

THE STUDENT ORGANIZATION INSIDER

The information in this edition promotes your organization's success... You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

MARCH 2015 EDITION

Spring Break Registration

The Office of the Dean of Students would like all students to register for spring break (March 7–15)—whether you are leaving for all of break, staying for all of break, or a combination of both REGISTER HERE! The more students that register for spring break the better we will know how to tailor services and activities to your needs and can get you the information you want to know! Whether you are leaving or staying, click on this LINK for your one-stop-shop for information on reduced hours for dining, libraries, athletics, shuttles, etc.

Orientation Volunteer/International Student Mentor

Do you have what it takes to wear the YELLOW shirt? Do you want to help welcome the Class of 2019 and other incoming students? Do you want to mentor incoming International Students and help them transition to UR and US life? If so, here's your chance! Apply to be an Orientation Volunteer or International Student Mentor! Applications and information are available on the Orientation website: <http://rochester.edu/college/orientation/volunteer>
Applications are due March 23rd, 2015 by 5pm to Lattimore 312!

Orientation Student Group Application

Has your organization hosted an Orientation event in the past? Have you been thinking about an Orientation program? Hosting an Orientation program is a fun and great way to start off the year! The Class of 2019 has their Orientation from August 23rd – August 30th . Applications are due April 28th, 2015 by 5pm to Eleanor Oi or Matt Spielmann in Lattimore 124 or via ur.orientation@gmail.com. Please note, the application deadline is earlier than last year. Be sure to work with your Primary Advisor in advance for tips, suggestions and a signature. You can find the application at: <http://rochester.edu/college/orientation/volunteer>

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March Leadership Luncheon- Make Wise Decisions: Avoiding Hidden Traps

Topic: Make Wise Decisions: Avoiding Hidden Traps

Date: Thursday, March 26, 2015

Time: 12:45-1:45pm

Room: 121, Wilson Commons

Evidence suggests that we are not as good at decision making as we believe ourselves to be. This is because we often rely on heuristics and intuition when making decisions, which can be subject to biases and lead to errors in judgment. In this luncheon, Drs. Brent and DeAngelis will share some of the “hidden traps” of decision making to increase your awareness and help you to make better decisions.

In order to attend this free lunch, RSVP by Monday, March 23th to: leadershipGA@ur.rochester.edu and specify any food allergies. Space is limited to the first 30 undergraduate students.

Edward Peck Curtis Award

This award is used to recognize excellence in the work of graduate students who assist in undergraduate teaching.

Nominations may be made by programs and departments offering undergraduate courses, or by undergraduate student groups.

Each nomination must include a letter from the department chair or program director and a letter from at least one other faculty member (preferably the supervisor of the student's teaching).

Please note that the deadline for receipt of nominations is Friday, March 13. Nominations should be sent to Deborah Randle, 259 Wallis Hall, Box 270015.

Start Planning for 2015-16 year

It is time to start planning for the 2015 – 2016 school year. We are designing an online form for you to submit requests for next years’ events. Watch for a CCC email update just after Spring Break so you can submit your group’s large event requests in locations like Strong Auditorium, Douglass, May Room, and Hirst Lounge. Take a look at your calendar and check in with your group’s adviser as you begin your event plans for NEXT year!

CCC System Updates

Message relays

Based on popular feedback of the mass-messaging capabilities of CollegiateLink, we've created a whole new way to send messages to students. Message relays allow content creators the full flexibility of rich-text, imagery, and attachments in the creation of messages. Learn more about message relays from the [video here](#).

Performance Agreements and Contracts

REMINDERS

- Students are not authorized agents of the College. Contracts must be signed by the Associate Dean, Anne-Marie Algier, or her designee.
- When bringing in an artist, performer or speaker. Performance Agreements or Contracts must be signed and fully executed (signed by the artist and the Dean) *before* the event takes place. If it's submitted after the fact... it is no longer a viable document.
- If payment is going to the performer you must include a signed W9 along with the signed contract. If payment is made to an agency you do not need to include a W9.
- Work with your primary adviser to get a University approved Performance Agreement or Contract when needed.

CCC Monthly Tip

After a few hiccups, CCC finally has a brand-new messaging system! Within your org's page, select "Roster", then "Messaging". You will see any messages sent through the new system - these are called "relays". Select "Create Relay" and follow the instructions to choose any combination of positions and individuals within your organization who will be in the relay (HINT: To reach everyone, select "Member" from the "Positions" list). Give the relay a title - this is NOT the email subject - and press "Generate". CCC will now provide you with a temporary relay address. If you send an email to this address, it will reach everyone you included in your relay.

Contact SA Technology & Web Coordinator Sarah Hedrych (sarah.hedrych@rochester.edu) for all your CCC needs!

This publication is brought to you by Wilson Commons Student Activities:

The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekly Buzz or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!