



ALPHA KAPPA PSI

We the students, faculty, and staff of the University of Rochester hereby establish the Alpha Kappa Psi chapter of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement

The University of Rochester Alpha Kappa Psi, a chapter of the nationally recognized professional fraternity, Alpha Kappa Psi, will exist to provide a unique academic professional business experience for students. Through brotherhood bonds with local fraternity alumni, ties to the Undergraduate Economics department, and a close relationship with the Simon School of Business, Alpha Kappa Psi will promote co-curricular involvement in the business world and develop professional corporate skills. Consistent with the values of the national fraternity, the University of Rochester chapter will build brotherhood based on the interest of business, encourage lifelong learning to succeed in entrepreneurial endeavors, promote high ethical standards for conducting business transactions, and improve communities through service by passing correct business morals to future generations.

Article II. Membership

Section A. Membership

1. Eligibility - All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Club Connection site.
2. Definition of active member - An Active member is one who is contributing to the growth and well-being of this chapter and the Fraternity by attending chapter events as required and Fraternity events as able. Members are allowed to have 3 unexcused absences from weekly meetings before being subject to disciplinary action. Any member who has been suspended shall not be considered to be in good standing until the suspension is lifted.
3. Definition of associate member - An associate member is one who is currently taking part in the pledge process. These pledges must attend all meetings and events, but they cannot yet vote or hold office until full membership is bestowed upon them.

Article III. Meetings and Voting

Section A. A meeting shall be valid if a quorum, plus one officer is present. Quorum is defined as half of the organization's active membership +1.

Section B. Voting

1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure - All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

Article IV. Officers and Qualifications
Section A. Officer Positions

Before holding any position in Alpha Kappa Psi, one must have paid dues in full and have been an active member for at least one semester.

President-The President shall be the executive head of this chapter and shall preside over its meetings and shall have the power to call special meetings when considered necessary. The President shall enforce strict observance of the laws and policies of the Fraternity, shall decide points of order, shall have power to appoint any officers or committees not provided for by the Constitution and Statutory Code of the Fraternity or the bylaws of this chapter, and shall have authority to preside over any committee of this chapter. The President shall not be entitled to vote within this chapter except: (a) in the election of the Chapter Congress Delegate and alternate of this chapter; (b) in the election of the Regional Delegate and alternate; (c) in the election of the Chapter Officers; (d) in the election of candidates into membership or potential membership; and (e) in the event of a tie vote. The President shall have such further powers and duties as may be prescribed by the Board of Directors. The President may appoint a parliamentarian.

Vice President of Alumni Relations- In addition to the Vice Presidents set by the chapter, a Vice President of Alumni Relations (VPAR) will be elected and shall assist in all matters pertaining to alumni relations for the Fraternity, Regional, and Local level. The VPAR shall be responsible for the compilation of addresses and records and maintenance of communication with alumni members of the College Chapter. The VAPR shall be responsible for all Fraternal Initiatives directed to them by the Director of Alumni Development, including, but not limited to, the forecast of graduates for the current term, and new alumni orientation. The VPAR shall also promote interest in affiliations with the Alpha Kappa Psi Alumni Program and its chapters

Vice President of Administration- Duties include but are not limited to assisting in the performance of the President's duties. Responsible for the operations of the chapter, which includes; committee management, Annual Chapter Reporting, and communication between all officers and members. Will also be responsible for the registration of the chapter as an official university student organization.

Vice President of Membership- Duties include but are not limited to the coordinating all events pertaining to the recruitment of prospective members. Responsibilities include; RUSH event coordination, correspondence with students, advertising events, and marketing strategy. Other responsibilities include the management of the pledge education program

Secretary- The Secretary shall keep accurate and complete minutes of all meetings of this chapter; shall be the custodian of all records, files, and documents of this chapter, except the financial books of account; shall be responsible for the general correspondence of this chapter; shall keep a record of all proposals for membership; shall keep a record of every initiate into this chapter; and shall keep a separate record of all pledges, initiations, suspensions, expulsions and deaths within this chapter and send duplicates of such records to the Chief Executive Officer within seven (7) business days after the event thereof. The Secretary shall supply such reports as may be requested by the Directors or the Officers of the Fraternity within seven (7) business days from receipt of such requests, and shall have such further powers and duties as may be prescribed by the Board of Directors

Vice President of Finance/Treasurer- The Treasurer shall keep an accurate account of all funds received and expended, and shall make expenditures only upon written authorization of the Chapter President. The Treasurer shall be the custodian of all financial books of account of this chapter, which shall at all times be open to inspection and examination by the Board of Directors or such individuals, committees, or task forces as it may appoint; shall deposit all funds in the name of and to the credit of this chapter; and shall prepare a budget covering all necessary expenditures of this chapter for the academic year at the beginning of the fiscal year and send a copy thereof to the Chief Executive Officer. The Treasurer shall forward Fraternity Chapter fees paid in connection with the induction and initiation of new members ("Pledge and Initiation Fees") and membership records of new members to the Chief Executive Officer within seven (7) business days of their ceremonies; shall promptly forward to the Chief Executive Officer notification when a member has graduated or left college or been suspended or expelled; and shall furnish such reports as may be requested by the Directors or the Officers of the Fraternity within seven (7) business days from receipt of such requests. The Treasurer shall be bonded to the Chapter Congress under a blanket bond covering all College Chapter Treasurers for the faithful performance of their duties and shall have such further powers and duties as may be prescribed by the Board of Directors.

Chapter Historian- The Chapter Historian shall compile and enhance a history of this chapter from its beginning through the tenure of his or her office, and shall have such further powers and duties as may be prescribed by the Board of Directors.

Warden- The Warden shall have such powers and duties as prescribed by the Board of Directors

Webmaster-The Webmaster is responsible for creating, maintaining, and updating the official chapter's website.

Section B. Duties of Officers

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.

5. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
6. The Business Manager (Vice President of Finance) will be responsible for maintaining all finances and keep detailed records of all transactions.
7. The President and Historian shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the Warden and Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
8. For all other duties, see officer positions.

Section C. Nominations and Elections

1. Nomination and Elections Procedure - To nominate an active member, one must state, "I nominate (state their name) for (position)". This nomination must be seconded, the person must accept, and then must present their qualifications and goals for the position. Once all nominated have presented, nominees must leave the room. All other active members, except the President, vote by paper ballot. The President and the Secretary then tally the votes and the President shall announce the winner based on 50% of the quorum plus one. If there is a tie, the President shall cast the deciding vote.
2. Timing of Elections - Officers of the chapter shall be elected in April and installed in September.
3. Term of Office - One academic school year.

Section D. Vacancies, Resignations, and Removals

1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of an organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s)

Article V. Finances

Section A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding

Alpha Kappa Psi shall not be eligible for SA funding.

Article VI. Classification

Section A. Alpha Kappa Psi shall be classified as a/an:

Pre-Professional - A pre-professional organization shall be any SA-recognized organization that fosters and disseminates profession-specific knowledge and supports the professional and personal growth of its members.

Article VII. Adoption of the Constitution

Section A. Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

Section C. This constitution shall not conflict with the Students' Association constitution or by-laws.

Article VIII. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article IX. By-laws

Section A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.

Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article X. Hazing Policy

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Alpha Kappa Psi chapter of the University of Rochester. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XI. Discrimination Policy

The Alpha Kappa Psi chapter of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.

Hannah Meckles

Signature of Officer
Submitting Constitution

3/2/11

Date

Dennis J. Rowe Jr.

Signature of SA Speaker
Granting Recognition

3/20/11

Date

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