test	UPCOMING	- /2
Journal - Module 1 journal	UPCOMING	- /2
Journal - Module 2 journal	UPCOMING	- /2
Discussion - Module 3 Discussion	UPCOMING	- /5
Learning Objectives Table Assignment and Peer Discussion Discussion View Rubric	UPCOMING	- /10
Journal - Module 3 journal	UPCOMING	- /2
Discussion - Module 4 Discussion	UPCOMING	- /5
Discussion - Module 4 Web Tools Discussion	UPCOMING	- /15
Instructional Resources and Tools assignment Discussion View Rubric	UPCOMING	- /5
Journal - Module 4 journal	UPCOMING	- /2
Online Course Peer Review Discussion	UPCOMING	- /5
Journal - Module 5 journal	UPCOMING	- /5
Journal - Module 6 journal	UPCOMING	- /2



OTHER GRADING EXAMPLES



Example 1

Student mastery of course material will be assessed as follows:

Activity	% Grade
Class attendance & participation (includes Discussions)	15
Legal research exercise	10
Public Comment on proposed regulations	35
Community health coalition project	-----
<i>1 page overview of your coalition</i>	10
<i>5 page policy brief on coalition's priority issue</i>	20
<i>Group Presentation on coalition policy</i>	5
Voting exercise	5
TOTAL	100



Example 2

Grading cut-offs are listed as follows

(A: > 1000; A-: 950 – 999; B+: 900 – 949; B: 850 – 899; B-: 750 - 849; C: 650 – 749; D: 500 – 649; F:< 499)

Points can be earned as follows:

- Laboratory Grade (210 points)
- Exams (550 points total)
- Homework (15 points per week; 180 points total)
- Workshop (10 points per week; 120 points total)
- Infographics (45 points each; 315 points total)
- Profile a Chemist (40 points each; 280 points total)
- Term project (150 points)
- Your Assignment Here



Example 3

- 4 Exams each worth 15%
- Final project worth 20%
- Group study projects 10%
- Attendance and participation 10%



GRADE CENTER COLUMNS



Columns Created Automatically

- Every Test/Quiz that is “Deployed”
- Every Assignment created
- Every Discussion board where Grading is Enabled
- Every Journal where Grading is enabled
- Every Wiki where Grading is enabled



Assessment

Tests and Assignments

- When added to a Content Area these will automatically create grade center columns
- Tests – points based on test created
- Assignment – set points upon creation



Discussion, Journals, Wiki

anonymously. These options will be set for you automatically.

Grade

No Grading in Forum

Grade Discussion Forum: Points possible:

Grade Threads

GRADE SETTINGS

If a Due Date is set, submissions are accepted after this date, but are marked late.

Grade Journal

No grading

Grade : Points possible :

Grade Wiki

No grading

Grade : Points possible :

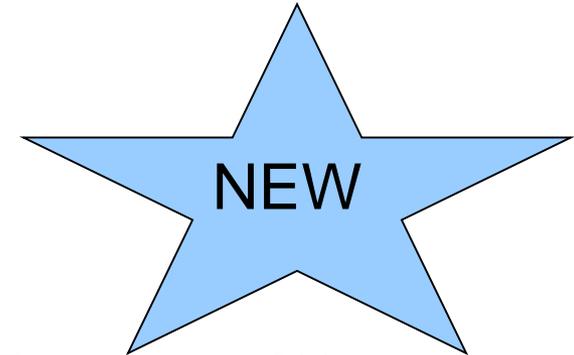


Other Tools with Grading Capabilities

- Voicethread – One column per Assignment, when using Assignment Builder
- Yellowdig – One column for all activity
- Qwickly Attendance
- Perusall – One column per assignment



Due Dates



- Adding Due Dates to Gradable Items will
 - Add them to the Upcoming Items in Activity Stream
 - Add them to the Course Calendar, seen by all members of the course on the Calendar page
 - Be included in daily email notification



**CREATE NEW COLUMNS
TO GRADE OTHER THINGS**



Like...

- In-person Presentation
- Performance
- Physical object (Artwork)

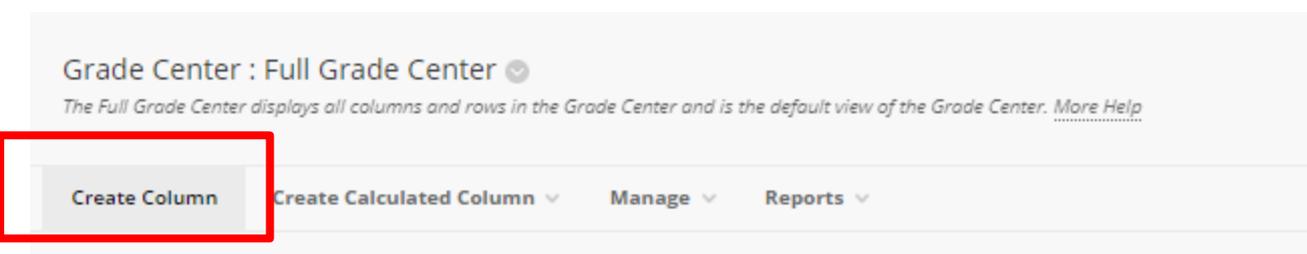


Access the Grade Center

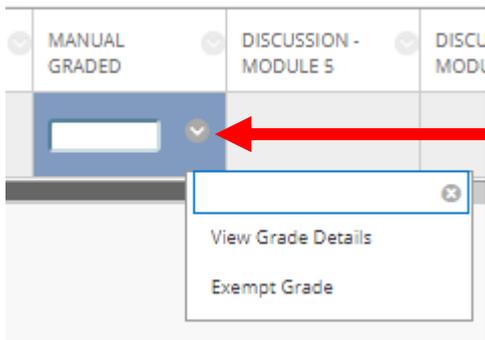
- Course Management**
- ▼ **Control Panel**
- ▶ Content Collection →
- ▶ Course Tools
- ▼ **Evaluation** →
 - Course Reports
 - Performance Dashboard
 - Retention Center
- ▼ **Grade Center** →
 - Needs Grading
 - Full Grade Center
 - Assignments
 - Tests



Create Column



Use this to create a manual entry grade column



Click in the cell and type in number of points Hit enter.

or

Use View Grade Details



Grade Details

Use > Column **M8 - Revised Group Lesson Plan (Assignment)** < >

Current Grade: **2.00** out of 2 points *Original grade has been overridden.*
Grade based on Last Graded Attempt
Due: Nov 14, 2021

[Attempts](#) | **[Manual Override](#)** | [Column Details](#) | [Grade History](#)

Override Grade

← **Enter points**

Feedback to Learner
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

B ***I*** **U** ~~**S**~~ Paragraph ▾ Arial ▾ 10pt ▾ ▾ ▾ **A** ▾ ▾ ***I***_x ...

Place your text in the feedback plan. Font Sizes

Feedback

P 6 WORDS POWERED BY TINY

Grading Notes
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

B ***I*** **U** ~~**S**~~ Paragraph ▾ Arial ▾ 10pt ▾ ▾ ▾ **A** ▾ ▾ ***I***_x ...

P 0 WORDS POWERED BY TINY

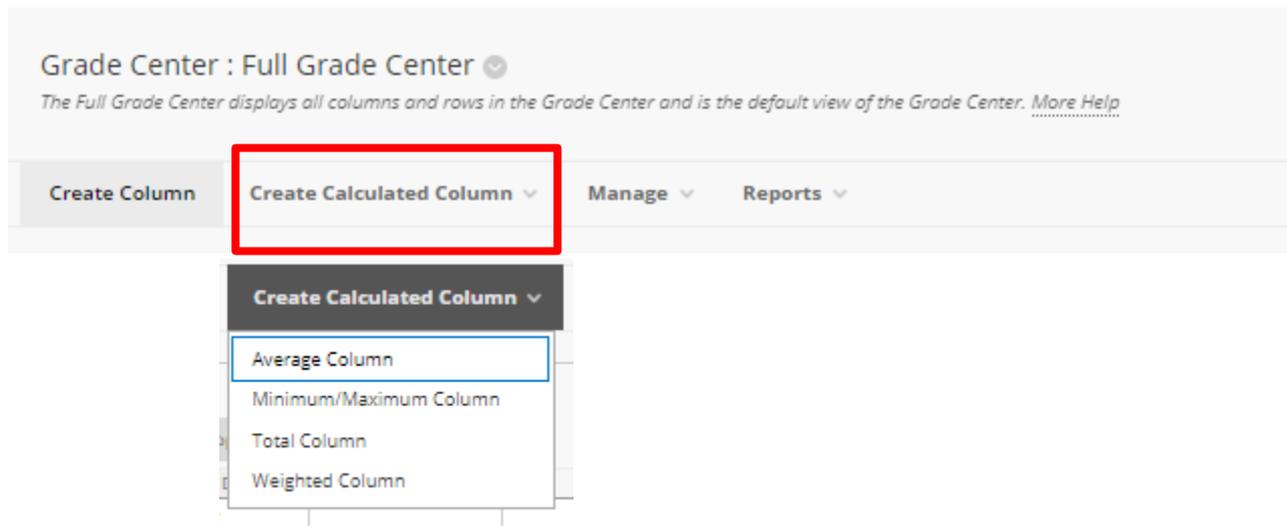


Or

- Weighted / Calculated totals



Create Calculated Column



Use this to create column that either Averages, totals, or weights graded items.



Provide Column Name

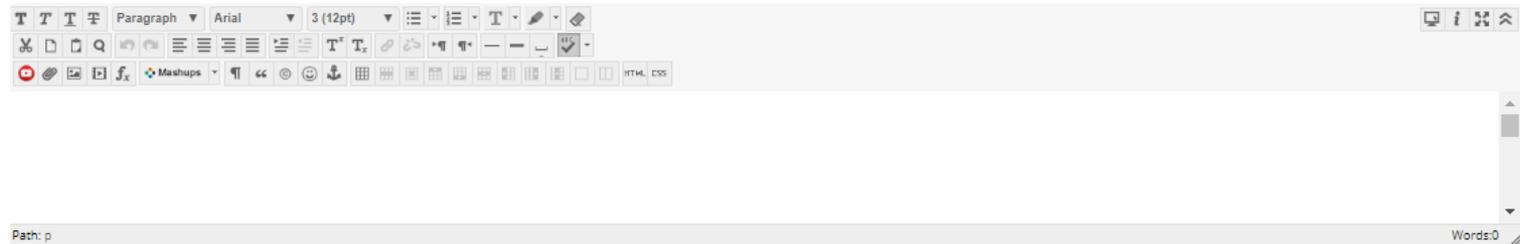
COLUMN INFORMATION

* Column Name

Grade Center Name

Displays as the column header in the Grade Center. Recommended not to exceed 15 characters.

Description



A rich text editor toolbar with various icons for text formatting, alignment, and insertion. Below the toolbar is a large, empty text area for entering a description. At the bottom left of the editor, it says "Path: p" and at the bottom right, it says "Words:0".



Select How Displayed

Primary Display

Percentage ▼

Calculated grades display in this format in both the Grade Center and My Grades.

Secondary Display

None ▼

This display option is shown in the Grade Center only.

For weighted columns,
please use the
percentage.

Unless your new points
for this adds to 100.

Percentage ▼

Score

Letter

Text

Percentage

Complete/Incomplete



Choose Weighting Options

SELECT COLUMNS

Select the columns and categories to include in this weighted grade and then set the weight percentages.

Include in Weighted Grade

Columns to Select:

- Weighted Total
- Total
- Quiz - Module 1
- Quiz - Module 2
- Quiz - Module 3
- Quiz - Module 4

Column Information

Categories to Select:

- Survey
- Test
- Blog
- Journal
- Self and Peer

Category Information

Selected Columns:
Enter the weight percentage for each item. Percentages should add up to 100 percent.

* % Category: Discussion

Weight Columns: Equally Proportionally

Drop Grades OR Use only the

Drop Highest Grades Lowest Value to Calculate

Drop Lowest Grades Highest Value to Calculate

* % Category: Assignment

Weight Columns: Equally Proportionally

Drop Grades OR Use only the

Drop Highest Grades Lowest Value to Calculate

Drop Lowest Grades Highest Value to Calculate

Total Weight: 0.00%

Calculate as Running Total Yes No



Column Options

OPTIONS

Select No for the first option to exclude this Grade Center column from calculations. Select I

Include this column in Grade Center calculations Yes No

Show this column to students Yes No

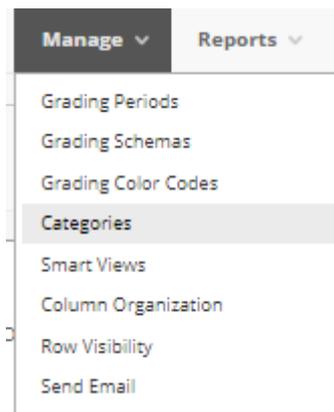
Show Statistics (average and median) for this column to Students in My Grades Yes No



CREATE CATEGORIES USED FOR WEIGHTING OR DROPPING GRADES



Manage Categories



Create Category

Create Category

<input type="checkbox"/> TITLE 	DESCRIPTION	COLUMNS
<input type="checkbox"/> Assignment		
<input type="checkbox"/> Attendance 	This is a table showing the attributes of a collection of items.	
<input type="checkbox"/> Blog		
<input type="checkbox"/> Discussion		Discussion - Module 1, Course Profile Assignment and Peer Discussion, Discussion - Module 2, Learning Objectives Table Assignment and Peer Discussion, Discussion - Module 3 Web Tools, Online Course Peer Review
<input type="checkbox"/> Essay		
<input type="checkbox"/> Exam		
<input type="checkbox"/> Extra Credit		
<input type="checkbox"/> Final Exam		
<input type="checkbox"/> Group Project		
<input type="checkbox"/> Homework		
<input type="checkbox"/> Journal		Journal - Module 1, Journal - Module 2, Journal - Module 3



Provide Name and Description

* Indicates a required field.

CATEGORY INFORMATION

* Name

Description



REVIEW YOUR GRADE CENTER POINTS



Access the Grade Center

- Course Management**
- ▼ **Control Panel**
- ▶ Content Collection →
- ▶ Course Tools
- ▼ **Evaluation** →
 - Course Reports
 - Performance Dashboard
 - Retention Center
- ▼ **Grade Center** →
- Needs Grading
- Full Grade Center
 - Assignments
 - Tests



Manage, Column Organization

Grade Center : Full Grade Center 

The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the

Create Column Create Calculated Column  **Manage**  Reports 

Grade Information Bar

 LAST NAME 	FIRST NAME 	TO
---	--	----

- Grading Periods
- Grading Schemas
- Grading Color Codes
- Categories
- Smart Views
- Column Organization**
- Row Visibility
- Send Email



Default Grade Center Columns

Show/Hide Change Category to... Change Grading Period to... Delete

Shown in All Grade Center Views

Name	Grading Period	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Last Name (Frozen)		Institution			
<input type="checkbox"/> First Name (Frozen)		Institution			
<input type="checkbox"/> Total (Frozen)	Not in a Grading Period	Calculated Grade		None	101 (may vary by student)
<input type="checkbox"/> Last Access (Frozen)		Institution			
<input type="checkbox"/> Everything above this bar is a frozen column. Drag this bar to change which columns are frozen.					
<input type="checkbox"/> Username (Hidden)		Institution			
<input type="checkbox"/> Student ID (Hidden)		Institution			
<input type="checkbox"/> Availability (Hidden)		Institution			



Graded Items - Points

Not in a Grading Period

Name	Grading Period	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Getting to Know You (Hidden)	Not in a Grading Period	Survey	None	Sep 9, 2013	0
<input type="checkbox"/> Course Information Quiz	Not in a Grading Period	Test	None	Dec 1, 2013	1
<input type="checkbox"/> Discussion - Module 1	Not in a Grading Period	Discussion	None	May 18, 2016	5
<input type="checkbox"/> Course Profile Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Quiz - Module 1	Not in a Grading Period	Test	None	Mar 11, 2013	5
<input type="checkbox"/> Journal - Module 1	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Discussion - Module 2	Not in a Grading Period	Discussion	None	May 18, 2016	5
<input type="checkbox"/> Learning Objectives Table Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Module 2 - Voicethread on COI	Not in a Grading Period	No Category	None	None	5
<input type="checkbox"/> Quiz - Module 2	Not in a Grading Period	Test	None	Mar 18, 2013	5
<input type="checkbox"/> Journal - Module 2	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Discussion - Module 3 Web Tools	Not in a Grading Period	Discussion	None	May 18, 2016	0
<input type="checkbox"/> Journal - Module 3	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Online Course Peer Review	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Test - All Question Types	Not in a Grading Period	Test	None	Jul 14, 2020	0



REVIEW AND REORGANIZE YOUR GRADE CENTER COLUMNS



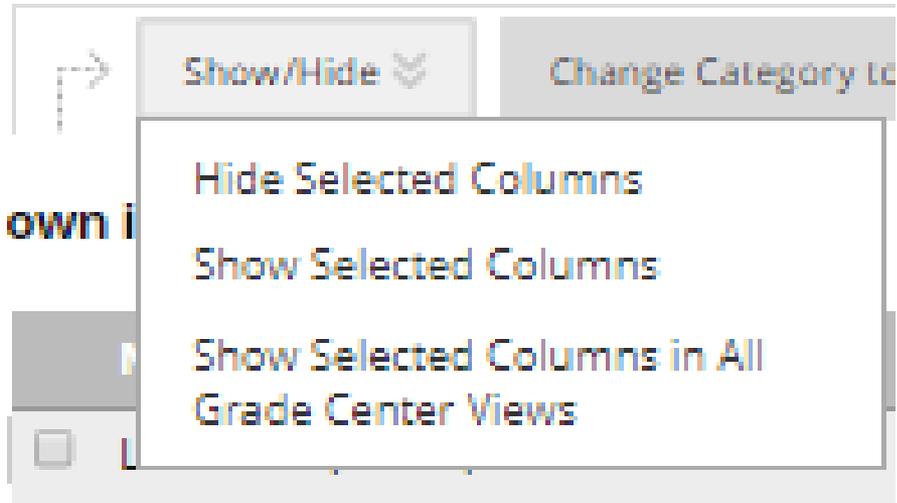
Graded Items – Due Dates

Not in a Grading Period

Name	Grading Period	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Getting to Know You (Hidden)	Not in a Grading Period	Survey	None	Sep 9, 2013	0
<input type="checkbox"/> Course Information Quiz	Not in a Grading Period	Test	None	Dec 1, 2013	1
<input type="checkbox"/> Discussion - Module 1	Not in a Grading Period	Discussion	None	May 18, 2016	5
<input type="checkbox"/> Course Profile Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Quiz - Module 1	Not in a Grading Period	Test	None	Mar 11, 2013	5
<input type="checkbox"/> Journal - Module 1	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Discussion - Module 2	Not in a Grading Period	Discussion	None	May 18, 2016	5
<input type="checkbox"/> Learning Objectives Table Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Module 2 - Voicethread on COI	Not in a Grading Period	No Category	None	None	5
<input type="checkbox"/> Quiz - Module 2	Not in a Grading Period	Test	None	Mar 18, 2013	5
<input type="checkbox"/> Journal - Module 2	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Discussion - Module 3 Web Tools	Not in a Grading Period	Discussion	None	May 18, 2016	0
<input type="checkbox"/> Journal - Module 3	Not in a Grading Period	Journal	None	May 13, 2019	5
<input type="checkbox"/> Online Course Peer Review	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
<input type="checkbox"/> Test - All Question Types	Not in a Grading Period	Test	None	Jul 14, 2020	0



Show/Hide Selected Columns



Note, this is hiding them from you the instructor, not hiding them from the student.



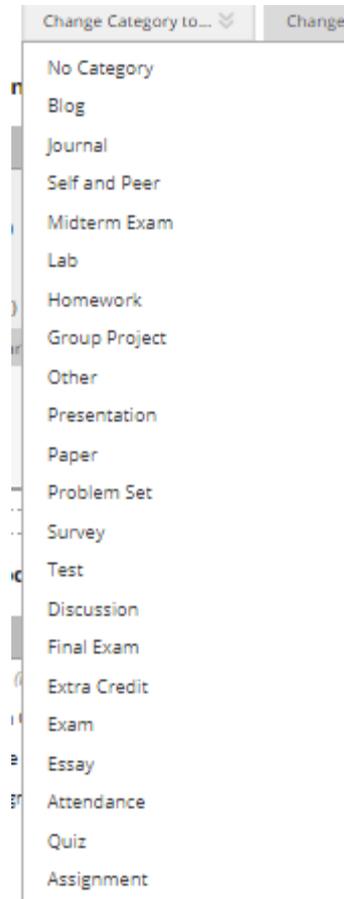
Graded Items – Category

Not in a Grading Period

Name	Grading Period	Category	Due Date	Date Created	Points Possible
Getting to Know You (Hidden)	Not in a Grading Period	Survey	None	Sep 9, 2013	0
Course Information Quiz	Not in a Grading Period	Test	None	Dec 1, 2013	1
Discussion - Module 1	Not in a Grading Period	Discussion	None	May 18, 2016	5
Course Profile Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Quiz - Module 1	Not in a Grading Period	Test	None	Mar 11, 2013	5
Journal - Module 1	Not in a Grading Period	Journal	None	May 13, 2019	5
Discussion - Module 2	Not in a Grading Period	Discussion	None	May 18, 2016	5
Learning Objectives Table Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Module 2 - Voicethread on COI	Not in a Grading Period	No Category	None	None	5
Quiz - Module 2	Not in a Grading Period	Test	None	Mar 18, 2013	5
Journal - Module 2	Not in a Grading Period	Journal	None	May 13, 2019	5
Discussion - Module 3 Web Tools	Not in a Grading Period	Discussion	None	May 18, 2016	0
Journal - Module 3	Not in a Grading Period	Journal	None	May 13, 2019	5
Online Course Peer Review	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Test - All Question Types	Not in a Grading Period	Test	None	Jul 14, 2020	0



Set Categories on Selected Columns



Reordering Graded Items

Not in a Grading Period

Name	Grading Period	Category	Due Date	Date Created	Points Possible
Getting to Know You (Hidden)	Not in a Grading Period	Survey	None	Sep 9, 2013	0
Course Information Quiz	Not in a Grading Period	Test	None	Dec 1, 2013	1
Discussion - Module 1	Not in a Grading Period	Discussion	None	May 18, 2016	5
Course Profile Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Quiz - Module 1	Not in a Grading Period	Test	None	Mar 11, 2013	5
Journal - Module 1	Not in a Grading Period	Journal	None	May 13, 2019	5
Discussion - Module 2	Not in a Grading Period	Discussion	None	May 18, 2016	5
Learning Objectives Table Assignment and Peer Discussion	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Module 2 - VoiceThread on COI	Not in a Grading Period	No Category	None	None	5
Quiz - Module 2	Not in a Grading Period	Test	None	Mar 18, 2013	5
Journal - Module 2	Not in a Grading Period	Journal	None	May 13, 2019	5
Discussion - Module 3 Web Tools	Not in a Grading Period	Discussion	None	May 18, 2016	0
Journal - Module 3	Not in a Grading Period	Journal	None	May 13, 2019	5
Online Course Peer Review	Not in a Grading Period	Discussion	None	Jul 9, 2020	20
Test - All Question Types	Not in a Grading Period	Test	None	Jul 14, 2020	0

Drag and Drop Items to Reorder



Submit to Save Changes

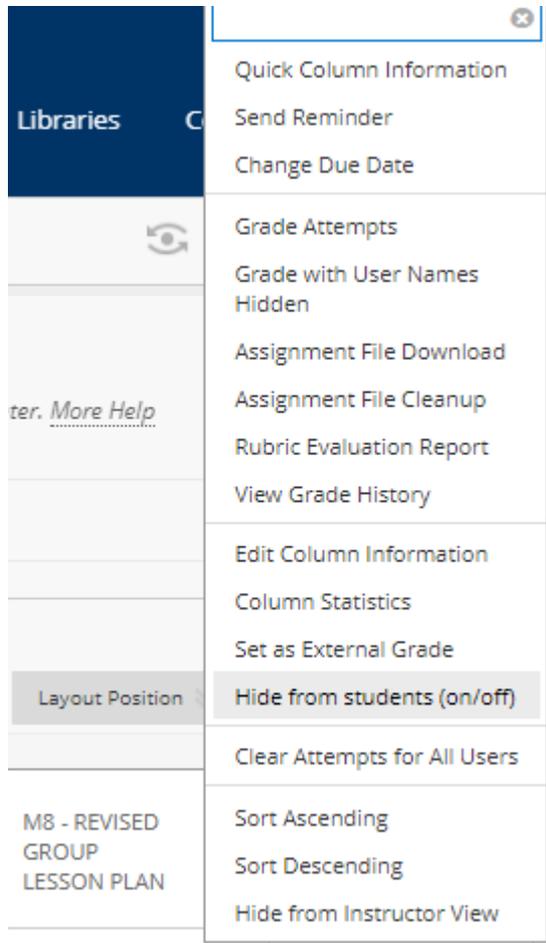
≡	May 13, 2019	5
≡	Jul 9, 2020	20
≡	Jul 14, 2020	0



OTHER GRADE CENTER FEATURES



Hide columns from students



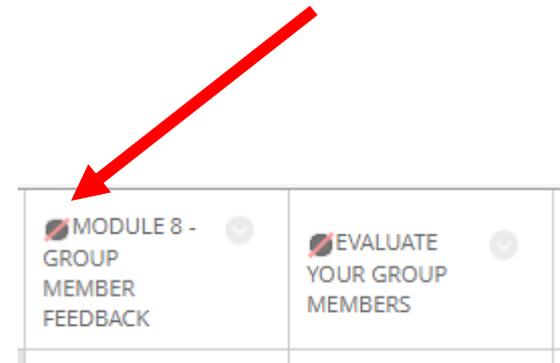
Libraries C

- Quick Column Information
- Send Reminder
- Change Due Date
- Grade Attempts
- Grade with User Names Hidden
- Assignment File Download
- Assignment File Cleanup
- Rubric Evaluation Report
- View Grade History
- Edit Column Information
- Column Statistics
- Set as External Grade
- Hide from students (on/off)**
- Clear Attempts for All Users
- Sort Ascending
- Sort Descending
- Hide from Instructor View

ter. [More Help](#)

Layout Position

M8 - REVISED GROUP LESSON PLAN



 MODULE 8 - GROUP MEMBER FEEDBACK	 EVALUATE YOUR GROUP MEMBERS
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Column Options

OPTIONS

Select No for the first option to exclude this Grade Center column from calculations. Select I

Include this column in Grade Center calculations Yes No

Show this column to students Yes No

Show Statistics (average and median) for this column to Students in My Grades Yes No

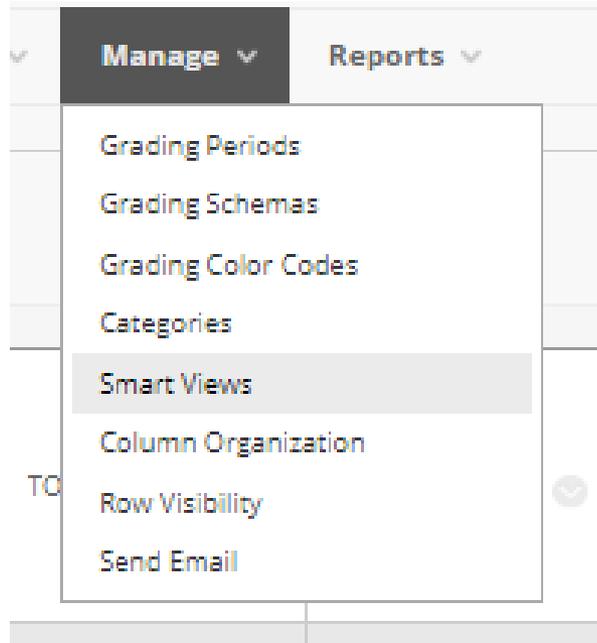


Access the Grade Center

- Course Management**
- ▼ **Control Panel**
- ▶ Content Collection →
- ▶ Course Tools
- ▼ **Evaluation** →
- Course Reports
- Performance Dashboard
- Retention Center
- ▼ **Grade Center** →
- Needs Grading
- Full Grade Center
- Assignments
- Tests



Manage – Smart Views



Create a Smart View

Smart Views

Smart Views are focused views of the Grade Center. Any number of Smart Views can be created based on a variety of criteria.

Create Smart View

→ Favorites ▾ Delete

TITLE ▲

- Assignments
- Blogs
- Discussion Boards
- Final Grade View
- Journals
- Preview of My Grades
- Self and Peer Assessments
- Tests



Provide a Name and Description

* Indicates a required field.

SMART VIEW INFORMATION

* Name

Description

Type

Custom

Add as Favorite



Choose a Type

- Performance
 - View users based on performance of a single graded item
- User
 - View selected users
- Category and Status
- Custom



Performance Type

SELECTION CRITERIA

Type of View

- Performance** View specific users based on their performance on a single item.
- User** View individual users.
- Category and Status** View items by their category and status.
- Custom** Build a query based on user criteria.

Select Criteria *Select the user criteria to include*

Filter Results

User Criteria:	Condition:	Value:
Grade on Course Information Quiz (Score)	Equal to	
Grade on Course Information Quiz (Score)	Equal to	
Grade on Course Profile Assignment and Peer D	Greater than	
Grade on Discussion - Module 2 (Score)	Greater than or Equal to	
Grade on Discussion - Module 3 Web Tools (Sco	Less than	
Grade on Discussion - Module 1 (Score)	Less than or Equal to	
Grade on Getting to Know You (Complete/Incor	Between	
Grade on Journal - Module 1 (Score)	Status Equals	
Grade on Journal - Module 2 (Score)		
Grade on Journal - Module 3 (Score)		
Grade on Learning Objectives Table Assignment and Peer Discussion (Score)		
Grade on Module 2 - Voicethread on COI (Score)		
Grade on Online Course Peer Review (Score)		
Grade on Quiz - Module 1 (Score)		
Grade on Quiz - Module 2 (Score)		
Grade on Test - All Question Types (Score)		
Grade on Total (Score)		

Insert comparison value

Select condition

Select graded item



Custom Build

SELECTION CRITERIA

Type of View

- Performance** View specific users based on their performance on a single item.
- User** View individual users.
- Category and Status** View items by their category and status.
- Custom** Build a query based on user criteria.

Select Criteria

Select the users' grade criteria to benchmark.

1 User Criteria: Condition: Available / Unavailable

Add User Criteria

Formula Editor

Change the operators and insert parentheses to edit the formula.

1

Manually Edit

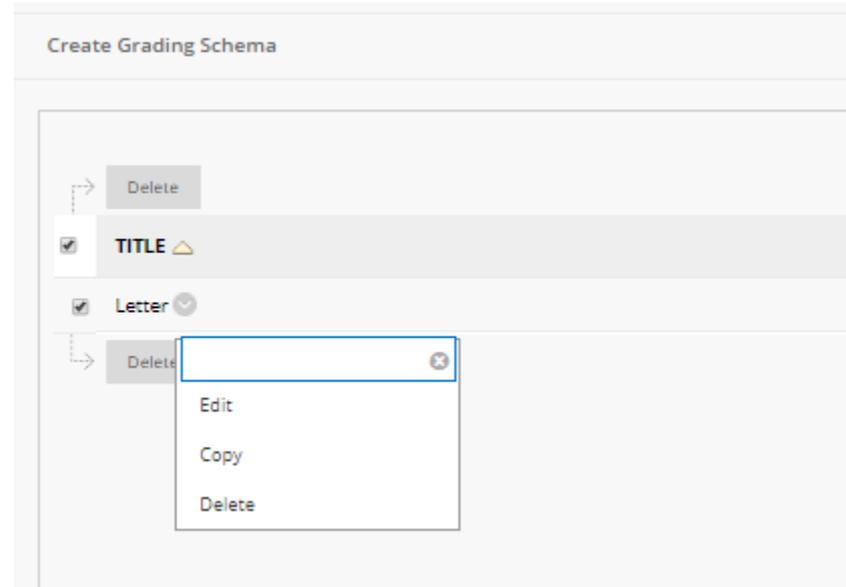
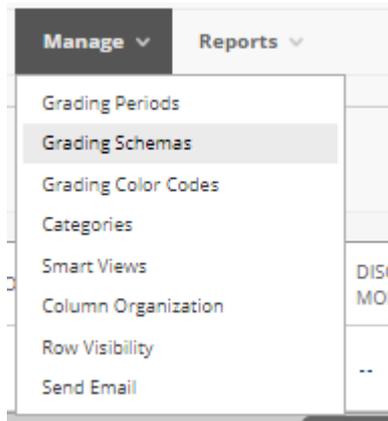
Filter Results

Columns to Display in Results:

Include Hidden Information



Grading Schemas



Edit Letter Grading Schema

SCHEMA INFORMATION

* Name

Description

SCHEMA MAPPING

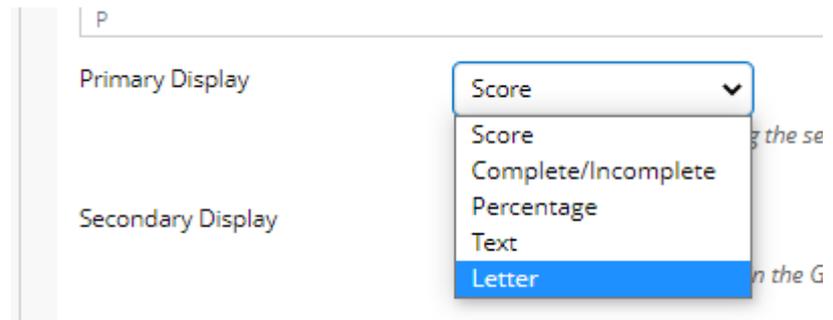
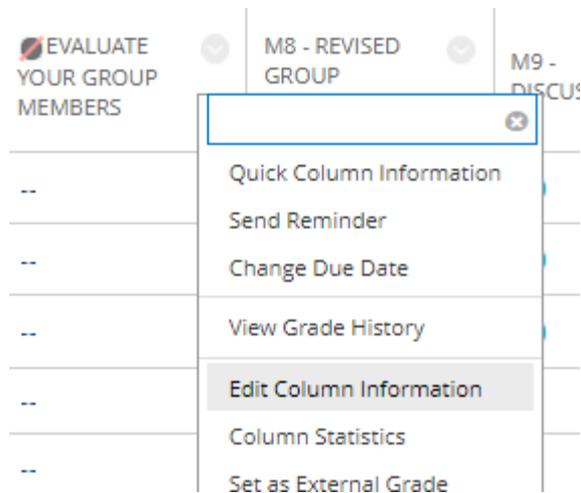
Grade Center columns that are automatically graded, such as Tests, will be converted to this display option according to the grade mapping provided below. To

Grades Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	Insert Rows
97 % and 100 %	A+	A+	98.5 %	←
94 % and Less Than 97%	A	A	95 % Delete Row	←
90 % and Less Than 94%	A-	A-	91.5 % Delete Row	←
87 % and Less Than 90%	B+	B+	88.5 % Delete Row	←
84 % and Less Than 87%	B	B	85 % Delete Row	←
80 % and Less Than 84%	B-	B-	81.5 % Delete Row	←
77 % and Less Than 80%	C+	C+	78.5 % Delete Row	←
74 % and Less Than 77%	C	C	75 % Delete Row	←
70 % and Less Than 74%	C-	C-	71.5 % Delete Row	←
67 % and Less Than 70%	D+	D+	68.5 % Delete Row	←
64 % and Less Than 67%	D	D	65 % Delete Row	←
60 % and Less Than 64%	D-	D-	61.5 % Delete Row	←
0 % and Less Than 60%	F	F	55 % Delete Row	←

Make sure that you review this and update based on your course and UR standards



Setting a Letter Grade



Email from Grade Center

Access Services

- Quick Column Information
- Send Reminder 
- Change Due Date

- Grade Attempts
- Grade with User Names Hidden
- Assignment File Download
- Assignment File Cleanup
- Rubric Evaluation Report
- View Grade History

- Edit Column Information
- Column Statistics
- Set as External Grade
- Hide from students (on/off)
- Clear Attempts for All Users

M8 - REVISED GROUP LESSON PLAN

- Sort Ascending
- Sort Descending
- Hide from Instructor View

Grade Information Bar

Move To Top

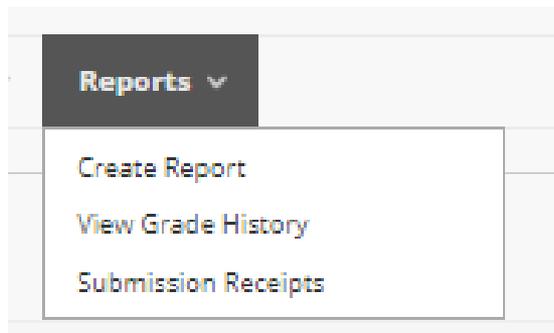
Email

- Email Selected Users
- Email Selected Users and their Observers
- Email Observers for Selected Users

<input type="checkbox"/>	LAST NAME	
<input checked="" type="checkbox"/>		--
<input type="checkbox"/>		--
<input checked="" type="checkbox"/>		--
<input checked="" type="checkbox"/>		--



Grade Center Reporting



Submission Receipts

CONFIRMATION NUMBER	STUDENT	SUBMITTER	COURSEWORK	DATE	SUBMISSION	SIZE
c39e0a28-11f8-43d3-99f6-7272bdc34859			Individual Lesson	Aug 2, 2020 12:44 PM	Written submission Backward Design --Qinjin Xiao.docx	72bytes 18.5kb
c0e71ca1-c14d-4755-917f-0d9be15f0f65			Reflection Paper	Aug 2, 2020 10:40 AM	EDE484 Final Reflection Paper JTauzel.pdf	127.8kb
dc0709b2-2369-49ef-943c-2c83d640e9cd			MB - Group Project - Revised Plan	Jul 25, 2020 11:35 PM	Lesson Plan-Flipping the Classroom-EDE 484 online.docx	44.6kb



Grade History

Download

167 Total

DATE	COLUMN	LAST EDITED BY	USER	VALUE	ATTEMPT SUBMITTED	COMMENTS
Aug 2, 2020 12:59:30 PM	Weekly Reflective Journal	Lisa Brown	[Redacted]	[Redacted]	May 19, 2020 11:04:15 PM	Feedback to Learner [Redacted] View Full Comment
Aug 2, 2020 12:44:09 PM	Individual Lesson	QINQIN XIAO		Attempt submitted (needs grading).	Aug 2, 2020 12:44:09 PM	
Aug 2, 2020 10:40:01 AM	Reflection Paper	Jim Tauzel		Attempt submitted (needs grading).	Aug 2, 2020 10:40:01 AM	
Jul 31, 2020 8:16:39 PM	M10 - Individual Lesson Plan Discussion	Lisa Brown	[Redacted]	[Redacted]	Jul 27, 2020 11:18:15 PM	Feedback to Learner [Redacted] View Full Comment
Jul 31, 2020 8:16:06 PM	M10 - Individual Lesson Plan Discussion	Lisa Brown		[Redacted]	Jul 27, 2020 11:18:15 PM	
						Feedback to Learner [Redacted]



Using Rubrics

"Rubrics"

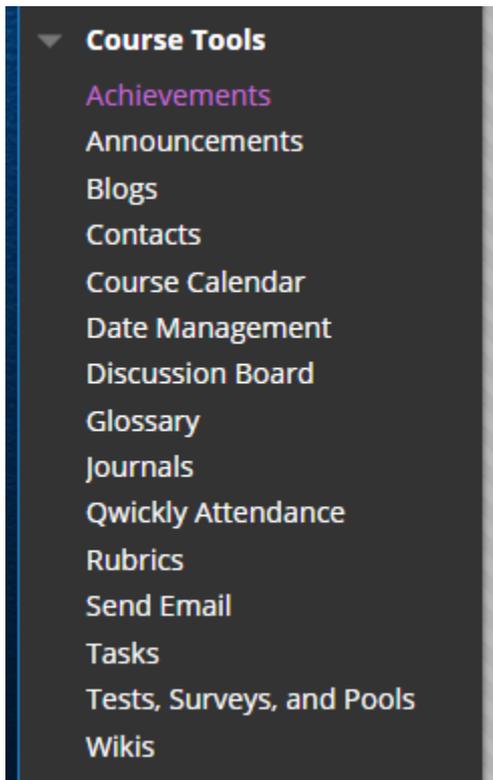


- Consistency in Grading
- Efficiency in Grading
- Sharing with students prior to submission can impact performance



Create a Rubric

- From the Control Panel
- Click on Course Tools
- Click on Rubrics



Assignment Rubrics

Edit Assignment: Assignment - Module 1

Assignments are a form of assessment that adds a column to the Grade Center. Use the Grade Center to assign grades and give feedback to each student. [More Help](#)

* Indicates a required field.

ASSIGNMENT INFORMATION

* Name and Color Black

Instructions

Rich text editor toolbar with options for Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Image, Video, Audio, Table, Table of Contents, and HTML/CSS.

Place instructions for assignment here.
Note, this is currently set for 1 point. You will need to determine how many points you want to assign to this assessment.
It is also set to a single attempt - a student may only submit once.

Path: p

ASSIGNMENT FILES

Attach File

DUE DATES

Submissions are accepted after this date, but are marked **Late**.

Due Date
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

GRADING

* Points Possible

Associated Rubrics

Date Last Edited

Show Rubric to Students

[Submission Details](#)



Assignment Rubrics

Create Rubric

Rubrics are made up of rows and columns. The rows correspond to the various criteria of an assignment. The columns correspond to the level of achievement expressed for each criterion. A description and point value for each cell in the rubric define the evaluation and score of an assignment. You can create as many rubrics as needed. [More Help](#)

* Indicates a required field.

Cancel

Submit

RUBRIC INFORMATION

* Name

Description

Character count: 0

RUBRIC DETAIL

The Rubric Grid lists Criteria (rows) for the assignment and Levels of Achievement (columns)

Add Row Add Column Rubric Type: Percent Show Criteria Weight

Criteria + ↓

	Novice ⊕	Competent ⊕	Proficient ⊕
Formatting ⊕ Weight: <input type="text" value="33.00"/> %	Percent <input type="text" value="0"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="50"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="100"/> <div style="border: 1px solid #ccc; height: 40px;"></div>
Organization ⊕ Weight: <input type="text" value="34.00"/> %	Percent <input type="text" value="0"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="50"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="100"/> <div style="border: 1px solid #ccc; height: 40px;"></div>
Grammar ⊕ Weight: <input type="text" value="33.00"/> %	Percent <input type="text" value="0"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="50"/> <div style="border: 1px solid #ccc; height: 40px;"></div>	Percent <input type="text" value="100"/> <div style="border: 1px solid #ccc; height: 40px;"></div>

Total Weight: 100.00% Balance Weights

Click Submit to proceed. Click Cancel to go back.

Cancel

Submit

UNIVERSITY of ROCHESTER

RUBRIC DETAIL

The Rubric Grid lists **Criteria** (rows) for measuring **Levels of Achievement** (columns)

<input type="button" value="Add Row"/>	<input type="button" value="Add Column"/>	Rubric Type: Percent ▼	Criteria Weight		
<input type="button" value="Criteria ↑↓"/>		<ul style="list-style-type: none">No PointsPointsPoint RangePercentPercent Range			
Formatting ▼			Competent ▼	Proficient ▼	
Weight: <input type="text" value="33.00"/> %			Percent <input type="text" value="50.00"/>	Percent <input type="text" value="100.00"/>	
Organization ▼					
Weight: <input type="text" value="34.00"/> %		Percent <input type="text" value="0.00"/>	Percent <input type="text" value="50.00"/>	Percent <input type="text" value="100.00"/>	
Grammar ▼					
Weight: <input type="text" value="33.00"/> %		Percent <input type="text" value="0.00"/>	Percent <input type="text" value="50.00"/>	Percent <input type="text" value="100.00"/>	
Total Weight: 100.00%		<input type="button" value="Balance Weights"/>			



GRADING

* Points Possible

25

Associated Rubrics

Add Rubric ▾

Name	Type	Date Last	Show Rubric to Students
  Copy of Assignment - Module 2 Rubric	 Used for Grading <input type="text" value="Used for Secondary Evaluation"/>	Apr 21, 20	<input checked="" type="checkbox"/> Yes (With Rubric Scores) <input type="checkbox"/> Yes (Without Rubric Scores) <input type="checkbox"/> After Grading <input type="checkbox"/> No

ASSIGNMENT INFORMATION

Points Possible

25

[View Rubric](#)

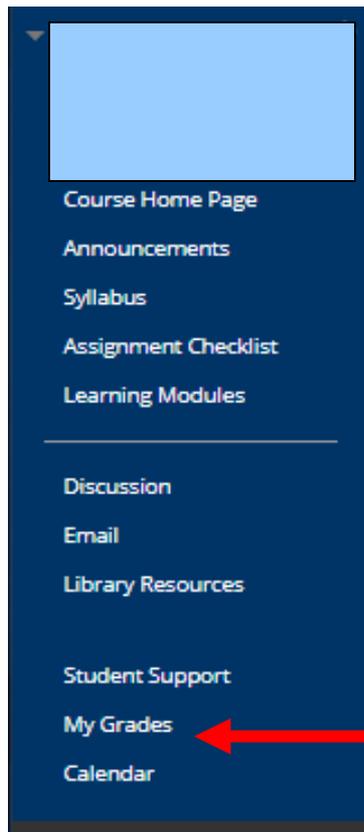
What the Student Sees
If YES chosen



MY GRADES



Student Access to Grades



Make sure this is part of your course menu, available to students



List of Items in Course

My Grades

All Graded Upcoming Submitted

Order by: Course Order

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		39.50 /70
Course Information Quiz DUE: APR 14, 2020 Test	UPCOMING	- /1
Discussion - Module 1 Discussion	UPCOMING	- /5
Module 1 - Course Profile Assignment DUE: APR 19, 2020 Assignment View Rubric	May 15, 2020 10:57 AM GRADED	0.00 /20 18.46153 AVERAGE 20.00 MEDIAN
Quiz - Module 1 DUE: APR 19, 2020 Test	Aug 2, 2020 3:05 PM GRADED	4.50 /5
Journal - Module 1 DUE: APR 19, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	4.00 /5
Discussion - Module 2 Discussion	UPCOMING	- /5
Module 2 - Voicethread on COI	Aug 2, 2020 2:59 PM GRADED	5.00 /5
Module 2 Assignment - Learning Objectives Table DUE: APR 26, 2020 Assignment View Rubric	UPCOMING	- /20
Quiz - Module 2 DUE: APR 26, 2020 Test	Aug 2, 2020 3:05 PM GRADED	3.00 /5
Journal - Module 2 DUE: APR 26, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	5.00 /5
Discussion - Module 3 Web Tools Discussion	UPCOMING	-
Assignment - Module 3 - Your Online Course Assignment View Rubric	Aug 2, 2020 3:01 PM GRADED	15.00 /20
Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	3.00 /5



Total Points / Attempted Points

My Grades

All Graded Upcoming Submitted

Order by: Course Order

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		39.50 /70
Course Information Quiz DUE: APR 14, 2020 Test	UPCOMING	- /5
Discussion - Module 1 Discussion	UPCOMING	- /5
Module 1 - Course Profile Assignment DUE: APR 19, 2020 Assignment View Rubric	UPCOMING	0.00 /20 18.46153 AVERAGE 20.00 MEDIAN
Quiz - Module 1 DUE: APR 19, 2020 Test		4.50 /5
Journal - Module 1 DUE: APR 19, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	4.00 /5
Discussion - Module 2 Discussion	UPCOMING	- /5
Module 2 - Voicethread on COI	Aug 2, 2020 2:59 PM GRADED	5.00 /5
Module 2 Assignment - Learning Objectives Table DUE: APR 26, 2020 Assignment View Rubric	UPCOMING	- /20
Quiz - Module 2 DUE: APR 26, 2020 Test	Aug 2, 2020 3:05 PM GRADED	3.00 /5
Journal - Module 2 DUE: APR 26, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	5.00 /5
Discussion - Module 3 Web Tools Discussion	UPCOMING	-
Assignment - Module 3 - Your Online Course Assignment View Rubric	Aug 2, 2020 3:01 PM GRADED	15.00 /20
Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	3.00 /5

Note – Total is out of attempted/graded items.



Feedback Provided

My Grades

All Graded Upcoming Submitted

Order by: Course Order

ITEM	LAST ACTIVITY	GRADE
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Module 1 - Course Profile Assignment DUE: APR 19, 2020 Assignment View Rubric		0.00 /20 18.46153 AVERAGE 20.00 MEDIAN
Quiz - Module 1 DUE: APR 19, 2020 Test		4.50
Journal - Module 1 DUE: APR 19, 2020 Journal		4.00 /5
Discussion - Module 2 Discussion	UPCOMING	- /5
Module 2 - Voicethread on COI	Aug 2, 2020 2:59 PM GRADED	5.00 /5
Module 2 Assignment - Learning Objectives Table DUE: APR 26, 2020 Assignment View Rubric	UPCOMING	- /20
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Journal - Module 2 DUE: APR 26, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	5.00 /5
Discussion - Module 3 Web Tools Discussion	UPCOMING	-
Assignment - Module 3 - Your Online Course Assignment View Rubric	Aug 2, 2020 3:01 PM GRADED	15.00 /20
Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	3.00 /5

Journal - Module 1

This is okay, but late.



Feedback Provided - Attachment

My Grades

All Graded Upcoming Submitted

Order by: Course Order

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Course Information Quiz DUE: APR 14, 2020 Test		- /1
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Quiz - Module 1 DUE: APR 19, 2020 Test		4.50 /5
Journal - Module 1 DUE: APR 19, 2020 Journal		4.00 /5
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Assignment - Module 3 - Your Online Course Assignment View Rubric	Aug 2, 2020 3:01 PM GRADED	15.00 /20
Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	- /5

Assignment - Module 3 - Your Online Course

See attached for feedback

[Blooms-threeLevels.png](#)

15.00 /20



Click Links to Review Submissions

My Grades

All Graded Upcoming Submitted

Order by: Course Order

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		39.50 /70
Course Information Quiz DUE: APR 14, 2020 Test	UPCOMING	- /1
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Discussion - Module 2 Discussion	UPCOMING	- /5
Module 2 - Voicethread on COI	Aug 2, 2020 2:59 PM GRADED	5.00 /5
Module 2 Assignment - Learning Objectives Table DUE: APR 26, 2020 Assignment View Rubric	UPCOMING	- /20
Quiz - Module 2 DUE: APR 26, 2020 Test	Aug 2, 2020 3:05 PM GRADED	3.00 /5
Journal - Module 2 DUE: APR 26, 2020 Journal	Aug 2, 2020 3:05 PM GRADED	5.00 /5
Discussion - Module 3 Web Tools Discussion	UPCOMING	-
Assignment - Module 3 - Your Online Course Assignment View Rubric	Aug 2, 2020 3:01 PM GRADED	15.00 /20
Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	3.00 /5



Click View Rubric to Review Points Distribution

My Grades

All Graded Upcoming Submitted

Order by: Course Order

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		39.50 /70
Course Information Quiz DUE: APR 14, 2020 Test	UPCOMING	- /1
Discussion - Module 1 Discussion	UPCOMING	- /5
Module 1 - Course Profile Assignment DUE: APR 19, 2020 Assignment View Rubric	May 15, 2020 10:57 AM GRADED	0.00 /20 18.46153 AVERAGE 20.00 MEDIAN
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Module 2 Assignment - Learning Objectives Table DUE: APR 26, 2020 Assignment View Rubric	UPCOMING	- /20
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Journal - Module 3 DUE: MAY 15, 2020 Journal	Aug 2, 2020 3:06 PM GRADED	3.00 /5



**THANK YOU
QUESTIONS?**



Links

- <http://rochester.edu/online-learning/disruption/index.html>
- <http://rochester.edu/online-learning/index.html>

