**LETTER OF INTENT TO ESTABLISH A CONSORTIUM AGREEMENT**

Date: November 20, 2023

University of Rochester PI:

XYZ University PI:

Prime Agency Name:

Application Title:

Proposed Project Period:  to

Project/Performance Site Location

Organization Name:  UEI #:

Street 1:  Box # (If applicable):

City:  County:

State:  Province:

Country:  Zip/Postal Code:

Congressional District:

|  |  |
| --- | --- |
| **First Year** | **All Years** |
| Direct Costs | $  | Direct Costs | $  |
| F&A Costs | $  | F&A Costs | $  |
| Total Costs | $  | Total Costs | $  |

Are Animals Applicable to this Proposed Project? [ ]  Yes [ ]  No

Are Humans Applicable to this Proposed Project? [ ]  Yes [ ]  No

The appropriate programmatic and administrative personnel of each institution involved in this grant application are aware of the pertinent Federal regulations and policies and are prepared to establish written inter-organizational agreements that will ensure compliance with all such policies.

As a foreign subrecipient, we are aware of the [requirements outlined by the National Institutes of Health](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-23-182.html) that foreign subrecipients provide access to all lab notebooks, all data, and all documentation that support the research outcomes as described in the progress report, to the primary recipient (i.e., University of Rochester Principal Investigator) no less than once per year. We will abide by all requirements should an award be issued.

XYZ Institution:

[ ]  has a financial conflicts of interest policy that complies with 42 CFR Part 50 and has elected to follow their FCOI institutional policy.

OR

[ ]  will adhere to the financial conflicts of interest policy of the University of Rochester which does comply with 42 CFR Part 50.

XYZ University

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Signature & Date

Consortium’s Institutional Official Name and Title

Legal Entity Name:

*Contact for negotiation and execution of consortium agreement:*

Consortium’s Contract Office Information