



The Student Organization Insider

December 2019

The information in this edition promotes your organization's success. You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>

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Winter Activities Fair

SAVE THE DATE for the WINTER ACTIVITIES FAIR on January 17th, 2019 from 3:30pm to 5:00pm in Goergen Athletic Center on the Zornow Courts. Come out to promote your group and to get new members for the new semester. **Registration is now open** click [HERE](#). We look forward to seeing you there!

Student Organization Annual Review (SOAR)

- Student organizations must submit their [self-report](#) by noon on December 6th, 2019.
 - All [Activity Reflections](#) for the review period must be submitted by the last day of classes (December 11th). If organizations have a planned study break after December 11th, activity reflections for these study breaks are due by the last day of exams (December 20th).
 - CCC site review will begin on December 16, 2019. Please pay special attention to updating the cover picture and logo. Additional points will be awarded to those who update their website.
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Study Break List

Is your organization or department planning an end of semester study break? Wilson Commons Student Activities is compiling a comprehensive list of study breaks from the evening of Thursday, December 12th-Friday, December 20th. The list will be featured in the last edition of Weekend Highlights for the semester (December 12th). Submit your study break—including title, description, date, time, location, and sponsorship information—via this [FORM](#) by noon on Wednesday December 11th.

5k Challenge Update

We are now accepting 5k Challenge proposals! The 5k Challenge is an annual contest where students submit proposals for creative and innovative ideas. The proposal must benefit the overall campus community, improve the student experience, and fit a particular area of need on campus. Last year's winning proposal was the Seasonal Effective Disorder (SAD) Lamps. Your idea could be this year's headline! Click here to submit: <http://cglink.me/s23483>

Mid-Year Leadership Training

Tuesday, January 14th from 2:00 pm – 5:30pm. If you are a new leader (new to a position or first time on an executive board) or missed out attending the Fall Leadership Training it is HIGHLY ENCOURAGED that you attend. If you have questions about this, contact your primary advisor. This training is for College Student Organizations, Residential Life, Fraternity and Sorority Affairs. Returning leaders may attend sessions to Level Up their leadership skills. Check out what will be covered at the training [here](#). Register [here](#).

Food Truck Applications

If your organization is interested in having a food truck as part of your event during the Spring semester (between Spring Break and the end of the year), the application deadline is January 15, 2020. More information and the application is available [HERE](#).

Copyright Visuals & Graphics

It's important to understand copyright laws when creating publicity, logos, and other items for your organization. DO NOT simply do a Google search! Stealing images, video, music, and artwork is a serious offense and can result in legal action. Copyright materials are forbidden to use without the owner's permission, and many items are not properly labeled as such. Only utilize graphics that are clearly tagged with their usage capabilities. There are a multitude of FREE resources with images that are open content. If you need help finding these resources or identifying potential issues, reach out to the Wilson Commons Student Activities Graphic Designer at jennelle.hart@rochester.edu.

[Read more](#) on the University's commitment to upholding the principles of intellectual property as embodied in the U.S. copyright law.

Save the Date: Winterfest 2020

Winterfest Weekend will take place January 31- February 2, 2020! The weekend will include an ice-carving demonstration, special comedic performance, movie, themed dinner, and several other events hosted by various student organizations and campus departments. Winterfest Weekend is one of the College's four Community Weekends. If your organization would like an event represented on the Winterfest calendar, please contact [Brian Magee](#) by December 11, 2019.

Alternative Break Trips

All organizations pursuing winter or spring break trips MUST submit a Supplemental Funding Request Form and chose "Alternative Break funding request" whether you are applying for funding or not. Applications are due on Monday, December 9th. You can find the application link [HERE](#).

Officers Listed on CCC

Don't forget if you have officers transitioning at the end of the semester to update your roasters on CCC. Officers not identified on CCC will miss out on important communication.

Reservation Templates

VEMS Reservation templates for Spring 2020 will be available on 12/6/2019 at 11:00am. Submissions for Promotional Opportunities for Spring 2020 are now being accepted and processed.

To update or change your organization's VEMS Contact, submit the [Change Virtual EMS](#) form.

SAAC & SOFO End of Semester Dates to Know

- Last day to submit small Programming Supplemental: December 2nd
 - Last day to transact in SOFO: December 11th
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New Rolling Mirrors for May Room

Wilson Commons Student Activities has acquired four rolling mirrors (24"x72") available for use in the May room. The mirrors are stored in the May room dressing rooms and can be accessed by calling the building manager, 585-329-9093. Building Managers will pull them out for your rehearsals or events.

Student Organization Accolades & Awards

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this [form](#) and let us know what you'd like to share!

- **Women's Club Volleyball** won the Niagara University league volleyball tournament on November 10, 2019 at Niagara University. They came out #1 out of 8 teams, taking home 2 new volleyballs as a part of our win.
 - **Women's Club Volleyball** came out #1 out of 9 teams at the SUNY Fredonia volleyball tournament on November 16, 2019 at SUNY Fredonia. They took home 2 new volleyballs as a part of our win.
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CCC Support Form

Want to give feedback on the new CCC? Do you or your organization want some personalized training? Are you having an issue? Fill out our [CCC Support Request](#) form! The Support Request form is the most direct way to get training, help, and your questions answered about CCC.

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through The Report or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders.

EVENT

Mid-Year Leadership Training 2020



Tuesday, January 14, 2020
2:00pm - 2:50pm



[Feldman Ballroom, 201 Wilson Commons](#)
[University of Rochester PO Box 270281,](#)
[Rochester, NY 14627,](#)
Link



Add to [Google Cal](#), [Outlook](#), [Yahoo](#), [iCal](#)

The Mid-Year Leadership Training provides student organization executive board members with a comprehensive, collaborative learning experience that they can use to strengthen themselves and their organization. Since a number of organizations hold elections at the end of the calendar year the training's focus is for new leaders (new to a position or first time on an executive board) or those who missed the Fall Leadership Training. Our goal for this training is to provide you with a breadth of information, resources, and ideas about successful student organization leadership.

RSVP

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The CampusGroups offices are located at 902 Broadway, New York, NY 10010.