

The Student Organization Insider

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2017 Orientation Organization Participation Application

Has your organization hosted an Orientation event or performed in one in the past? Have you been thinking about hosting an event during Orientation? Hosting events and performing during Orientation are fun and great ways to start off the year! Orientation for the Class of 2021 will take place from August 23rd- August 29th. Applications are due on **May 5, 2017 by 5pm**. Be sure to work with your Primary Advisor in advance for advice and suggestions. Click [HERE](#) for the application.

Event Planning for 2017-2018

Time to think about 2017 – 2018! If your organization is planning a large multi-day event, an event requiring many rooms simultaneously, or an event that utilizes the large programming spaces on campus, we want your requests soon! Watch your CCC email for advance request details.

Important SAAC Notices

- All Student Organization transaction requests must be submitted to the SAAC office no later than 4:00 pm on May 3rd. The SAAC office will not be accepting forms until the start of Fall Classes on August 30th.
- Student Organization Storage and Office keys must be returned no later than 4pm on May 19th or a \$50 fine will be assessed to the individual who signed out the key. Please contact Brianna at OperationsGA@UR.Rochester.edu for her availability or to set up a time to return your key.

The information in this edition promotes your organization's success. You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

Food Truck Application

Do you want to incorporate a Food Truck into your event next fall? Start planning now as applications are due EARLY August 10th. More information about the food truck policy and application is [here](#).

Student Organization Kudos

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this [form](#) and let us know what you'd like to share!

Policy and Review Announcements

Organization granted preliminary status:

- UR Cooking Club
- UR Pre-Dental
- UR United World
- University of Rochester Global Students' Union

Organizations granted final recognition:

- UR eSports
- Club Field Hockey
- Society of Asian Scientists & Engineers

To connect to these new organization visit their CCC page.

Complete Assessment Forms

Don't forget to complete any remaining Assessment Forms for activities occurring in the spring semester. Evaluating your activities helps your organization transition and aids in completion of end of the year reports. Incoming officers often find it helpful to review these forms.

Once an Assessment form is approved you need to upload it to your organizations Documents folder: Go to 'Involvement'; 'Submissions'; 'Forms'; then select the assessment form you want to upload.

Transitioning Eboards

Remember a successful executive board is not only the glue that will hold your organization together from year to year but also the fuel that continues to propel them in a forward direction. A successful eboard transition is neither difficult nor very time-consuming, however if you don't do it right you can be in a struggle next semester. View a short, helpful transitional checklist [HERE](#).

Summer Highlights

Staying for the summer? Learn about fun things to do on and off campus by signing up [HERE](#) to receive SUMMER HIGHLIGHTS!

Follow the Summer Sessions [Facebook page](#) for up to date information on summer sessions information and activities.



Promotional Opportunities

Wilson Commons Promotional opportunities will be accepted for the **Fall Semester** starting Monday, August 14th. For the Spring Semester, the start date will be Monday, November 27th. They will be processed in the order in which they are received due to the date and time stamp on the email. It is strongly recommended to request the dates you want as soon as you know them. Prime dates do fill up quickly.

Promotional opportunities are: Info tables, Flex tables, Banners, 3rd Floor Display case, Wilson Commons & Douglass Expression Wall, Chalkboard, Prize wheel, Donation Box and Battery Operated Candles.

SAVE THE DATES

- Fall Leadership Training is Monday, August 28th
- Yellowjacket Weekend – September 1-4, 2016
- The Fall Activities Fair will be held on Friday, September 1st. Registration for the Fair will begin in mid-August
- Meloria Weekend -10/12-10/15

Late Night Programming

Want to get a head start on your fall programming? The Late Night Programming Committee is looking for groups that want to host a late night program during the first six weeks of the fall semester. The committee will confirm funding now for up to \$300 for groups that want to plan an event now that meets the Late Night criteria. If your organization is interested, please contact John DiSarro, UR Late Night Committee Chair, at john.disarro@rochester.edu to discuss your ideas for a program.



City Cycles is open!



The University of Rochester's bicycle lending library City Cycles is now open! City Cycles offers a free 24-hour bike rental to UR River Campus undergraduates for sightseeing, shopping, and recreational biking. All reservations are made using our new online reservation system. Bicycles are picked up at and returned to the Goergen Athletic Center. Students can make reservations online at <https://sa.rochester.edu/citycycles>.

City Cycles is a partnership between Wilson Commons Student Activities, SA Government, and the Goergen Athletic Center. For questions or more information, please contact citycycles@sao.rochester.edu.

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekly Buzz or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!