

LEARNING & DEVELOPMENT

HUMAN RESOURCES

How to Search and Register for Training

MyPath offers many learning opportunities for educational development. Choose from a variety of online training, instructor-led sessions, videos, documents, and assessments. Use the catalog search tool to browse for available training.

Course availability is based on University of Rochester division / department or affiliate association. Contact your manager for assistance finding what you need.

1. Login into [MyPath](#) with **NetID**.
2. In the right-hand corner of the MyPath screen in the Search box, enter a key word such as “**management**,” “**patient**,” or “**safety**.” Click on the magnifying glass or press Enter.



3. From the available Training Results, select a course.

A screenshot of the Global Search results page. The page has a white background and a dark blue header. The search bar contains the text "management" and a dropdown menu set to "Training". A "Search" button is to the right of the search bar. Below the search bar, the results are displayed under the heading "Training results (121)". There are five results listed, each with a small icon and a title. The first result is "Management Essentials: Performance Management Training" (Event | UR: Human Resources). The second is "Adult Pain Assessment & Management" (Online Class | 2) URMC Online Learning). The third is "Management Essentials Class: Creating Accountability & Setting Expectations" (Event | UR: Human Resources). The fourth is "Management Essentials Class: HR Fundamentals: Regulatory and Compliance High Level Overview" (Event | UR: Human Resources). The fifth is "Time management: Gaining Efficiency and Improving Your Skills" (Online Class | 1) U of R Online Learning).

- On the Training Details page, instructor-led courses (noted by calendar icons) display session availability. **Request** the session you would like to attend.

Training Details

Management Essentials Class: Creating Accountability & Setting Expectations
Event - UR: Human Resources

Assign

Learn about performance management, performance evaluations, and everything in-between, including creating the right environment for your staff to thrive. This 2 hour class will explore pitfalls and opportunities around managing employee performance, as well as difficult situations and best practices to help see you through. Presenters will also discuss criteria for reviewing performance and how "Meets Expectations" is good.

Sessions Details

Show Available View Full Calendar

Session	Duration	Availability	Action
4923 - July 2018 Session - UR: Human Resources - 2 hours Location CEL Classroom (2-7520), Center for Experiential Learning, 01 - University of Rochester Work Locations English (US)	Duration 7/19/2018, 1:00 PM - 7/19/2018, 3:00 PM	No Seats Available	Request
4924 - August 2018 Session - UR: Human Resources - 2 hours Location 1-9545 Natapow Conference Room, Strong Memorial Hospital, 01 - University of Rochester Work Locations English (US)	Duration 8/15/2018, 9:00 AM - 8/15/2018, 11:00 AM	10 Openings Available	Request

2 Results

- On the Training Details page, if the course is online (noted by the computer icons), select the **Launch** button.

Training Details

Time management: Gaining Efficiency and Improving Your Skills
Online Class - 1) U of R Online Learning - 30 minutes

Launch

Improve your time management skills with the use of tools and strategies.

Available Languages
English (US)

Subjects
Professional Development