



September 2023

Welcome back, Yellowjackets!

It was wonderful to see so many of you at the Fall Leadership Training, and now, getting excited for the start of Yellowjacket Weekend. The Activities Fair was literally buzzing with excitement and many of our stinging flying friends. Make sure to stop out at the Carnival, BBQ Bash, Brenda Song, and the Feel the Sting Shirt Giveaway! I can feel how anxious you all are to get involved and feel connected to our campus community. I trust you all to be welcoming and inclusive to all during your General Interest Meetings!

Please pay attention to all of the helpful information this edition of the Insider provides. Stay in communication with your organization's advisor, and most of all - enjoy being here with one another for what is shaping up to be an amazing year!

Continue to stay well,
Brian Magee | Wilson Commons Student Activities

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Save-the-Dates

Yellowjacket Weekend

Today - September 3rd

Level Up with Medallion @ Club Rochester

Friday, September 8th 3:30 - 5:00 p.m.

Feldman Ballroom, Douglass Commons

AlertUR Test

Thursday, September 14th @ 6 p.m.

Meliora Weekend

October 5th - 8th

Volunteer for Meliora Weekend!

Meliora Weekend 2023 will be held October 5-8th, and we are looking for student volunteers to help us make the weekend memorable for the thousands of students, family and alumni that will be on campus! Not only is volunteering a great way to be engaged on campus and connect with the Rochester community, student volunteers also get some pretty sweet perks including:

- A free Meliora Weekend staff t-shirt.
- Free Meliora Weekend tote bag.
- Free food and beverages on days that you volunteer.
- Potential access to special – often sold out – events.

If you'd like more information or want to sign-up to volunteer, [click here](#) to find the volunteer description and signup form.

Questions about volunteering? Contact [Ahren Henby](#).

Activity Registration & Event Supply Closet Reminders

Activity Registration

As a reminder, all student organizations who are planning activities must abide by all of the [Activity Registration Policies](#). Please submit your activities through CCC early and on time! If you are unsure on how to submit an Activity Registration, check out this [how-to video](#).

Additionally, if you need to review your Activity Registration:

1. Open and log into CCC.
2. On the left-hand side of your web browser, locate the "My Activity" drop-down menu.
3. Select "My Surveys/Forms".
4. Locate the form submission you would like to review.
5. Click the three dots on the right-hand side of the submission. Select "View". Do not select the hyperlink for the form.
6. Once you have reviewed your submission, do not hit "Save". Instead, close/exit the form window.

Event Supply Closet

Don't forget! Qualifying student organizations are able to request free activity related supplies

from the Student Organization Supply Closet. Supply requests must be made a minimum of 14-days prior to the activity date. [Check out the form](#) to see what we have available!

SOFO Reminder to Business Managers

The Student Organization Finance Office (SOFO) opened on the first day of classes and is available for Business Manager transactions. All Business Managers will need to watch the video and complete the Business Manager Quiz which can be accessed from [this link](#) on the sa.rochester.edu website.

The link for the Business Manager Quiz will **not** be in your CCC checklist as previously mentioned at the training session.

As a reminder, the Business Manager for your group must complete the training and quiz before submitting transactions via the [Virtual Green Form](#). Please reach out to your SOFO Student Accountant with any questions. SOFO Accountants' office hours can be found [here](#).

Title IX Required Training

All organization officers are required to complete the Get Inclusive training coming from the Title IX office. You should receive an invitation in the coming week and will have 30-days to complete the training from the initial email. If your officers do not complete the training within 30-days, you will have restrictions placed on your organization; including freezing your ability to reserve space.

Medallion Program Workshops

The Medallion Leadership Program is the University's premier self-paced leadership development series. Through workshops, leadership roles, reflections, and working on a community need, the goal is to create change agents in the world. [Enroll in](#) the program today to receive your program checklist on CCC and our newsletter! If you'd like to co-host one of our workshops,

email medallion@rochester.edu. Don't forget, co-hosting a Medallion workshop earns your organization's points during SOAR.

Workshop	Date	Time	Domain
Understanding Leadership	Tues, Sept. 5	7-8 p.m.	Level 1 Opener
Imposter Syndrome: Know It, Name It, Tame It	Mon, Sept. 11	5-6 p.m.	Cognitive Complexity
Strategies for Leading Effective Meetings	Tues, Sept. 12	6-7 p.m.	Knowledge Acquisition
Studio X XR Research Expo	Fri, Sept. 15	1:30-4 p.m.	Knowledge Acquisition
Getting Your Organization Back on Track	Fri, Sept. 15	2-3 p.m.	Knowledge Acquisition
Motivating the Middle	Mon, Sept. 18	5-6 p.m.	Interpersonal Competence
Power to the People: Understanding and Navigating Systems to Create Lasting Impact	Tues, Sept. 19	7-8 p.m.	Interpersonal Competence
The Power of Yet	Mon, Sept. 25	5-6 p.m.	Interpersonal Competence
The Practices of Leadership	Tues, Sept. 26	6-7 p.m.	Level 2 Opener
Real Colors	Fri, Sept. 29	2-4 p.m.	Intrapersonal Development & Interpersonal Competence

WCSA Services Web Page

Make sure you check out the newly improved [WCSA Services page](#). This page overviews all of the different services WCSA offers the campus community and student organizations. If you still cannot find what you are looking for, contact your advisor or [WCSA](#).

Leadership Library

The Leadership Library has undergone a major renovation! The library now houses brand new books on a variety of subjects that have been categorized by Medallion domain, and is a great way for students enrolled in the Medallion Leadership Program to complete checklist requirements! Students may select a book to read and write a workshop reflection for the

appropriate domain and level.

The Leadership Library is located on the 3rd floor of Genesee Hall. Please email medallion@rochester.edu, call (585) 275-9390, or ask the Building Manager on call to unlock the library for your perusal!

Individual Travel Waiver

All students must have a completed and approved Individual Travel Waiver in order to participate in activities more than 25 miles off campus. A waiver must be submitted each academic year. [The 2023/2024 Individual Travel Waiver is now accepting submissions!](#) All Individual Travel Waiver completed before September 6th will be entered into a drawing for one of five new Community Weekend sweatshirts. Encourage your members and your fellow officers today!

ARC: Committee Openings, Constitutions, and Resource Agreements, Oh My!

Committee Openings

Looking to get involved through supporting student organizations? The Administration and Review Committee (ARC) is looking for ARC Analysts to serve on their committee, and the Student Organization Review Board (SORB) is looking for a Student Organization Liaison to serve on their committee. Check out all of Student Government's [position openings here](#).

Constitutions

The [form to request a constitution update](#) is open and accepting submissions. All approved constitutions can be found on [this website](#). Please note, organizations that do not have a constitution on file - or have a constitution on an old template, will be contacted by a representative of ARC for next steps. Keep an eye out for the Mission and Visions Medallion workshop during the fall semester. This workshop assists organizations looking to change their mission statement.

Resource Agreements

Based on feedback we have received from student organizations, the purpose and utilization of resource agreements for all College Student Organizations is under review. The goal is to simplify and streamline the process. We ask that organizations looking to change their activity size hold on submitting a change request. Instead, submit Exception Requests and Supplemental Funding requests as needed for the fall semester.

Get Connected with Your Organization's Alumni

Looking for ways to connect with alumni of your student organization? Check out the Get Connected program through the Office of Alumni Relations and Constituent Engagement!

We can help you:

- Communicate with your alumni by email or newsletter, including requests for financial support.
- Invite alumni to campus events.
- Involve alumni as speakers or panelists - in-person or virtually.
- Host a student organization/alumni event, including milestone anniversary celebrations.

To get started, review the Get Connected info sheet, talk with your advisor, and submit a proposal form! Questions? Contact [Ahren Henby](#).

Rocky's Board Games

Visit the Rocky's Sub Shop in Wilson Commons to rent out a variety of board games for your own use or student organization event! To rent a game, you must complete the form using the QR code by the Rocky's check-out line. You must give your UR ID to the cashier prior to playing. Games can be taken out of Rocky's but must be returned the same day prior to close. Your ID will be returned to you once you return the game.

ECM Event Black Out Dates

Event & Classroom Management (ECM) is heavily booked and will not be able to support any additional activities for the dates listed below. Note: if you already have a confirmed reservation for an activity on any of the dates listed, ECM is expecting to support your activity.

- October 6th, 7th, 8th
- October 20th, 21st, 22nd
- November 3rd, 4th, 5th
- November 10th, 11th, 12th
- November 17th, 18th, 19th
- December 2nd, 3rd, 4th

AlertUR Test

A graphic for an AlertUR test. The left side has a yellow background with a red box containing the word "UPCOMING" in white. Below it, "AlertUR Test" is written in large, bold, blue letters. The right side has a dark blue background with a white icon of a smartphone with a yellow warning triangle on its screen. Below the icon, text reads: "AlertUR sends you a message when a campus emergency occurs." and "Learn more or update your contact information at rochester.edu/alertur." in white and yellow text.

UPCOMING

AlertUR Test

You will receive a test message
Thursday, September 14
at 6 p.m.

AlertUR sends you a message when a campus emergency occurs.

Learn more or update your contact information at rochester.edu/alertur.

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Center for Community Engagement, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders.