

October 18, 2014



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Brain & Cognitive Sciences and Neuroscience Undergraduate Council:
(BCS and NSC Undergrad Council)

We the students, faculty, and staff of the University of Rochester do hereby establish the Brain & Cognitive Sciences and Neuroscience Undergraduate Council of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result of revocation of Students' Association recognition of this group.

Article I. Purpose of Organization

The purpose of this organization is to provide students with a means of interacting with other students and faculty in the Brain & Cognitive Sciences (BCS) and Neuroscience (NSC) departments. Furthermore, the council wishes to educate students, faculty, staff, and community members about available opportunities and current issues within the field of BCS and NSC, and promote a sense of community between undergraduates in the field. The council plans and executes educational, social, and community events to promote awareness of the field of BCS and NSC.

Article II. Membership

Section A. Membership

1. All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester or Eastman undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff and graduate students shall be eligible for associate membership. All members and associate members shall be listed on the group's Campus Club Connection site.
2. **Associate Member:** Anyone who is not an undergraduate at the University of Rochester yet still participates in the organization. Associate Members cannot qualify as General, Board, or Executive members. They cannot run or vote in elections.
3. **General Member:** Anyone who has joined the organization through the CCC webpage and is on the emailing list. General Members are allowed to come to all BCS/NSC Council sponsored events, but cannot run or vote in elections.
4. **Board Member:** Anyone who has joined the organization through the CCC webpage is on the emailing list. In order to become a Board Member, one must also attend at least 2 BCS/NSC Council sponsored events per semester. Board Members are allowed to run and vote for Executive offices.
5. **Executive Board Member:** A member who has been elected to a position on the executive board by other Board Members of the group.

Article III. Meetings and Voting

Section A. Meetings A meeting is valid if the entire BCS/NSC Council has been given 72 hours notice of the meeting. 50% of Executive Board Members must be in attendance for the meeting to be valid.

Section B. Voting

1. Voting on any issue is official only if the meeting is valid.
2. All Board Members and Executive Board Members have one vote on a given issue.
3. All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The Co-Presidents shall only vote during elections to break a tie.

Article IV. Officers and Qualifications

Section A. Officer Positions The Executive Board is made up of the following 7 positions:

1. Co-Presidents (2)
2. Business Manager (1)
3. Secretary (1)
4. Webmaster (1)
5. Public Relations (1)
6. Alumni Relations (1)

The term is one calendar year (from election to election). There is no limit on the number of terms that a person may serve on the council or in any one position.

Section B. Duties of Officers

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and by-laws that apply to this group.
5. Co-Presidents: shall preside over the meetings/events and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. Each Co-President is responsible for 50% of council related duties. Therefore, each Co-President is responsible for at least 4 council sponsored events per semester.
6. Business Manager: will be responsible for maintaining all finances and keep detailed records of all transactions. Shall be responsible for at least 1 council sponsored event per semester unless otherwise noted by the Co-Presidents.
7. Secretary: shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this group, Senators, and all members of the Students' Association. Also, the Secretary shall note the attendance at meetings/events, tally votes, keep an accurate list of group members and take and maintain meeting minutes. Shall be responsible for at least 1 council sponsored event per semester unless otherwise noted by the Co-Presidents.
8. Webmaster: will keep the CCC and BCS/NSC webpage up to date. Shall be responsible for at least 1 council sponsored event per semester unless otherwise noted by the Co-Presidents.
9. Public Relations: shall be responsible for designing all organizational materials, including but not limited to, fliers, handouts and T-shirts. Shall be responsible for at least 1 council sponsored event per semester unless otherwise noted by the Co-Presidents.

10. **Alumni Relations:** shall be responsible for keeping a strong relationship with BCS/NSC alumni and maintaining the alumni email list. Shall be responsible for at least 1 council sponsored event per semester unless otherwise noted by the Co-Presidents.

Section C. Nominations and Elections

1. Nominations and elections must be held during valid council meetings. Board and Executive members can nominate other members or themselves for an officer position. Elections are held by a blind vote, with votes being tallied by the Secretary. Only present Board and Executive members are allowed to vote. In the event of a tie: if the incoming Co-Presidents have already been selected, then the person that received the most votes casts the tie-breaking vote; if not already selected, the incumbent Co-President with the most votes will cast this vote.
2. In order to maintain representation of both majors on the executive board, we recommend that Co-President positions be filled by 1 BCS major and 1 NSC major. However, this does not preclude the council from having 2 NSC Co-Presidents or 2 BCS Co-Presidents.
3. Elections are to be held once per year during the Spring Semester, sometime between February 1 and February 14.
4. The term of office is one year (from election to election).

Section D. Vacancies, Resignations, and Removals

1. At the valid meeting following a vacancy of office, the position is to be filled by the same manner described under Nominations and Elections.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require 2/3 majority of the eligible voting membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of the group can call for a vote of no confidence at any time.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisors The BCS and NSC Undergraduate Council of the University of Rochester will actively recruit a faculty advisor from the BCS or NSC department. Advisors will act as liaisons between the group and necessary external groups, such as the BCS and NSC departments, when it comes to securing resources needed for upcoming events.

Article V. Finances

Section A. Students' Association members shall receive priority at SA funded events conducted by this group.

Section B. Funding The BCS and NSC Undergraduate Council of the University of Rochester shall be an SA funded group.

Article VI. Classification

Section A. The BCS and NSC Undergraduate Council of the University of Rochester shall be classified as an Academic Council.

Article VII. Adoption of the Constitution

Section A. Two-thirds of the Executive Board + 1/2 of the Board Members must approve the constitution.

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Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

Section C. This constitution should not conflict with the Students' Association constitution or by-laws.

Article VIII. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article IX. By-laws

Section A. At least a 2/3 majority of the Executive Board Members + 1/2 of the Board Members must approve the by-laws and any amendments.

Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article X. Hazing Policy

Hazing, defined as the harassment of one individual by another individual or group, is not permitted by The BCS and NSC Undergraduate Council of the University of Rochester. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XI. Discrimination Policy

The BCS and NSC Undergraduate Council of the University of Rochester does not discriminate against any individual or group of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.

Signature of Officer
Submitting Constitution



Date: 10/20/14

Signature of SA Speaker
Granting Recognition



Date: 10/20/14