



Actuarial Science Club

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Actuarial Science Club (ASC) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Our mission is to unite a community with a shared commitment to growth and passion for actuarial science. Through collaboration, mentorship, and continuous learning, we strive to empower one another, fostering an environment where we can all grow together, both personally and professionally, in our journey within the actuarial field.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - For a student to be considered a member, they must attend a minimum of 50% meetings per semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President – Must have served as a member of the E-Board for at least one semester unless no one else is qualified.
- B. Vice-President – Must have been a member of the club for at least one semester unless no one else is qualified.
- C. Business Manager - Must have been a member of the club for at least one semester unless no one else is qualified.
- D. Secretary - Must have been a member of the club for at least one semester unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- A. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- B. The Vice-President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members, and take and maintain meeting minutes. The Vice-President should issue a summary of every event after its occurrence on CCC.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Open Nomination, any active member may nominate themselves for a position 2 weeks before the election. All members may vote, and votes will be held in person and decided with a hand vote, in case of a tie the president may vote to break a tie.
- B. Term of Office – Each officer will be chosen at the beginning of each academic year and will last one academic year. New officers will take office after a transitional period in late fall.
- C. Timing of Elections – Elections will occur during the first week of October, and held at least two weeks before the end of the fall semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Actuarial Science Club of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Actuarial Science Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Actuarial Science Club abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Dan Mariani

President, Actuarial Science Club



Date


Signature of Approval

2/5/2025

Date

Jessie Li

Chair, Student Organization Administration & Review Committee