

# The Student Organization Insider

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## SA Key Return

The end of the school year is fast approaching and with it comes the return of SA Storage Keys. Please make sure you return your key by May 21st or before you leave campus (WHICHEVER COMES FIRST) in order to avoid paying the \$50 fee for not returning the key!

Please make an appointment by signing up for Office Hours [Here](#).

Keys must be dropped off in WC101i to the OperationsGA. Keys will not be accepted in any other location and must be handed off directly to the OperationsGA or a member of the storage team in WC101i.

## Great Late Study Date

The Great Late Study Date is coming up fast! We are looking for student organizations who are interested in planning and running a study break event on Friday May 4th to help students get ready for finals. If you are interested in holding a study break during our event, fill out the [form](#)! Responses are due by April 11th. Check out the form for more information!



## Organization Roster Cleanup: Removing Graduating Students

As part of an effort to help organizations clean up and manage their rosters, Wilson Commons Student Activities will be automatically removing graduated students from CCC this July.

Student Organizations will have all of their non-Undergraduate student memberships automatically ended over the summer. While these members will no longer show up in active rosters, their memberships will still be part of their CCC profiles and your organization's history.

## Leadership Challenge

April is full of programming, overwhelmingly so, that shouldn't mean you don't take advantage of the personal and professional development offered on campus. As student organization leaders you bring in AMAZING guest speakers on very important topics. So do our academic departments. How do these tie into your personal and professional development? That question can be hard to answer. That is where the Medallion Program comes into play. If you see the Medallion logo then you should feel confident you will gain something that can be tied back to your work as a student leader. And yes, some of you might be asking can I get my program into the Medallion Program. If you have a workshop or event that you would like to submit for Medallion eligibility, fill out this [form](#). The program is looking to grow its offerings.

Look through the University Calendar in April, see where you can go to grow personally and professionally. Then compare the content to the 6 domains of the Medallion Program: Knowledge Acquisition, Cognitive Complexity, Intrapersonal Competence, Practical Competence, Civic Engagement, and Interpersonal Competence (for more info look [here](#)). From that you will be able to add tools to your tool box and then find ways to develop your membership! Consider the University of Rochester Diversity Conference, Performances, Communal Principles Day, Memorial Art Gallery or Eastman. Experiences, dialogue, and reflection can strengthen you personally and professionally.

## Presidents' Discussion Group

**Date:** April 2nd **Time:** 8-8:50am **Location:** Wilson Commons 104

Each year the Presidents' Roundtable at Fall and Mid-Year Leadership Training are the most attended and highest ranked. 81% indicated that they feel more prepared for their role as president & left with information that they will use in their leadership role. It is time to keep the conversation going.

This discussion group provides time to network and learn from each other. Make this a time to develop yourself and your organization. Our presenter for this session will be Anne-Marie Algier, Associate Dean of Students and Director of Wilson Commons Student Activities.

Coffee and Tea is provided.

*"It is well to be up before daybreak, for such habits contribute to health, wealth, and wisdom." ~Aristotle*

## Call for Student Organizations Participation at Fall Orientation

The University of Rochester holds a fall Orientation Program (August 20-28, 2018) for first-year and transfer students, and a two-day Parent/Sibling Orientation Program. The Orientation Staff strives to provide a welcoming environment to new students and their families as well as expose them to the Rochester Community.

In order to prepare a highly memorable Orientation Program for the Class of 2022, we want to involve our student organizations to help plan and facilitate some of the activities as part of Orientation. We ask that your proposals be well thought out and take into consideration the diverse needs of the incoming students.

If you wish to apply, fill out our application form [here](#).

Applications are due April 1st, 2018

Please email any questions to [orientation@rochester.edu](mailto:orientation@rochester.edu). Thank you!

## Tunnel Painting Reminders

Please remember to review [these guidelines](#) before painting the tunnel. Also remember that the tunnel is considered a hallway and per the fire marshal regulations, no flyers can be hung on walls, only on bulletin boards, so there should be no paper hung on the walls of the tunnel.

## CCC Information Session

If your organization would like to learn more about how they can maximize their use of CCC, Wilson Commons Student Activities is offering information sessions. Email WCSA's Application Administrator and Analyst, David South ([david.south@rochester.edu](mailto:david.south@rochester.edu)) to schedule an information session. Topics include but are not limited to: General information, Roster Management, the Elections Tool, and personal profile management.

## Continuing Student Scholarship

The Continuing Student Scholarship was created in 2007 to recognize and reward the outstanding achievements of current University of Rochester students. This scholarship is awarded to approximately 30 students each year.

One of the scholarship questions asks about the campus contributions you have made through your student organization involvement. As a student leader your Involvement Record shows the contributions you have made.

Award amounts range up to \$2,500 and are given for one academic year. Past Continuing Student Scholarship winners may reapply for the scholarship in future years. The scholarship form can be found [HERE](#). The deadline for submission is May 15th.

## Offer Your Input for City's "Roc the Riverway" Plan

New York Governor Andrew Cuomo recently committed \$50 million to revitalize the Genesee River corridor with a focus between Ford Street and the Running Track bridge just north of Smith Street. The City of Rochester has developed a concept plan for "ROC The Riverway" that is based on the newly updated Local Waterfront Revitalization Program plan and includes nearly 30 potential projects. The full plan can be viewed at the [website](#), and provide input [HERE](#).

## Organization Participation in Meliora Weekend 2018

Opportunities to participate in Meliora Weekend 2018 are limited.

If your student organization is interested in being involved or hosting a stand-alone event fill out the application [HERE](#). All applications will be due on April 26, 2018.

ASK ME HOW TO  
**LEVEL  
UP**



**Wednesday, April 11th, 11am-3pm**

Hirst Lounge

Level Up experts will be there to help you learn about the program, enroll, document your progress in Paths, and collect feedback. Snacks and Prizes too!

## Medallion Workshop Opportunities



A three-tiered leadership development program with you and your schedule in mind. Start by [enrolling!](#) Encourage future e-board members to start now. If your organization would like to request a workshop or cosponsor one please fill out this form [here](#).

All workshops will be held in Douglass Commons, Room 401 unless otherwise noted\*

DATE	TIME	PRESENTER	TITLE	DOMAIN
Friday 4/6/18	3pm-4pm	Madeleine Aborn	<b>Setting S.M.A.R.T. Goals</b>	Level 1: Practical Competence
Wednesday 4/11/18	7pm-8pm	Ed Feldman	<b>Advanced Leadership Styles</b>	Level 2: Interpersonal Competence

**IMPORTANT:** document your progress in your CCC Medallion Paths by April 18th so you can be included in the Medallion Program reception, your way to Level Up!

## Safe Zone Training FOR GROUPS AND ORGS



**Safe Zone teaches inclusive and respectful language, the process of coming out, understanding sexual and gender identity, taking action on our campus, and much more!**

**Sign-up for a private group training at:**

**<https://goo.gl/sPNJb6>**

Paul J. Burgett Intercultural Center

## Event & Classroom Management (ECM) Black Out Dates

Event & Classroom Management is heavily booked and will not be able to support any additional events for the following dates (if you currently have a confirmed reservation for an event on these dates, ECM is expecting to support your event):

- April 5th - April 8th
- April 12th - April 15th
- April 19th - April 22nd
- April 27th - April 30th

## Spring E-Board Elections

Are you a Student Organization holding e-board or other internal elections? Use the CCC's elections tool to help! The Elections tool is a powerful piece of CCC and lets you create organization elections, run polls, get membership opinions and provides a platform for feedback from your members. To learn more about using the Elections tool, see our [How To Guide!](#) For any questions, or a personal walk through of elections, contact WCSA's Application Administrator and Analyst, [David South](#).

## Need Panelists and Peer Facilitators for Orientation's One Community program

One Community program engages students in a facilitated discussion that explores the way the University of Rochester community is shaped by all of our intersecting identities. The Program is held during orientation and begins with an hour-long session during which current students share narratives about the ways their various identities have positively and negatively affected their college experience. This session is followed by student-facilitated small group discussions where participants explore the presentations and reflect on their own experiences.

The program also helps to provide students with tools to address situations that inevitably arise from difficult topics such as race, class, ability, gender, sexual orientation, religion, and other identity markers.

Benefits of applying to become a panelist or peer facilitator include:

- Moving in early during orientation week for training
- Having a positive impact as a role model for incoming students
- Medallion Workshop progress

Application Deadlines: Panelist and Peer Facilitator Applications are due **Monday, April 23**

For more information, please click [HERE](#).

## Student Organization Kudos & Constitutions

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this [form](#) and let us know what you'd like to share!

### ***Administration & Review Committee (ARC) Announcements***

Organizations granted preliminary status:

- Womanist Club

Administration & Review Committee will be closing the constitution update form. If your student organization wants to update its constitution this year, a constitution update form must be submitted by **Monday, April 2<sup>nd</sup> at 11:59PM**. The [constitution update form](#) will reopen in the Fall semester.

It is highly recommended that you reach out to your Student Analyst for assistance in the update process. A list of analysts and contact information can be found [here](#).

Questions, contact Administration & Review Committee Chair Alex Guerrero at [sa\\_arc@u.rochester.edu](mailto:sa_arc@u.rochester.edu).

**This publication is brought to you by Wilson Commons Student Activities:** The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through Weekend Highlights and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!