



UNIVERSITY of ROCHESTER  
STUDENTS' ASSOCIATION  
GOVERNMENT

## **Astronomy Club**

### **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Astronomy Club (astronomy) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

### **ARTICLE II - MISSION STATEMENT**

The mission of the Astronomy Club is to actively promote and pursue activities related to observational and instrumental amateur astronomy amongst the university community and bring amateur astronomy exposure to the student body. In support of this mission, Astronomy Club would seek to: utilize university resources relating to astronomy; promote and publicize amateur astronomy outside the scientific community; educate interested members on proper use, maintenance and fabrication of astronomical equipment; interface with larger amateur astronomical bodies on a regional and national level; provide an organization to allow interested students an opportunity to experience astronomy in any form, at any level they desire regardless of previous experience or knowledge, in an environment which is enjoyable and non-obligatory.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - A member shall be defined to be any person who fulfills the requirements for membership in any club, as defined above, who also has attended at least 20% of the club meetings, beyond the general interest meeting and the meeting in which the question of membership is raised, in the calendar year preceding the date on which the question of a member's validity of membership is raised. He or she shall have full and complete voting rights within the club.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not

eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization. Any person associated with the Astronomy Club who has expressed interest in the activities of the organization but who does not fill all of the requirements above shall be deemed an associate member. He or she shall have limited rights within the club. Specifically, he or she shall be eligible to vote only upon procedural matters, he or she shall be ineligible to hold office, and he or she will have diminished priority in securing spots on space-limited club activities if all available spots are desired by current members.

## ARTICLE IV - MEETINGS AND VOTING

### SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum. Quorum is defined as 2/3 of the club's active membership, plus one officer is present.

### SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## ARTICLE V - OFFICERS AND QUALIFICATIONS

### SECTION ONE - OFFICER POSITIONS

- A. Each officer of the club must be a member of the club. There are no specific rules regarding eligibility unless specifically noted. It can be noted that a person may hold multiple offices in the club as needed or desired, but no single officer may hold more than two positions at once. There shall be five officers of the astronomy club as enumerated below, in order of diminishing authority:
  - a. President- Leader and spokesperson for the club. Final arbiter for all disputes which cannot be democratically resolved. Oversees management of any and all records of membership and volunteered time or resources. In order to run, one must be a member of the club, unless no one else is qualified.
  - b. Vice President- Officer charged with assisting in duties delegated by the President, as well as monitoring fulfillment of positions by other officers. Responsible for liaising with the Primary Advisor. In order to run, one must be a member of the club, unless no one else is qualified.
  - c. Business Manager- Member charged with negotiating and managing finances, as well as attending any and all trainings related to the position. Responsible for liaising with the Accountant. In order to run, one must be a member of the club, unless no one else is qualified.
  - d. Secretary - Officer in charge of club records, meeting and committee minutes, as well as the care and storage of club materials. Also in charge of transportation of said equipment, setup, proper care and maintenance, and ensuring that all users of club materials are properly qualified and

knowledgeable. In order to run, one must be a member of the club, unless no one else is qualified.

- e. Publicity Chair - Officer in charge of raising club visibility, maintaining the club website, and cultivating the public image of the organization, as well as creating materials to publicize upcoming events. In order to run, one must be a member of the club, unless no one else is qualified.

## **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions. The Business Manager may not also serve as President.
- G. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. The secretary is also in charge of all digital *records* pertaining to the club, such as the club's Dropbox account.
- H. The Publicity Chair shall be responsible for the club's physical and digital campus presence, for the dissemination of club information and events, and generally maintaining its image.
- I. The Vice President shall be responsible for monitoring fulfillment of positions by other officers, liaising with Primary Advisor, and ensuring the other executive board members are completing their duties as assigned by the President.

## **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - Candidates nomination will occur after an election is called. Candidates shall be nominated by a fellow club member or themselves. All members nominated shall be added as candidates. Nomination of candidates will remain open for three days after an election and call for nominations is announced. Candidates shall be nominated by email. The secretary will accept and compile the list of candidates nominated. Elections will occur at the general meeting directly following the announcement of an election. A list of candidates will be provided to all attendees, and a ballot will be provided. A secret vote shall be taken, and the votes will be counted jointly by all presiding officers. A simple plurality shall be sufficient to declare a victor.
- B. Term of Office - The term of office of all officers is one year.
- C. Timing of Elections - An election shall be called at the end of each school year, with exact dates and timing set at the discretion of the presiding officers. All elections must be held at least a weeks before the last day of classes each semester.

**SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

**ARTICLE VI - RESOURCES**

**SECTION ONE - RESOURCES**

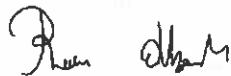
- A. The Astronomy Club of the University of Rochester will abide by their Resource Agreement.

**ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Astronomy Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

**ARTICLE VIII - NONDISCRIMINATION POLICY**

The Astronomy Club abides by the nondiscrimination policy of the University of Rochester.



2/13/2023

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Signature of Confirmation

Date

Rianna S Ehrenreich

**President, Astronomy Club**



2/20/2023

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Signature of Approval

Date

Evan Ji

**Chair, Student Organization Administration & Review Committee**