

# THE STUDENT ORGANIZATION INSIDER

The information in this edition promotes your organization's success... You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

## SEPTEMBER 2013 EDITION

### Re-Registration

Re-Registration of your student organization will begin on Monday, September 2nd at 9:00am on Campus Club Connection (CCC) and will end on Friday, September 13th at 11:45pm.

To complete the re-registration process, you will need to log-in to CCC, go to your organization's page and click on the "Register" button. You will then be taken to the re-registration form to update your officers, roster, organization profile picture, and organization profile information for the public.

If you have any questions about the process, please contact your primary advisor or the Policy and Review Chair, Jonathan LoTempio ([jlotempi@u.rochester.edu](mailto:jlotempi@u.rochester.edu)). Please also remember to schedule an appointment with your Primary Adviser so they can hear of all the good things you have planned for this year.

### ACTIVITIES FAIR

Registration is open! Sign your organization up to be at the Activities Fair on Sunday, September 8<sup>th</sup> from 1:00-2:30pm. Registration closes Thursday, September 5<sup>th</sup>. In order to add students to Campus Club Connection you need to collect their EMAIL, not Net ID.

### Reminder from Event Support

Please remember to pay your Event Support bills! Student Organizations will not be able to make reservation requests for this year until any outstanding charges are paid.

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## O'Brien Fireplace Training

### Jackson Court Fireplace Training:

- 1) Thursday, September 5<sup>th</sup> 3:30pm – 5:00pm
- 2) Friday, September 13<sup>th</sup> 3:30pm – 5:00pm
- 3) Friday, September 20<sup>th</sup> 3:30pm – 5:00pm
- 4) Friday, September 27<sup>th</sup> 3:30pm – 5:00pm

**Registration** MUST happen 2 days in advance. No walk-ins, ALL students interested MUST report to the O'Brien Service Desk to sign up during business hours– NO phone calls. Please note the O'Brien Service Desk will be open Saturday, August 31<sup>st</sup> & Sunday, September 1<sup>st</sup> 9:00am – 9:00pm & Monday, September 2<sup>nd</sup> 12noon – 5:00pm and will allow students to sign-up for ALL dates. There is a 10 students minimum and no more than 25 per training. Only ONE student from each organization/club should sign up these first few weeks in order to get multiple organizations/clubs through the training.

**Location:** ONLY registered students should meet in the O'Brien 1<sup>st</sup> Floor Lounge and expect to go outside

## Get Social with the University Events Calendar

Sending your event details to the University Events Calendar ([www.rochester.edu/calendar](http://www.rochester.edu/calendar)) is a free and easy way to get the word out! With a listing in the University Events Calendar, you can use a calendar link to share online. Submit your Facebook event page to the calendar and we'll include it in the event post as well. Get even more social and use #URevents when sharing your events on Twitter and Instagram.

There are more benefits to submitting your event! Events posted in the calendar are also considered for publication in the University's daily newsletter, @Rochester and other campus publications. Events submitted three to four weeks in advance with complete details are also sent to local community calendars. Submit your event by using the online form at [www.rochester.edu/calendar/?submit](http://www.rochester.edu/calendar/?submit) or submit directly to [calendar@rochester.edu](mailto:calendar@rochester.edu) and include a jpeg image.

## Assessment Forms

The Assessment Form serves to encourage student organizations to reflect honestly on their programs, publications, activities, and collaborations which is apart of the principles of a student organization. A thorough Assessment Form can provide invaluable direction and insight to future leadership of your organization.

The Assessment Forms are reviewed by the WCSA, IFC, and RCCL advisors in conjunction with the Mid-Year Report (collected every February) to better advocate for and serve SA organizations.

The Assessment Form is found on Campus Club Connection under 'Campus Links' or via this [LINK](#).

## Rochester Every Day (RED) Program

Clubs and organizations interested in partnering with Rochester Every Day (RED) businesses should contact the RED Graduate Assistant, Chris Camacho, in the Rochester Center for Community Leadership at: [RedPGM@Admin.rochester.edu](mailto:RedPGM@Admin.rochester.edu). This could be for social or fundraising purposes. For the listing of RED businesses, please visit: <http://www.rochester.edu/red>

## Communal Principles

The Communal Principles Project (CPP) is an initiative of The College coordinated by the Office of the Dean of Students. This project aims to promote the communal principles of **fairness, freedom, honesty, inclusion, respect, and responsibility**, which are woven into the fabric that make up our community of engaged, lifelong learners. This year's focus is on "**honesty**".

Did you know that the CPP offers grants to students and organizations for programs and events that are centered around the selected theme each year? To get more information about the CPP grant process and to read the Statement of Communal Principles, visit the website at:

<http://www.rochester.edu/college/odos/communalprinciples/cpp.html>

## CCC Monthly Tip

In order to get the most up-to-date information on events, be sure to log into the CCC to see the Event Flyer Board and while there check out news being posted by a variety of organizations by clicking on 'All News' under the flyer board. This will show you what clubs are doing for the beginning of the semester. You should also visit the clubs you belong to on CCC for information regarding your organizations! Be sure it is up to date.

**This publication is brought to you by Wilson Commons Student Activities:**

*The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekly Buzz or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!*