



# The Student Organization Insider

## November 2024

Dear Student Leaders,

I know it is a busy time for you as midterms are here and your organizations are in full swing. Wilson Commons Student Activities truly appreciates all of your hard work and the vibrancy you bring to campus life! If you can, please take a moment to nominate a fellow student or organization for one of the Leadership Appreciation Awards (see below for more details). Make sure you are also on the lookout for details to purchase tickets on November 21st to one of our oldest Rochester Traditions – the Boar’s Head Dinner which will be on December 5th. It’s one of my most favorite traditions! Lastly, I was reminded recently how an act of kindness can positively impact your mood. We all need to stay positive these days - and looking out for another will help to support that. As a reminder, there are many resources linked below that are available to you all as students. Please do not hesitate to reach out to them.

Continue to stay well,

Brian Magee | Wilson Commons Student Activities

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## Save-the-Dates

### **Register for the International Fair**

Today, November 1st

### **Supplemental Funding Deadlines**

Sunday, November 3rd

Sunday, November 17th

### **One Community/Meliora Vision and Values Grant Deadline**

Wednesday, November 6th

### **Students' Association Annual Survey**

Wednesday, November 6th @ 3 - 7 p.m.

### **Master Plan Focus Group**

Friday, November 8th @ 2 p.m.

[Register on CCC](#)

**Get Inclusive: Title IX Training Extended Deadline**

Sunday, November 10th @ 11:59 p.m.

**Boar's Head Student Host Application**

Due Wednesday, November 10th @ 5 p.m.

**Advance Reservations for Practices and Rehearsals**

Open now through Tuesday, November 12th

**Leadership Appreciation Awards Nomination Deadline**

Friday, November 22th @ 11:59 p.m.

**Submit an Award, Recognition, or Highlight for the December Insider**

Due by Tuesday, November 26th

**Activity Reflections for Events Held Between Jan. and Dec. 2024**

Due for SOAR by Sunday, December 15th @ 11:59 p.m.

**SOAR Self-Report**

Due Sunday, January 12th @ 11:59 p.m.

**Mid-Year Leadership Training (MYLT)**

Sunday, January 19th @ 1 - 5 p.m.

*MYLT is open to all student organizations leaders, with a particular focus on students new to their leadership roles or those who missed the Fall Leadership Training in August. More information will be shared in the December edition of the Insider.*

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## **Awards, Recognition, and Highlights**

- Congratulations to **Baja SAE** for **earning 2nd place in the Hill Climb** at the recent competition at Clarkson!

- **Men's Club Soccer** and **Club Baseball** both **won their divisions and qualified for regionals**. Men's Club Soccer will compete this weekend at Stony Brook University and Club Baseball will compete this weekend at Falcon Park. Congratulations and good luck to both teams!

Does your organization have something exciting to share? Let us know through the [awards, recognition, and highlights submission form](#). We love our club sports, but would also love to hear from our other organizations as well ;) Shout outs for the December edition of the Insider are due by Tuesday, November 26th.

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## Get Inclusive: Title IX Required Training

All student leaders were required to complete the Get Inclusive training, provided through the Title IX Office, by October 31st. The deadline has been extended to 11:59 p.m. Sunday, November 10th. Not all current officers made it to the list. Ask your advisor if you are unsure if you need to complete the training.

Organizations with officers who do not complete this training by the November 10th deadline, will have their VEMS access revoked on Wednesday, November 13th. The training consists of 20-minutes for sexual misconduct and about 60-minutes for diversity, equity, and inclusion for students. All student leaders who are required to take this should have received an email from Get Inclusive ([support@lms.getinclusive.com](mailto:support@lms.getinclusive.com)) with information on how to complete the training.

If you are participating in the Medallion Leadership Program, you can receive a Civic Engagement workshop credit by completing the [Level 1 Workshop Reflection](#) form. Please include Get Inclusive training as the workshop title.

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## Leadership Appreciation Awards: Nomination Form is Open!

[Nominations are now open](#) for the 2025 Leadership Appreciation Awards. Leadership Appreciation is a time to honor and recognize student leaders and student organizations that

have enriched the University of Rochester's community through their self-development, programs, publications, activities, and community service.

Student leaders have until 11:59 p.m. Friday, November 22nd to submit nominations for the Alice DeSimone Award, Ana Hubbard Award, Outstanding New Student Organization Award, Outstanding Business Manager, Outstanding President, and the Student Organization Photo Contest.

Questions should be emailed to Wilson Commons Student Activities at [wcsa@rochester.edu](mailto:wcsa@rochester.edu).

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## **What You Need to Know About SOAR 2024**

All College Student Organizations are evaluated through the Student Organization Annual Review (SOAR). The self-report for student organizations will open the week before Thanksgiving Break. A separate e-mail will be shared with student leaders once the self-report form opens. The deadline for this year's self-report will be 11:59 p.m. Sunday, January 12th.

Only one self-report can be submitted per organization and your entire executive board must be involved in completion of the self-report. This is not something that should be completed by one executive member. The period under review is January 2024 through December 2024. Student organizations recognized during the 2024-2025 proposal period do not need to complete a SOAR self-report.

The Administration & Review Committee (ARC) will be holding SOAR information sessions on the days/times listed below. Registration is not required.

### **Friday, November 22nd**

Time: 2:30 p.m.

Location: 121 Wilson Commons

### **Wednesday, December 4th**

Time: 8:00 p.m.

Location: 325 Genesee Hall

To see the additional upcoming important dates and resources, check out the [Student Organization Annual Review website](#). Questions should be referred to Wilson Commons Student Activities at [wcsa@rochester.edu](mailto:wcsa@rochester.edu).

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## **SAAC Supplemental Funding Deadlines**

Fall request submission deadlines for eligible student organizations to apply for SA supplemental funding are:

- Large Scale Activities – due no later than Sunday, November 3rd.
- Small Scale Activities – due no later than Sunday, November 17th.

Connect with your advisor to determine if your activity would be considered “Large Scale” or “Small Scale”. Don’t forget to get in touch with your [organization’s assigned student accountant](#) regarding the submission. For planning purposes, please note there will not be a SAAC Supplemental Hearing meeting on Tuesday, November 26th due to Thanksgiving Break.

Don't forget! You may submit Supplemental Requests during the fall semester for your spring activities. It helps to plan ahead for spring semester activities, since the spring semester is also budgeting season for SA Budgeted Groups.

As a separate reminder, please note all Financial Transaction Request (Green Form) submissions require 2-3 business days for processing. They cannot be processed in 24-hours or less.

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## **One Community and Meliora Vision & Values Grants**

Is your organization in need of funding? See if the Burgett Intercultural Center's (BIC) [One Community Grant](#) or the [Meliora Vision & Values Grant](#) applies to your program or activity. For best consideration, please ensure that your proposal for funding is received by the selection committee by Wednesday, November 6th. The next upcoming deadline will be in the spring semester; Wednesday, February 5th.

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## Advance Reservations: Practices and Rehearsals

The Advance Reservation period for Practices and Rehearsals is open! Organizations who have practices or rehearsals can place requests for up to 6 hours of reserved time until November 12th. If your organization places more than 6 hours of requests, only 6 hours will be approved. This period is ONLY for practices and rehearsals – Meetings, Study Hours, or other event types will be denied. As a reminder, all advance reservation requests are processed as best fit. [Click here for more information.](#)

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## Messy Activities Policy Reminder

As a reminder to all organizations, messy activities are only permitted in Hirst Lounge and outdoor spaces. Messy activities are classified as any event that has the potential to require additional clean up, and/or has the potential to damage furniture, floors, or walls. Common messy activities include, but are not limited to: Pie-in-the-face fundraisers, events involving paint, events with glitter, and tie-dye events. Please keep this policy in mind when you are planning or reserving space for your event. [Click here for more information on Student Life Spaces Policies.](#)

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## Boar's Head: Student Host Application & Teller of the Tale Nomination Form

### Student Host Application

The Boar's Head Dinner is one of The University's oldest and most beloved traditions. On behalf of the Student Activities Board, we are delighted to extend to you an invitation to [act as a student host](#) and join over six hundred members of the University of Rochester community at the 89th Annual Boar's Head Dinner!

The dinner will be held at 7 p.m. in the Feldman Ballroom, Douglass Commons on Thursday, December 5th. The dinner will be preceded by a private reception at 5:30 p.m. for student hosts and their faculty/staff co-hosts. As a student host, you will sit at the head of a table and welcome your fellow students, faculty, and administrators. You will be expected to ensure enough food is being served to the whole table and to be courteous and helpful to your table's

server. It is your responsibility to invite a faculty/staff member from the University of Rochester to serve as a faculty/staff co-host at your table.

Student hosts will be reserved a ticket in advance at a discounted price. Your faculty/staff member and one (1) guest will also be granted a ticket to the dinner at a discounted rate. The student host application is due by Wednesday, November 10th at 5:00 p.m.

### **Teller of Tale Nomination Form**

We are looking for a faculty member to perform the retelling of the Boar! The retelling of the Boar entails writing your own twist of the original story, usually preserving some key elements; mainly a student killing a Boar. The speaker will receive a free ticket to the High Table during the dinner; as well as, the opportunity to dress up with a chosen costume. [Submit your nomination here.](#)

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## **Student Organization Spotlight: Alumni Connections with ROC Players!**

Check out the [newsletter created by ROC Players](#), sent by Alumni Relations and Constituent Engagement, to ROC Players Alumni. Your newsletter can include, event recaps, event invitations, donation requests, and so much more! Alumni love hearing about what you're up to! Want to share your updates? Contact your advisor and submit the [Alumni Involvement, Crowdfunding, & Donation Receipts Request form](#) via CCC today.

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## **Participate in the International Fair**

The International Services Office and the International Students' Association invite multicultural organizations to participate in the International Fair on Friday, November 22 from 4:00 - 6:00 p.m. in Hirst Lounge, Wilson Commons. This is an opportunity to showcase your culture and/or country by providing information, interactive activities, and/or snacks to fair visitors. This event is open to all students as a part of the University of Rochester [International Education Week](#) with the theme of "Embracing Global Narratives." If you would like to participate, please [click here to register your organization by November 1.](#)



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## Students' Association Annual Survey Launching Next Week!

Be on the lookout for the Students' Association Annual Survey going out to all student later next week. We'll be tabling in Hirst Lounge, Wilson Commons on Wednesday, November 6th from 3 - 7 p.m. giving you all a chance to fill out the survey, and if you do, we'll have free pizza for everyone!

When you take the survey, you'll also be entered to win gift cards for places like Amazon and Starbucks. Be sure to keep an eye out for the link in your email inbox next week, on the Students' Association Instagram [@uroc.sa](#), and flyers/signs all around campus!

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## Master Plan Focus Group

We invite you on Friday, November 8th from 2-3:30pm to participate in a crucial focus group to discuss the [University of Rochester's Master Plan](#) and how it impacts our campus spaces. This is your opportunity as student leaders to voice what's working, what's not, and advocate for the needs of your organizations! The primary focus will be to gather feedback on spaces you need for student organization meetings, rehearsals, practices, events, and any other activities a student organization conducts. Ideas for existing facilities like Spurrier and Todd are also welcome. All participants will get a coupon for a free drink at Starbucks! This will be conducted via zoom. [Register on CCC](#) to receive the zoom link.

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## Medallion Leadership Program Workshops

The Medallion Program provides workshops, interactive activities, and personal reflection to develop leadership capabilities through a flexible three-tiered journey. Register on CCC for access to attend. You do not need to be enrolled in the Medallion Program to attend.

Student organizations can request any workshop for their organization [here](#). Email the [Medallion Program](#) if your organization is interested in co-sponsoring one of these workshops!

Workshop	Date	Time	Domain
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<a href="#"><u>Communication in Leadership</u></a>	Mon. 11/4	4-5 pm	Interpersonal Competence
<a href="#"><u>Effective Networking for Personal and Professional Development</u></a>	Tues. 11/5	7-8 pm	Interpersonal Competence
<a href="#"><u>Conflict Is Life</u></a>	Mon. 11/11	5-6 pm	Interpersonal Competence
<a href="#"><u>Event Planning and Promotion</u></a>	Tues. 11/12	6-7 pm	Practical Competence
<a href="#"><u>Deliberative Dialogue: What would we have to give up to get the political system we want?</u></a>	Fri. 11/15	1:30-3 pm	Cognitive Complexity
<a href="#"><u>Commitment: What Keeps You Motivated</u></a>	Mon. 11/18	4-5 pm	Intrapersonal Development
Nonviolent Communication	Tues. 11/19	6-8 pm	Interpersonal Competence
<a href="#"><u>Active Listening</u></a>	Fri. 11/22	1:30- 2:30 pm	Practical Competence
<a href="#"><u>Introduction to Personal Branding and Networking</u></a>	Fri. 11/22	3-4 pm	Intrapersonal Development
<a href="#"><u>You Have the Power! Changing Your Community through Political Engagement and Activism</u></a>	Mon. 11/25	5-6 pm	Civic Engagement
<a href="#"><u>Dosing Empathy in Healthcare</u></a>	Tues. 11/26	6-7 pm	Knowledge Acquisition

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This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Center for Community Engagement, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through the Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders.