

# Special Interest Housing, Greeks, Drama and Douglass Leadership Houses

1. Go on-line to complete the housing application/contract process between March 17 – April 7 from your computer.
2. Your group will submit a formal assignment list to the Office for Residential Life by March 31. Residential Life will make room assignments April 11 & 12.
3. Once the assignment has been made, you will receive an email confirming your housing assignment. Please return to the website to select a dining plan.

## Completing the on-line Housing application process.

★ If you are trying to login from off campus and study abroad, **you will need to secure a VPN**. If you haven't already set up VPN access with Duo two-factor authentication, see the link below to begin the process. Follow the instruction in this link <https://tech.rochester.edu/remote-access-vpn-tutorials/>

1. Go to <https://housing.ur.rochester.edu/myrescenterweb>

Login ID = student ID number

Password = student ID number



UNIVERSITY of ROCHESTER ARTS, SCIENCES AND ENGINEERING

Menu

- My Home
- My Emergency Contacts
- Change Login Info
- Logout

Reminders

- MEAL PLAN REQUIREMENTS**  
Click [HERE](#) to check meal plan requirement by building.
- OFF CAMPUS STUDENTS DINING CONTRACT ONLY (click here)**
- FLOOR PLANS**

Residence Life - Login

Login ID:

Password:

Enter required information and click on Submit

2. Select “Undergraduate Housing Application” by clicking on the blue application

3. Read Contract Conditions and click on “ I agree”

4. Check personal information, Enter an Email Address that you check regularly.  
Click on Next.

5. Preferences – Everyone needs to fill this out.

**Preferences**  
test14 t. test14 > Personal Information

**REQUIRED INFORMATION**  
This must be completed by every student regardless of whether you intend to have a roommate or not.

**Current status questions**

- \* Continuing Full-Time River Campus undergraduate Yes ▾
- \* Returning from Study Abroad No ▾
- \* Returning from Internship No ▾
- \* Returning from Inactive status No ▾

**Personal information**

- \* Are you substance free? Yes ▾
- \* Are you a smoker? No ▾
- \* Select your preference Prefer to live with nonsmoker ▾
- \* What is your age? Over 24 ▾
- \* What are your personal hours? Early to bed, early to rise ▾
- \* What your in-room study habits? Multitasker ▾
- \* Do you like socializing in the halls? Room is a social hub ▾
- \* What is your approach to cleanliness? Casual ▾

Next >

- You can't move forward without filling this out. Click on Next.

**Preferences (Continued)**  
test15 test15 > Preferences

- \* D'Lions or First Year Fellow: No ▾
- \* Special Interest Housing: Music Interest Floor ▾
- \* RA/ARA: No ▾
- \* RA/ARA apartment mate: No ▾

Next >

- In the section "Special Interest Housing", click on the arrow and select your group. Click on Next.

6. Contract Options - Select Standard Contract. Click on Next.

**Contract Options**  
test155 test > Preferences (Continued)

**Standard contract**

I want the option of selecting from all housing options and plan to live on campus (Regular lottery, Special Interest Housing, RA/ARA, D'Lions, Freshmen Fellow, RA/ARA roommates).

**Special Limited Contract**

I only want to live in Riverview or Brooks Crossing. I understand I will only see Riverview and Brooks Crossing option in lottery. If I am not able to select in Riverview or Brooks Crossing, I no longer want to live on campus.

\* Contract options: Special Limited Contract ▾

Next >

7. Roommate selection

## Roommates Selection

[test15 t. test15](#) > [Contract Options](#)

You have selected a special interest housing. You do not need to select any roommates.

[Next >](#)

8. Housing Application Signature – Click on Agree

## Housing Application Signature

[test14 t. test14](#) > [Contract Conditions](#) > [Roommates Selection](#)

**Once you click agree, the application/contract is complete and officially submitted.**

[I Do Not Agree](#)

[I Agree](#)

9. Application Complete. You will receive an email confirming the housing application is complete.

## Application Complete

[test14 t. test14](#)

Your housing application is now complete. A copy of this submission will be sent to your email address. Please save and print out a copy for your records.

**You will receive an email confirmation shortly. Your actual assignment to your group's housing will be made by the Office for Residential Life and Housing Services based on the official housing list submitted by your group. Once you receive the email confirming your housing assignment, you will need to log in to the Student homepage to select a meal plan.**