

The Student Organization Insider

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Re-Registration

All student organizations must register their organization each year. Re-Registration will begin on Tuesday, August 30th at 8:00am on Campus Community Connection (CCC) and will end on Friday, September 9th at 12 midnight.

The person you want to be the primary contact should complete the registration process. To complete the re-registration process, log-in to CCC, go to your organization's page and click on the "Register" button. You will then be taken to the re-registration form to update your officers, roster, organization profile picture, and organization profile information for the public.

If you have any questions about the process, please contact your primary advisor or the Policy and Review Chair, Alex Guerrero (aguerre4@u.rochester.edu). Please also remember to schedule an appointment with your Primary Advisor so they can hear about all of the good things you have planned for this year.

Student Organization Kudos

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this [form](#) and let us know what you'd like to share!

The information in this edition promotes your organization's success. You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

SA Van Requests

The **SA Van Request Form** is now available online at rochester.edu/college/wcsa/forms. No need to track down your advisor for a signature anymore – simply check the van availability and submit the form online! To become approved to drive the vans, please visit WCSA Transportation Coordinator Alex Northrup in Wilson Commons, room 101i.

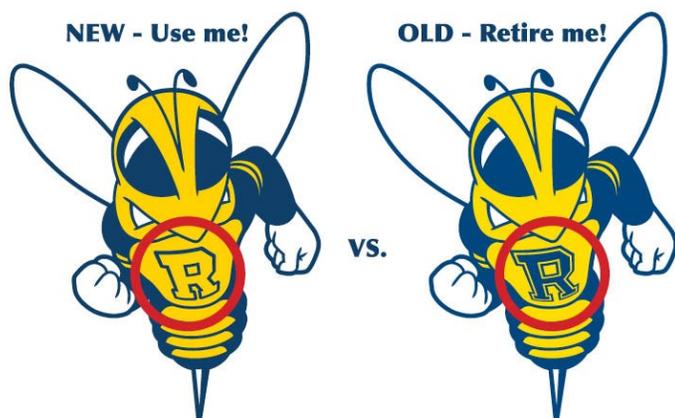
City Cycles

City Cycles provides a free bicycle lending library to UR River Campus undergraduate students. The 24 hour reservations allow students the opportunity for recreation, sightseeing, exercise, or shopping. City Cycles aims to promote bicycling as an attractive and sustainable mode of transportation for the UR undergraduate community. The program also partners with Towpath Bike Shop to provide weekly free and discounted bike maintenance every Tuesday. Buckle up your helmet and reserve your bike today at citycycles.rochester.edu.

Rocky the Yellowjacket

Our University mascot has received a small facelift over the summer that involves the "R" on his chest. If you plan to use his likeness, be sure to utilize the correct format. Does your group use Rocky in their logo? You will need to have it updated! Not sure on the rules surround Rocky's usage? Reach out to the Student Activities Senior Graphic Artist, Jennelle Hart, at jennelle.hart@rochester.edu with any questions.

ROCKY THE YELLOWJACKET



Graphic Arts Suite

Have you checked out the newly renovated space on Wilson Commons' first floor? Just wait 'til you see it! Stop by the Graphic Arts Suite (near The Pit & Common Market) where you can use the Adobe Creative programs to design your own publicity, meet with the Student Activities' Graphic Artist, or get design advice and tips.

Banner and Sign Color Printing

Need a large poster or sign for your event? Want an oversized check for a donation photo op? Or maybe a vinyl banner for tabling or to hang in Wilson Commons? The Graphic Arts Suite in Wilson Commons now offers large format color printing at reasonable rates. Connect with Jennelle Hart at jennelle.hart@rochester.edu for more information.

ROC Tix

ROC Tix is a discount ticket program for UR undergrads. ROC Tix offers students the opportunity to buy tickets to local and regional off campus events at a subsidized price. Events include concerts, arts and cultural attractions, sports, comedy, movie theatres, film festivals, recreational activities and more.

Starting this semester, we will collect event suggestions and co-sponsorship opportunities through a form on Campus Community Connection. All requests and suggestions should be submitted at least 2 weeks in advance. If you have any questions about ROC Tix, please contact the Experiential Graduate Assistant at:

experientialGA@rochester.edu.

Flex Machine Usage

Flex machine Usage:

- Student groups are limited to 2 separate rental use periods per semester.
- Flex machines can be reserved for a maximum of 5 days.
- A fee of \$3.00/day will be assessed.
- The group must notify the Wilson Commons staff members by e-mailing wcsa@rochester.edu at least 2 business days in advance of their reservations if they plan to cancel their reservation.
- Improper Cancellation will result in a usage fee of \$3.00/day being assessed to the Organization as well as suspension of the organizations rental privileges for the remainder of the semester.

For a complete list of policies and procedures, please refer to the WCSA website under Wilson Commons -> Building Policies -> Flex Tables. <http://rochester.edu/college/wcsa/events/resources/flex.html>

SA Storage Updates

New this Year:

- New storage requests must be submitted through the Storage Request form located on the WCSA website.
- To regain access to a previously assigned space, 1 member of the E-board must stop into the SAAC office to sign a SA Storage Contract. Once a contract has been signed, up to 5 E-board members may come into the SAAC office to sign out keys or request Swipe Access.
- Keys/Swipe Access for Storage space in Spurrier, Morey, Ruth Merrill, Southside Rec Field & Towers Field are to be signed out through the SAAC office.
- A Filing system for Posters has been created in Ruth Merrill for organizations that currently have Cabinet space in Ruth Merrill. Each organization has been assigned a drawer, all items on top of and beside Cabinets must be moved into the Flat File cabinet or the organizations assigned cabinets by September 13th or the items WILL be discarded.

Reminder from last year:

- Keys should have been returned by May 1st. Any individual who did not turn in their key will owe the SAAC office a \$50 fine (the cost to change the locks).
- Keys will not be issued to ANY member of a student organization until the fine has been paid in full.
- Building Managers will no longer be letting organizations into their assigned office space (with the exception of organizations located in the Prop Room).
- A list of prohibited items has been added to every storage space, if prohibited items are found during Assessments, it will be an automatic Unsatisfactory.

A complete list of updates to Policies and Procedures can be found on the WCSA website under Student Organizations -> Maintaining a Great Organization -> Storage Policy & Procedure. <http://rochester.edu/college/wcsa/organizations/maintaining/index.html>

Students: How Will You Make Our World Ever Better

Has the University of Rochester shaped your life in a compelling and meaningful way?

We want to hear from you!

Submit a personal statement describing your "Meliora Story" and how you plan make the world Ever Better. The winning student will receive \$500 and will read their story in front of 600 donors, volunteers, and University leaders at a premier Meliora Weekend event on Friday, October 7 celebrating *The Meliora Challenge Campaign*.

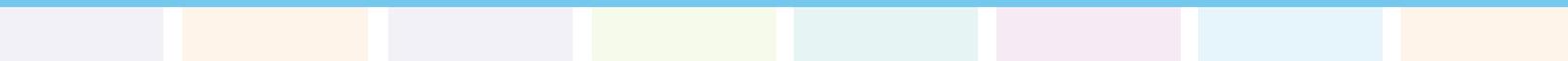
Please visit uofr.us/mwsspeech for detailed guidelines before writing and submitting your speech. Submissions are due by September 12, 2016.



CCC Monthly Tip

Welcome back, everyone, and get ready for a whole new year of exploration and engagement on the Campus Community Connection! As we move forward and make the CCC the best it can possibly be for students, we are made aware there are many student organizations who are hesitant about removing legacy members from their rosters. Don't fret, because your alumni and inactive members won't lose their involvement if you remove them from your roster, they will simply not be listed alongside your current membership. When rosters are accurate, support staff can more easily assess your needs and best provide the resources you require to do what you do best. All students who have graduated will be removed from student organization rosters by the end of September.

Contact SA Technology & Web Coordinator Sarah Hedrych (sarah.hedrych@rochester.edu) for all your CCC needs! And check Student Leader Guide (<http://rochester.edu/college/wcsa/ccc/student-leader-guide.html>) or stop by Wilson Commons 103b from 1- 2 pm on Wednesdays for more information!



This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekly Buzz or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!