



2024 Class Council

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the 2024 Class Council of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The 2024 Class Council is an organization dedicated to promoting the 2024 class. They shall look to plan and run activities targeted towards the class, promote class unity and class spirit, and above all, be a positive influence among the class and the greater University community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Members have to be classified as a member of the 2024 class.
 - a. If an elected officer is reclassified after elections, they must notify the advisor. There could be an impact on the ability of the officer to fulfill their role depending on the timing of the reclassification.
 - i. If a member reclassifies during their Senior year and are no longer paying the Senior Fee, they must work with their advisor to remedy this issue.
- B. Individuals shall be elected to the council through an election process that will be overseen by the Wilson Commons Student Activities Office in conjunction with the Students' Association elections. Class Council elections will occur during the Spring Semester with the exception of the First-Year Class which will occur during the fall.
- C. At any point after that, other members of the class may become members of the council through a process designated by the council.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 60% of the council plus the President or Vice President.

SECTION TWO - MEETINGS

- A. Meetings shall be held at least twice a month during the academic year.
- B. Meetings shall be called by the President.
- C. Meetings prior to the selection of a president shall be called and presided over by a member of Wilson Commons Student Activities or their designee.

SECTION TWO - VOTING

- A. All council members are entitled to one vote.
- B. The council may only vote on an item when quorum is met.
- C. All individuals of the council are full voting members.
- D. Votes of the council shall be decided by a simple majority unless otherwise stipulated. Before a voting period begins, those in opposition should be offered time to explain why, so compromises can be made.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. Each person elected to the class council shall have a position. The council may, with a 2/3 vote, decide to create other positions or alter the below positions. If someone is studying abroad, they may still hold a position for the semester that they are on campus. Additional members will be added to the class council in order to ensure all positions are filled both semesters. Additional members will be brought onto the council based on the vote totals from the recent election.
 - A. President
 - B. Vice President
 - C. Business Manager
 - D. Secretary/Historian
 - E. Publicity Chair
 - F. Social/Programming Chairs
 - G. Administrative Chairs (*During the council's senior year*)
 - H. Senior Week Coordinator (*During the council's senior year*)

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association
- B. All officers shall enforce this constitution.
- C. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- D. All officers shall attend all e-board meetings, unless there are extenuating circumstances. If this is the case, they shall notify other members at least 24 hours in advance. Officers may notify other members within 24 hours of the meeting, but the

validity of the excuse will be decided by the remaining officers at the meeting. All officers shall be at required 2024 Class Council and co-sponsored events. If a member cannot attend, they shall notify other members at least 2 weeks in advance. If a member misses 3 or more meetings a semester or 2 or more events, their name will be put on the agenda and discussed for removal.

- E. The President shall be the official representative of the council. Additionally, the President shall call and preside over meetings, set the agenda, and generally lead the council. The president may not veto decisions of the council, or in any way exert undue authority over the council and its members. The President will be a primary member responsible for handling and mediating internal and external conflicts. The President will be responsible for the class email list and its security.
- F. The Vice President shall fulfill the role of President in their absence and can fulfill the tasks needed by any of the other roles when needed. The Vice President will help preside over meetings, set the agenda, and help lead the council. The Vice President will also be responsible for any tasks delegated to them by the President and work alongside the President. The Vice President will be a primary member responsible for handling and mediating internal and external conflicts. The Vice President can handle co-sponsorships and co-hosting and members can pass co-sponsorship and co-hosting information along to the Vice President.
- G. The Business Manager shall be responsible for the finances of the council and all associated paperwork. The Business Manager shall provide reports on the financial status of the council to its members. The Business Manager can handle co-sponsorships and members can pass co-sponsorship information along to the Business Manager.
- H. The Secretary/Historian shall be responsible for maintaining and distributing council meeting minutes and taking pictures at events and collecting documents to create a history of the council's activities. Additionally, the Secretary/Historian shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- I. The Publicity Chair shall be responsible for creating advertising for events planned by the council including, but not limited to, flyers, posters, and banners. The Publicity Chair can be responsible for handling co-hosting and all members can pass co-hosting information along to the Publicity Chair.
- J. The Social/Programming Chairs are the council members focused on the planning and running of events. Although every member of the council should contribute to the planning and running of programs, these members will provide the lead for events. There shall be three (3) Social/Programming Chairs in the Council's

First-Year, Sophomore, and Junior years. There shall be two (2) Social/Programming Chairs in the Council's Senior year.

- K. The Administrative Chairs shall oversee the Senior Giving Program and other activities related to Alumni Relations and Commencement. The Administrative Chair positions shall only exist during the Council's Senior Year. There shall be two (2) Administrative Chairs.
- L. The Senior Week Coordinator shall coordinate all aspects of Senior Week. The Senior Week Coordinator position shall only exist during the Council's Senior Year.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Every member of the Class Council shall nominate themselves for all positions in which they are interested. The President will be elected first by a plurality vote of the rest of the council. Every subsequent position shall be elected in descending order of nominations. However, after the presidential election, the members of the council may choose to, by unanimous consent, assign positions to each unassigned member. Optional speeches can be given to the council by the candidates during this voting process.
- B. Term of Office - During the Council's First-Year year, the term of office for all positions shall be from after the Fall Elections until the last event of the current academic year. During the Council's Sophomore, Junior, and Senior years, the term of office for all positions shall be from the last event of the prior academic year to the last event of the current academic year.
- C. Timing of Elections - Members of the council will select positions on or before the fourth meeting of the council. Transitional meetings shall occur after the elections

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. An officer may resign by submitting their resignation in writing to the President, or, in their absence, the ranking council member.
- B. If a vacancy of a position exists, someone must be selected for that position by the rest of the council within two academic weeks.
 - a. Vacancies of any office shall be filled by the next highest vote-getter. If there are no remaining candidates, an application process may be employed.
 - b. If fewer than ten academic weeks remain in the Spring semester, an office may remain vacant by a majority vote.
- C. Any council member may be removed from the council by a $\frac{3}{4}$ vote of the entire council.
- D. Any officer may be removed from their position upon the presentation to the Council's Primary Advisor of a petition containing the signatures of $\frac{1}{3}$ of the full members of the class.

ARTICLE VI - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the 2024 Class Council. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VII - NONDISCRIMINATION POLICY

The 2024 Class Council abides by the nondiscrimination policy of the University of Rochester.



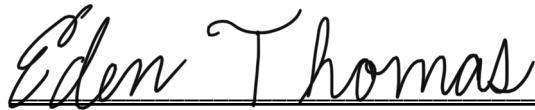
3/26/21

Signature of Confirmation

Date

Sybilla Moore

President, 2024 Class Council



03/31/2021

Signature of Approval

Date

Eden-Lyn Thomas

Chair, Student Organization Administration & Review Committee