

This Reporting Form should be used by the Warner School of Education and Simon Business School

University of Rochester

Reporting Form – Outside Compensated Activities

Name: _____ Title: _____

School/Department(s): _____ Period: ☐ annual: Jan. 1, 2023 – present

OR ☐ ad hoc

Due: March 1, 2024 (for annual reporting process)

Purpose: The purpose of this survey is to report all compensated outside activities that may influence, or appear to influence, an individual's University responsibilities in clinical care, research, teaching or administrative services. The goal is to assist faculty members and others in identifying and managing potential conflicts of interest in their University activities. By reporting and managing financial relationships, the University of Rochester and its faculty and staff can work together to avoid situations that may appear to compromise their integrity. Completion of this survey also fulfills federal grant requirements for reporting of financial interests in research.

Who Must Complete This Survey:

- All University of Rochester faculty members with paid academic, clinical or research appointments;
- All study coordinators or other employees actively involved in negotiation or conduct of sponsored clinical research at the University of Rochester.

Timing: This survey must be completed within 60 days of appointment/hire, annually no later than March 15th for the prior year, and to provide updates after the annual reporting cycle has been completed (e.g. when a new financial interest is acquired that is related to a faculty member's sponsored research).

For background on the UR policy requirements, refer to the Faculty Policy on [Conflict of Interest and Commitment](#). You may also contact your Dean, the Office of Research and Project Administration or Office of Counsel.

Please answer the following questions:

- A. Did you receive payment or anything else of value from any organization outside of the University of Rochester for your participation in professional and/or academic activities? (Do not include salary support from University of Rochester grants or contracts, OR income from seminars, lectures, or teaching engagements sponsored by a Federal, state, or local government agency, an Institution of higher education as defined at [20 U.S.C. 1001\(a\)](#), an academic teaching hospital, a medical center, or a research institute that is affiliated with an Institution of higher education; or income from service on advisory committees or review panels for a Federal, state, or local government agency, an Institution of higher education as defined at [20 U.S.C. 1001\(a\)](#), an academic teaching hospital, a medical center, or a research institute that is affiliated with an Institution of higher education. Note: receipt of payment or anything else of value from a foreign source must be reported.)

Yes _____ No _____

- B. Do you or any of your family members (spouse, domestic partner, dependent children) have any intellectual property rights, e.g. patents, trademarks, copyrights, licenses, or royalties? (Note: Do not include intellectual property rights that are owned by the University of Rochester.)

Yes _____ No _____

- C. Do you or any of your family members (spouse, domestic partner, dependent children) have any ownership, employment or fiduciary relationship with an outside organization that does business with, or seeks to do business with, the University?

Yes _____ No _____

- D. Do you or any of your family members (spouse, domestic partner, dependent children) own or control equity (e.g. stock or other ownership not held through a mutual fund) in any company with a business interest that is related to your institutional responsibilities (e.g. research, teaching, clinical or administrative duties)?

Yes _____ No _____

- E. Are you or any of your family members (spouse, domestic partner, dependent children) an officer, director, partner or employee in any company or organization with a business interest that is related to your institutional responsibilities (e.g. research, teaching, clinical or administrative duties)?

Yes _____ No _____

- F. Do you or any family members (spouse, domestic partner, dependent children) have any other activities outside of the University of Rochester, or receive any other external payments that could

appear to be related to your institutional responsibilities, not already reported in the preceding survey questions?

Yes _____ No _____

If you answered Yes to any of the above questions, please explain your answers. Include a description of your activities, number of days (if applicable), and amount of compensation or value. If you participate in UR research funded by an outside entity with which you have an interest as indicated above, or if your UR research involves a drug or device of the entity, describe the study and your role in the study.

QUESTIONS ON EXTERNAL APPOINTMENTS AND AFFILIATIONS:

Are you funded for your UR research endeavors by Federal funding?

Yes _____ No _____

If yes, please answer the following questions. These relationships may need to be disclosed to funding sponsors to meet Federal requirements. If you have any questions regarding disclosure in Other Support Statements or Biosketches, please contact your [ORPA Research Administrator](#).

G. Do you hold a paid scientific appointment, position, or affiliation ("Appointment") at any organization other than the University of Rochester that has not been identified above?

Yes _____ No _____

If yes, please describe:

H. Do you hold an unpaid Appointment at any organization other than the University of Rochester? This includes unpaid Appointments such as "guest", "adjunct", "honorary", or "visitor" titles.

Yes _____ No _____

If yes, please describe:

- I. Are you hosting or directly supervising any visiting scholars/faculty, postdoctoral appointees or students funded by external sources who are performing research in support of your UR research endeavors?

Yes _____ No _____

If yes, please describe:

- J. Were you involved in a [Foreign Government Talent Recruitment Program](#) ¹in CY2023²?

Yes _____ No _____

If yes, please complete the following:

- The name of the organization or foreign government talent recruitment program (FGTRP) that you are working with:
- The nature of your responsibilities under the FGTRP:
- The duration of your commitment under the FGTRP:
- The amount of compensation you are receiving as a result of participating in the FGTRP:

Certification:

I certify that (a) the responses above are true and complete to the best of my knowledge, (b) I have read the University of Rochester [Faculty Policy on Conflict of Commitment and Interest](#), and (c) I am in compliance with University of Rochester policies related to conflicts of interest and commitment. I will comply with any conditions or restrictions imposed by the University to manage actual or potential conflicts of interest.

Faculty who procure goods and services under Federal awards must complete the “2 CFR 200 Procurement Principles” training that is located in MyPath. This training is also required for all research staff and administrators who have been delegated the authority to purchase goods and services from Federal funds.

¹ Effort organized, managed, or funded by a foreign government, or a foreign government instrumentality or entity, to recruit science and technology professionals or students (regardless of citizenship or national origin, or whether having a full-time or part-time position). Some foreign government-sponsored talent recruitment programs operate with the intent to import or otherwise acquire from abroad, sometimes through illicit means, proprietary technology or software, unpublished data and methods, and intellectual property to further the military modernization goals and/or economic goals of a foreign government. Many, but not all, programs aim to incentivize the targeted individual to relocate physically to the foreign state for the above purpose. Some programs allow for or encourage continued employment at United States research facilities or receipt of Federal research funds while concurrently working at and/or receiving compensation from a foreign institution, and some direct participants not to disclose their participation to United States entities. Compensation could take many forms including cash, research funding, complimentary foreign travel, honorific titles, career advancement opportunities, promised future compensation, or other types of remuneration or consideration, including in-kind compensation.

I agree to notify my Dean or other immediate supervisor and update this form when my financial interests or relationships or activities with outside entities, or those of my family members, significantly change.

Signature:

Date: _____