October 2023

Dear Student Leaders,

Happy fall! We know this time of the year not only brings beautiful colors to the Rochester landscape; but also, mid-term papers, exams, and other academic priorities. Please don't forget to practice self-care and to check in with your people! This edition of the Insider includes many updates and reminders. As always, if you have questions please connect with your organization's advisor - or reach out to us at wcsa@rochester.edu.

Until next month,
Wilson Commons Student Activities

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Save-the-Dates

Meliora Weekend

October 5th - 8th

Advanced Reservations for Spring 2024 Major Events Opens

Monday, October 9th

Deadline to Submit Fall/Halloween Event to WCSA

Monday, October 9th @ Noon

Individual Member Dues for Club Sports

Due Friday, October 20th

Deadline to Complete Title IX Training

Monday, October 30th

Get Inclusive: Title IX Required Training

All student leaders are required to complete the Get Inclusive training, provided through the Title IX Office, by October 30th. The training consists of 20-minutes for sexual misconduct and about 60-minutes for diversity, equity, and inclusion for students. All student leaders should have received an email from Get Inclusive with information on how to complete the training.

If you are participating in the Medallion Leadership Program, you can receive a Civic Engagement workshop by completing the Level 1 Workshop Reflection form.

Organizations with officers who do not complete the training by the October 30th deadline, will have their VEMS access revoked.

TapRide App Updates

Effective September 30th, the TapRide app will no longer be used as the University's method for requesting on-demand rides through the Safe Ride system. A new ride app, which integrates with a new GPS app for the University shuttle system, will launch soon. Until the new app launches, students should call the Safe Ride dispatcher number (585) 276-RIDE (7433) to request a ride. Students will request a ride through the dispatcher and the dispatcher will relay the ride information to the driver. Safe Ride runs from 11 p.m. to 4 a.m. every day during the academic year (except for breaks and University holidays) to provide safe and reliable transportation for undergraduate students.

Event Submissions for WCSA's Fall/Halloween Poster

The fall season is here! Wilson Commons Student Activities (WCSA) is creating a Fall/Halloween themed poster for events occurring from 10/15 to 11/5. Click here to submit your department/student organization event(s). The submission deadline is October 9th at noon.

Medallion Program Workshops

The Medallion Leadership Program is built to create social change agents by developing leadership skills. Does your organization have an event that they would like to count for the Medallion Program or would like to co-host one of our workshops? Email medallion@rochester.edu for more information.

Workshop	Date	Time	Domain
Saving & Investing	Tues, Oct 2	4-5pm	Knowledge Acquisition

[Identifying Your Values](#)	Mon, Oct 9	5-6pm	Intrapersonal Development
[Understanding Leadership](#)	Tues, Oct 10	6-7pm	Level 1 Opener
[Revisit Your Organization's Vision & Mission](#)	Tues, Oct 10	7-8pm	Cognitive Complexity
[Stop, Drop, and Roll: Identifying and Addressing Burnout](#)	Fri, Oct 20	1-3pm	Cognitive Complexity, Practical Competency
[Unpacking Sexual Misconduct](#)	Mon, Oct 23	4-5pm	Knowledge Acquisition
[The Practices of Leadership](#)	Tues, Oct 24	7-8pm	Level 2 Opener
Discover Your Cultural Intelligence (CQ) - SOLD OUT	Fri, Oct 27	2:30-5:30pm	Intrapersonal Development, Civic Engagement, Interpersonal Competence
[Supervising Your Peers](#)	Mon, Oct 30	5-6pm	Intrapersonal Development
[You Have the Power! Changing Your Community through Political Engagement and Activism](#)	Tues, Oct 31	6-7pm	Civic Engagement

Advanced Reservations for Spring Major Events

The advanced reservation template for Major Events for the Spring 2024 semester will be opening on October 9th. Additional details about what qualifies as a Major Event and other upcoming advanced reservation timeframes can be found in the email sent by WCSA to all student organization officers and on the [advanced reservation webpage](#). Any questions or concerns about this process can be sent to wcsa@rochester.edu or your student organization's primary advisor.

Awards and Accolades

- Shout out to **Model United Nations** for placing in the top 50 of the top 100 Model United Nations teams in North America.
- Congratulations to **Campus Times** and their recent achievements acknowledged by the New York Press Association:

- **Allie Tay's** column *Spill the T(ay!)* received the **Honorable Mention Column 2022 New York Press Association Better College Newspaper Award**.
- **Justin O'Connor's** feature story on *Planet Aid* received **First Place Features Story 2022 New York Press Association Better College Newspaper Award**.

Does your organization have something exciting to share? The [awards and accolades form](#) is open all year long to collect your exciting news.

New Supplies Available!

Exciting news for student organizations! We've expanded our supply offerings. Now, in addition to our existing supplies, students can request roller brushes, table topics (ice breaker activity), and a photo backdrop for their activities. Don't forget to submit your requests at least 14-days before your event to ensure availability. Explore the updated [Supply and Resource Request Form](#) to access these new resources and make your next event even better!

SAAC & SOFO Transaction Reminders

What a great start to the year! The SAAC meetings and SOFO office hours have been buzzing! Please remember that SOFO does not process reimbursements to students. This policy is for all transactions, whether it is an approved budgeted transaction or funds received through the Supplemental Funding process. All transactions need to be placed through the SOFO office for an GIM food, hotels, airfare, transportation, gas cards, etc. Please do not pay out of pocket and expect to be reimbursed. Thanks for your constant attention to this important policy!

Zoom Pro Access for Student Organizations

Undergraduate student organizations are allowed one e-board member to hold Zoom Pro access during each academic year. This allows the selected individual to host Zoom meetings for more than 30-minutes at a time. If your student organization is interested in this resource - or, if your organization is looking to change the selected individual who holds this access, please complete the [Zoom Pro Contact Form](#).

Accident and Injury Form

Curious about how your organization reports accidents or injuries? The Accident and Injury Form must be utilized within 24-hours of the incident. A member of WCSA will be in contact with the organization for next steps.

CCC Office Hours

Do you have a question related to how to use CCC? Want to learn how to register an activity? Update your roster? Join us for CCC Office Hours on Mondays 2:00 - 3:00 p.m. and Thursdays 12:30 -1:30 p.m. in the Wilson Commons Graphic Arts Suite (103 Wilson Commons) or via Zoom. Search for "CCC Office Hours" in the CCC Events Calendar to access the Zoom link.

Administration and Review Committee (ARC) Updates

Committee Openings

Looking to get involved through supporting student organizations? The Student Organization Review Board (SORB) is looking for an experienced student leader who would like to have a positive impact on the student organization community by reviewing and approving new organization proposals. If this role interests you, apply here for the **Student Organization Liaison** role.

Constitutions

The form to request a constitution update is open and accepting submissions. All approved constitutions can be found on this website. Please note, organizations that do not have a constitution on file - or have a constitution on an old template, will be contacted by a representative of ARC for next steps. Interested in updating your organization's mission statement, consider attending the Revisit Your Organization's Vision and Mission on Tuesday, October 10th. This workshop assists organizations looking to change their mission statement.