



## **Book Club**

### **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Book Club (URBC) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

### **ARTICLE II - MISSION STATEMENT**

Our organization strives to provide a space for students to explore their love of reading through book discussions, book-themed activities such as crafts and games, and festivals celebrating diversity in literature. Together, these activities contribute to our close-knit community of readers at the university.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Active members must attend at least 25% of meetings per semester. The general interest meeting counts toward active membership status.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete, perform, nor travel as part of a college student organization.

### **ARTICLE IV - MEETINGS AND VOTING**

#### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the

active membership plus 2 officers.

## **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

# **ARTICLE V - OFFICERS AND QUALIFICATIONS**

## **SECTION ONE - OFFICER POSITIONS**

- A. President - must have attended at least 4 general member meetings during the semester in which voting is occurring and must have previously been on the Executive Board to be eligible, unless no one else is qualified.
- B. Vice President - must have been an active member for two semesters, unless no one else is qualified.
- C. Business Manager - must have attended at least 4 general member meetings during the semester in which voting is occurring, unless no one else is qualified.
- D. Social Media Chair - must have attended at least 4 general member meetings during the semester in which voting is occurring, unless no one else is qualified.
- E. Secretary - must have attended at least 4 general member meetings during the semester in which voting is occurring, unless no one else is qualified.

## **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, prepare meeting slides, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. Additionally, the President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- F. The Vice President shall prepare book nomination slides, nomination forms, and voting forms. In addition, the Vice President shall take attendance at general member meetings, complete activity reflections, and stand in for the President if needed.
- G. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions
- H. The Secretary shall tally votes, keep an accurate list of organization members, take and maintain meeting minutes, and manage all email communications with members and cosponsors.
- I. The Social Media Chair shall be responsible for communicating club happenings to the University by maintaining the Instagram account and coordinating

advertisements.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - Nominations can be made by any active member, including any active member who wishes to run for that position. A nominee must have a majority of votes to be elected, and all votes shall be counted by the Secretary, unless they are running for the position being voted on, then the outgoing President shall tally the votes. Elections will be done through a secret ballot. Candidates must be present at the time of election in order to be eligible.
- B. Term of Office - The terms for President, Vice President, Business Manager, Secretary, and Social Media Chair are one full academic year.
- C. Timing of Elections - All positions will be elected at least 2 weeks prior to the end of the Spring Semester, to serve for the following Fall and Spring semesters.

### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. Within the next three valid meetings following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the EBoard to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

## **ARTICLE VI - RESOURCES**

### **SECTION ONE - RESOURCES**

- A. The Book Club of the University of Rochester will abide by their Resource Agreement.

## **ARTICLE VII - HAZING POLICY**


Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Book Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

## **ARTICLE VIII - NONDISCRIMINATION POLICY**

The Book Club abides by the nondiscrimination policy of the University of Rochester.

  
\_\_\_\_\_  
Signature of Confirmation  
Lauren Peacock  
President, Book Club

5/5/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Approval  
Jessie Li  
Chair, Student Organization Administration & Review Committee

4/30/25  
\_\_\_\_\_  
Date