

FY19.699

BIP Example #1 - Adding Provider to meet demand

[1 attachments](#)

50 character maximum

Indicates a document has been directly Attached to the BIP

NARRATIVE

The Department of Endocrinology is looking to recruit and hire an incremental provider to meet growing patient volumes on AC3. This will help reduce patient scheduling concerns that are currently booking patients out 6-8 weeks. Opening access will benefit the departments growing mission of bringing care to patients in a more reasonable timeline while reducing patient's referrals to outside physicians due to the long lead times. The clinics most recent patient access dashboard is attached

Enter a narrative that can easily define the scope and purpose of the BIP

UR FINANCIALS WORKTAGS

PRIMARY FAO	... OP349717 <i>Endocrine Unit</i>
PRIMARY COMPANY	... CM040 <i>040 School of Medicine and Dentistry</i>
PRIMARY COST CENTER	... CC11405-056 <i>CC11405-056 Medicine Endocrinology</i>
COLLABORATING COMPANY (if applicable)	...
COLLABORATING COST CENTER (if applicable)	...

Assign an FAO that will default across the BIP. If an FAO does not exist at the time user's can leave blank

BUSINESS IMPROVEMENT PLAN PROJECT TEAM

CREATED BY	Mark Greisberger
Date Created	Monday, December 17, 2018
Delete Request	Click Here to Submit Request
EXECUTIVE SPONSOR	... Hines,Victoria Godwin
DIVISIONAL FINANCE LEAD	... Cohen,Marc S
DEPT/PROG LEAD	... Heffer,Timothy J
DEPT/PROG IMPLEMENTATION LEAD	... Lombardo,Matthew L

Critical: Identify the project team that will champion and support the BIP from development through implementation

This section provides insight into the status of a BIP

STATUS SUMMARY

STATUS	BIP Development In Process
RATIONALE FOR STATUS	Business Plan ready for Review; Need Finance Approval at BAC
OBSTACLES	Recruitment of Provider
REQUESTS	FTE and Start-up capital expenses (IT, Furniture, etc.)

CAPITAL SUMMARY

INCREMENTAL SPACE NEEDED	No
CAPITAL \$	Yes
CAPITAL BUDGET	\$ 5,000.00

Please attach capital request - Budget amount should match Capital Request

Identify both Space and Capital Needs
Note: Capital will still need to be submitted via the capital process for approval

DIVISIONAL FINANCE ONLY

STRAT. INITIATIVE	... 3 - Grow Service Offerings
CODE	Volume
FINANCIAL STATUS	In Process
APPROVING BODY	BAC
APPROVED BY	Mark Greisberger
APPROVAL DATE	1/15/2019

REPORT LINKS

- [URB401 BIP 5-yr Financial Summary](#)
- [URB402 BIP FAO Summary](#)
- [URB403 BIP Dashboard](#)
- [URB405 BIP Jobcode Summary](#)
- [URB406 BIP Review Template](#)
- [URB407 BIP Schedule by BIP & FAO](#)

Input by Divisional Finance Only

Financial Status is driven by workflow (In Process; Awaiting

Quick access to reporting when selected within UR Budget

MILESTONES BIP FY19.699

BIP Example #1 - Adding Provider to meet demand

[1 attachments](#)

Milestone #	Milestone Description	Milestone Date	Milestone Status
1	Identify need to add additional provider due to 3rd day next avail. statistics	10/1/18	Complete
2	Work with clinical staff to identify is APP or Physcian is needed	10/15/18	Complete
3	Begin developing business plan assumption for revenue and salary	11/1/18	In Process
4	Assemble Meeting with HR Business Partner to outline HR requirements	11/15/18	In Process
5	Assemble Meeting with Divisional Finance specific to fiscal impact of BP	12/1/18	In Process
6	Finalize BP to bring forward to BAC for review and approval	1/15/19	None
7	Complete all onboarding tasks (ex. credentialing, privileging, staffing)	7/1/19	None

>> ADD NEW MILESTONE (dbl click)

Milestone status is a project managment function that allows the project team to visualize the critical steps from development to implementation against the project teams progress

There is no minimum or maximun number of milestones; this is a project management resource for the project team to develop

PROVIDER BIP FY19.699

Warning: 1 Row outside %Tile Threshold starting on row 151

Provider Revenue, State, and Comp Budget

View: 5 Totals

User defined naming of new Provider

[1 attachments](#)

Provider / FAO / Metric

FY19	FY20	FY21	FY22	FY23	FY24
Current Year	Y1	Y2	Y3	Y4	Y5

Endo Provider #1 | FY19_BIP699_Prov_Pediatric Endocrinology_1 | Incremental | FACULTY

a 5-yr forecast is required for all provider information

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Totals

Total Net Revenue

Total Assessments

Total Target wRVU

Total Incentive wRVU

Total wRVU

Total wRVU Benchmark % (Acad.)

Total Encounters

Effort - Clinical

Effort - Administrative

Effort - Research

Effort - Academics

Effort - Contract/Other

Effort - Total

Total Target Comp

Total Comp Incentives

Total Comp

Total Comp Benchmark % (Acad.)

Total Benefits

\$0	(\$525,000)	(\$540,750)	(\$556,973)	(\$573,682)	(\$590,892)
\$0	\$53,813	\$55,427	\$57,090	\$58,802	\$60,566
0	3,500	3,500	3,500	3,500	3,500
0	250	250	250	250	250
0	3,750	3,750	3,750	3,750	3,750
9 Percentile	79 Percentile	79 Percentile	79 Percentile	79 Percentile	79 Percentile
0	1,200	1,200	1,200	1,200	1,200
0.0%	80.0%	80.0%	80.0%	80.0%	80.0%
0.0%	10.0%	10.0%	10.0%	10.0%	10.0%
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
0.0%	10.0%	10.0%	10.0%	10.0%	10.0%
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
0.0%	100.0%	100.0%	100.0%	100.0%	100.0%
\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
\$0	\$45,000	\$10,000	\$10,000	\$10,000	\$10,000
\$0	\$295,000	\$260,000	\$260,000	\$260,000	\$260,000
9 Percentile	90 Percentile	90 Percentile	90 Percentile	90 Percentile	90 Percentile
\$0	\$57,050	\$53,200	\$53,200	\$53,200	\$53,200

Summary of Net Revenue; BIP provider will require the following: wRVUs, Encounters, Charges per wRVU, Net Revenue per wRVU

Effort must be defined for Providers across the various missions

Compensation including incentive is required along with the applicable benchmark comparison similar to the ECG toolkits

LABOR BIP FY19.699

BIP Example #1 - Adding Provider to m

[1 attachments](#)

OP349717 - Endocrine Unit

FAC	JOBCODE	FAO	PROV File	Hrly Sal	Assign. %	BUD Std Hrs	FTE	Start Year	Start Mth	Rate Current Rate	Rate Y1	Rate Y2	Rate Y3	Rate Y4	Rate Y5	Benefit Level	Comments
										<i>Annual Increase >></i>							
										0%	2%	2%	2%	2%	2%		
SC57600 - Faculty Full Time Salaries	J0005 - Asst Professor	OP348753 - Pediatric Endocrine	Pediatric Endocrinology	S	80%	40.00	0.80	Y1	1	250,000.00	0%	0%	0%	0%	0%	1	User can define 5-yr wage increases for all non-providers
SC57600 - Faculty Full Time Salaries	J0005 - Asst Professor	OP349717 - Endocrine Unit	Pediatric Endocrinology	S	20%	40.00	0.20	Y1	1	250,000.00	0%	0%	0%	0%	0%	1	
SC57400 - Clerical	J0558 - Secretary IV	OP349768 - Ped Endocrinology	Not Provider	H	100%	40.00	1.00	Y1	1	16.00	0%	2%	2%	2%	2%	2	Admin Support of new provider

Double click on position to reslect values

Position Changes:

SC57600 - Faculty Full Time Salaries	J0005 - Asst Professor	OP348753 - Pediatric Endocrine
SC57600 - Faculty Full Time Salaries	J0005 - Asst Professor	OP349717 - Endocrine Unit
SC57400 - Clerical	J0558 - Secretary IV	OP349768 - Ped Endocrinology

>> Add New Position (DBL CLK)

SUBTOTAL

Total FTEs: 2.00

Ability to add one or many non-provider positions based on the business plan requirements

Identifies either the specific Provider file or indicates the position is not tied to a provider file

Best Practice: Add commentary for new positions

FINANCIALS BIP FY19.699

BIP Example #1 - Adding Pt [1 attachments](#)

OP349717 - Endocrine Unit

View:
Five Year Outlook

L Acct	FAC	Description	FAO	Method	Budget Comments	FY19 Curr Year	FY20 Y1	FY21 Y2	FY22 Y3	FY23 Y4	FY24 Y5
TOTAL REVENUE						0	(525,000)	(540,750)	(556,973)	(573,682)	(590,892)
TOTAL EXPENSES						0	379,535	339,793	339,896	339,993	340,941
TOTAL CAPITAL EXPENDITURES						0	0	0	0	0	0
TOTAL TRANSFERS						0	0	0	0	0	0
NET						0	(145,465)	(200,957)	(217,077)	(233,689)	(249,949)
REVENUE (Enter as negative value)											
43000	RC12000	Professional Billed Contractual Allowances	OP348753 - Pediatric Endocrine	From BIP: Prov/Lab/Off		0	412,500	424,875	437,621	450,750	464,272
43000	RC12050	Professional Billed Gross Charges	OP348753 - Pediatric Endocrine	From BIP: Prov/Lab/Off		0	(937,500)	(965,625)	(994,594)	(1,024,432)	(1,055,165)
TOTAL REVENUE						0	(525,000)	(540,750)	(556,973)	(573,682)	(590,892)
SALARIES											
50000	SC57510	Faculty Incentive	OP348753 - Pediatric Endocrine	From BIP: Prov/Labor		0	45,000	10,000	10,000	10,000	10,000
50000	SC57600	Faculty Full Time Salaries	OP348753 - Pediatric Endocrine	From BIP: Prov/Labor		0	200,000	200,000	200,000	200,000	200,000
50000	SC57600	Faculty Full Time Salaries	OP349717 - Endocrine Unit	From BIP: Prov/Labor		0	50,000	50,000	50,000	50,000	50,000
50000	SC57400	Clerical	OP349768 - Ped Endocrinology	From BIP: Prov/Labor		0	33,280	33,946	34,625	35,317	36,023
TOTAL SALARIES						0	328,280	293,946	294,625	295,317	296,023
BENEFITS											
51000	SC46250	Staff Benefits	OP348753 - Pediatric Endocrine	From BIP: Prov/Labor		0	46,630	42,780	42,780	42,780	42,780
51000	SC46250	Staff Benefits	OP349717 - Endocrine Unit	From BIP: Prov/Labor		0	10,420	10,420	10,420	10,420	10,420
51000	SC46250	Staff Benefits	OP349768 - Ped Endocrinology	From BIP: Prov/Labor		0	11,515	11,745	11,980	12,220	12,464
TOTAL BENEFITS						0	68,565	64,945	65,180	65,420	65,664
SUPPLIES											
TOTAL SUPPLIES						0	0	0	0	0	0
SUPPLIES MEDICAL/LABORATORY											
60300	SC60550	Supplies Medical Other	OP349717 - Endocrine Unit	Detail		0	(26,250)	(27,038)	(27,849)	(28,684)	(28,684)
		Misc Medical Supplies			BP Assumption 5% of Revenue	0	(26,250)	(27,038)	(27,849)	(28,684)	(28,684)
TOTAL SUPPLIES MEDICAL/LABORATORY						0	(26,250)	(27,038)	(27,849)	(28,684)	(28,684)
SUPPLIES PHARMACEUTICALS											
TOTAL SUPPLIES PHARMACEUTICALS						0	0	0	0	0	0
TRAVEL & CONFERENCES											
61400	SC49750	Travel Domestic	OP349717 - Endocrine Unit	Detail		0	6,500	6,500	6,500	6,500	6,500
		Routine T&C				0	5,000	5,000	5,000	5,000	5,000
		Reimbursable Expenses				0	1,500	1,500	1,500	1,500	1,500
TOTAL TRAVEL & CONFERENCES						0	6,500	6,500	6,500	6,500	6,500
COMMUNICATIONS											
61350	SC49050	Telecommunications External Cellular	OP349717 - Endocrine Unit	Detail		0	2,440	1,440	1,440	1,440	1,440
		Cell Phone				0	1,440	1,440	1,440	1,440	1,440
		Device				0	1,000	0	0	0	0
TOTAL COMMUNICATIONS						0	2,440	1,440	1,440	1,440	1,440
BUSINESS & PROFESSIONAL											
TOTAL BUSINESS & PROFESSIONAL						0	0	0	0	0	0
MAINTENANCE & EQUIPMENT											
TOTAL MAINTENANCE & EQUIPMENT						0	0	0	0	0	0
OTHER EXPENSES											
TOTAL OTHER EXPENSES						0	0	0	0	0	0
INTERDEPARTMENTAL TRANSFERS											
65300	SC54325	Interdepartmental Transfers Company Assessment	OP217912 - Assessments	From BIP: Prov/Labor		0	(31,500)	(32,445)	(33,418)	(34,421)	(35,454)
65300	SC55350	Interdepartmental Transfers CBO Billing Charges	OP217915 - Urmfg Business Office	From BIP: Prov/Labor		0	(14,538)	(16,223)	(16,709)	(17,210)	(17,727)
65300	SC54325	Interdepartmental Transfers Company Assessment	OP348753 - Pediatric Endocrine	From BIP: Prov/Labor		0	31,500	32,445	33,418	34,421	35,454
65300	SC55350	Interdepartmental Transfers CBO Billing Charges	OP348753 - Pediatric Endocrine	From BIP: Prov/Labor		0	14,538	16,223	16,709	17,210	17,727
TOTAL INTERDEPARTMENTAL TRANSFERS						0	0	0	0	0	0
CAPITAL EXPENDITURES											

Track the 5-yr summary of the BIP in this top section. Revenues are represented as a negative on this screen

Indicates the source of the data is coming from either the Provider or Labor Tab. Revision must be made at the source

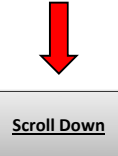
All data entered on Provider or Labor Tab will flow to Financials once saved

Add Appropriate Spend/Revenue categories
Best Practice: Use comment fields to describe assumptions

double click to change the FAO. BIPs can manage multiple FAOs within a single BIP.

Assessments are automatically populated once completed on the Provider Tab

Edit each fiscal year if needed to show one-time vs. recurring expenses



>> ADD NEW FAC (dbl click)

TOTAL CAPITAL EXPENDITURES

0	0	0	0	0	0
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TRANSFERS AND FUNDING PROVISIONS

93400 SC53250 Transfers Non Clinical Other Support
93400 SC53250 Transfers Non Clinical Other Support

OP015490 - Med.sch.op.fund
OP348753 - Pediatric Endocrine

From BIP: Prov/Labor
From BIP: Prov/Labor

>> ADD NEW FAC (dbl click)

TOTAL TRANSFERS AND FUNDING PROVISIONS

0	(6,563)	(6,759)	(6,962)	(7,171)	(7,386)
0	6,563	6,759	6,962	7,171	7,386
0	0	0	0	0	0

SCRATCH PAD BIP FY19.699

BILLING_PROVIDER_NAME	FPSC_WRVU	CHARGES	CONTRACTUAL_ADJUSTMENTS	OTHER_ADJUSTMENTS	COLLECTIONS	ACTIVE_AR_AMOUNT	EXPECTED_PAYMENT	COMBINED_ALLOWANCE	EXPECTED_CONTRACTUAL_ALLOWANCE	BAD_DEBT_ALLOWANCE	Workday_NET_AR	Workday_NET_Revenue
Endo #1	2.27	\$2,025.00	\$192.48	\$0.00	\$0.00	\$1,832.52	\$512.78	\$109.25	\$83.61	\$25.64	\$230.75	\$340.00
Endo #2	8.72	\$5,780.00	\$0.00	\$0.00	\$0.00	\$18,020.00	\$696.13	\$1,206.00	\$1,136.39	\$69.61	\$626.52	\$626.52
Endo #3	17.75	\$340.00	\$0.00	\$0.00	\$340.00	\$340.00	\$7,406.28	\$11,354.47	\$10,613.72	\$740.75	\$6,665.53	\$2,138.00
Endo #4	117.57	\$25,120.00	\$10,980.30	\$536.74	\$6,110.13	\$28,885.80	\$18,662.40	\$21,096.58	\$20,000.63	\$1,095.95	\$8,052.47	\$10,836.24
Endo #8	172.81	\$36,835.00	\$19,440.25	\$508.76	\$15,306.44	\$48,106.42	\$45,660.43	\$23,019.26	\$19,779.73	\$3,239.52	\$29,155.03	\$25,567.81
Endo #6	175.61	\$38,520.73	\$24,980.22	\$286.23	\$10,713.14	\$29,149.05	\$66,479.09	\$70,262.42	\$68,076.01	\$2,186.41	\$19,674.03	\$9,239.84
Endo #7	231.41	\$69,692.00	\$16,420.23	\$404.45	\$12,791.57	\$121,484.37	\$78,492.76	\$22,364.12	\$21,288.98	\$1,075.14	\$25,742.30	\$16,487.21
Endo #5	250.19	\$20,880.00	\$10,220.48	\$84.51	\$8,188.58	\$89,936.45	\$29,884.63	\$18,229.68	\$17,785.66	\$444.02	\$10,656.12	\$9,466.32
Endo #10	340.59	\$127,975.61	\$59,054.14	\$1,075.96	\$47,003.81	\$100,216.19	\$70,413.64	\$52,602.33	\$47,360.03	\$5,242.30	\$47,613.86	\$57,911.63
Endo #9	626.17	\$50,479.00	\$22,348.90	\$1,253.84	\$23,202.68	\$52,174.29	\$130,696.69	\$76,091.29	\$71,047.58	\$5,043.71	\$45,393.08	\$27,068.67
Endo #11	847.92	\$178,656.00	\$96,992.58	\$2,147.12	\$58,637.95	\$137,382.24	\$156,048.53	\$86,152.02	\$80,364.93	\$5,787.09	\$51,230.22	\$67,167.04
Endo #12	946.44	\$233,240.00	\$88,982.42	\$3,062.27	\$71,155.38	\$217,291.88	\$197,400.11	\$110,211.09	\$103,777.49	\$6,433.60	\$72,988.85	\$120,289.77
Endo #15	1,197.85	\$298,858.00	\$161,023.19	\$2,691.87	\$107,062.44	\$183,199.94	\$186,253.21	\$136,680.86	\$128,398.68	\$8,282.18	\$80,611.02	\$96,348.58
Endo #14	1,307.58	\$277,590.54	\$137,764.65	\$3,243.19	\$90,479.12	\$194,421.33	\$227,076.91	\$116,037.21	\$107,817.22	\$8,219.99	\$78,384.12	\$109,294.93
Endo #13	1,379.55	\$192,211.00	\$90,894.71	\$1,790.92	\$76,983.26	\$172,601.26	\$246,209.37	\$95,955.67	\$87,409.80	\$8,545.87	\$76,645.59	\$89,599.68
Endo #16	1,689.52	\$346,007.47	\$172,803.76	\$6,710.44	\$144,321.35	\$316,548.63	\$453,037.28	\$157,464.45	\$140,398.44	\$17,065.95	\$159,084.18	\$157,683.28
Endo #17	1,816.45	\$343,178.65	\$170,225.75	\$5,422.79	\$157,391.92	\$342,878.44	\$487,671.19	\$181,394.75	\$165,101.57	\$16,293.11	\$161,483.69	\$162,477.21
Endo #18	2,633.75	\$513,981.28	\$239,341.99	\$8,396.77	\$204,431.93	\$509,531.13	\$681,328.01	\$276,468.34	\$253,915.04	\$22,553.18	\$233,062.79	\$231,698.15
Endo #19	3,467.43	\$728,756.00	\$367,271.59	\$12,324.64	\$280,953.87	\$648,631.38	\$827,380.04	\$349,896.32	\$323,080.69	\$26,815.53	\$298,735.06	\$314,646.72
Endo #20	5,290.58	\$1,086,080.93	\$549,800.81	\$18,502.74	\$442,868.16	\$1,134,460.26	\$1,425,437.81	\$623,399.62	\$575,331.66	\$48,067.48	\$511,060.64	\$480,008.67
Grand total	22,520.16	\$4,576,207.21	\$2,238,738.45	\$68,443.24	\$1,757,941.73	\$4,347,091.58	\$5,336,747.28	\$2,429,995.73	\$2,242,767.86	\$187,227.03	\$1,917,095.85	\$1,988,896.27

*Business Plan Proxy

