Environmental Health & Safety Hazard Assessment Tool & Training Indicator



1. What is this Assessment Tool?

Environmental Health & Safety (EH&S) has developed an assessment tool within MyPath to assist University employees and supervisors in determining their required EH&S safety training. This assessment takes only 20 minutes and is based on the safety risks you might be subject to in your work environment, such as hazardous materials, processes and equipment. EH&S has also received questions regarding what training employees should take in order to be OSHA compliant.

Based on an individual's responses to the assessment, a PDF document will be generated listing the required safety training curriculum tailored to their job hazards.

2. When will this be available?

a. This tool is located in MyPath via the following link <u>https://rochester.csod.com/samldefault.aspx?returnurl=%252fDeepLink%252fProcessRedirect.aspx%253fmodule%2</u> <u>53dloRegisterAndLaunch%2526lo%253d9741d9e2-48ab-45a5-a6b1-4572991ef295</u>

OR Login to MyPath via the following link (<u>https://mypath.rochester.edu/</u>) and search for the training named Hazard Assessment Tool.

b. Once supervisors are comfortable in using the tool, they then can ask employees to use the tool for their own jobs.

3. What do I need to do?

- a. New employees should complete the assessment <u>with</u> their supervisor to help them understand the hazards in their job. This will help the supervisor and new employee discuss what their job entails and what hazards they are potentially exposed to and how to stay safe on the job.
- b. Current employees should complete the assessment on their own during normal work hours and then share the output with their supervisor.
- c. MyPath will then generate a PDF document listing the required safety training.
- d. The future phase of this project will be the generation of a formal Job Hazard Assessment that can be available for your review at any time.

4. Where can I go if I need help?

- a. There will be a Q&A listing on the EH&S website. www.safety.rochester.edu/training/FAQs.pdf
- b. General questions or missing hazards Patty Bardeen, 275-3243, pbardeen@safety.rochester.edu
- c. Chemical Hazard questions Colleen Baker, 276-7298, mbaker17@safety.rochester.edu
- d. Biological Hazard questions Sonia Rosenberger, 275-3014, srosen22@safety.rochester.edu
- e. Emergency Preparedness Hazard questions Dave Bujak, 353-4700, dbujak@safety.rochester.edu
- f. Fire Safety Hazard questions Patty Bardeen, 275-3243, pbardeen@safety.rochester.edu
- g. Hazardous Waste Hazard questions Brad Miller, 275-4699, bmiller@safety.rochester.edu
- h. Lab Safety Hazard questions Carolyn Place, 273-5119, cpokora@safety.rochester.edu
- i. Radiological Hazard questions Dave Conover, 275-1477, David Conover@URMC.Rochester.edu
- j. Sanitation Hazard questions Peter Castronovo, 275-8405, pcastronovo@safety.rochester.edu

Questions can also be addressed to EH&S at 275-3241