



Cinema Group

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Cinema Group (URCG) and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The Cinema Group aims to publicly screen a variety of films, providing the campus with a positive and entertaining movie-going experience, and to provide a fun and fulfilling environment for its members.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Active members must attend at least 2 meetings each semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.

- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President - Must be a Theater Manager unless no-one is qualified.
- B. Personnel Director - Must be a Theater Manager unless no-one is qualified.
- C. Programming Director
- D. Business Manager
- E. Publicity Director
- F. Alternative Programming Director
- G. Secretary

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- I. The Personnel Director shall be responsible for the organization of operations of each film showing; recruiting, scheduling, and accounting for all persons involved; overseeing all regular meetings in the absence of the President; assuring at least one Theater Manager is present for all showings and screenings and, in the case where no Theater Managers are available, taking responsibility as Theater Manager.
- J. The Programming Director shall be responsible for organizing, scheduling, and presenting a quality and diversified film program for Friday and Saturday nights for the Fall and Spring semesters; booking with distributors all movie nights; organizing a film schedule; and coordinating with the Alternative Programming Director to ensure the locations for events are reserved.
- K. The Publicity Director shall be responsible for all physical advertising, publicizing all events and meetings, creating and distributing semester posters, wallet cards, and semester passes.

- L. The Alternative Programming Director shall be responsible for all movie showings outside the regular Friday and Saturday movies, negotiating co-sponsorships for showings with other groups, and reserving rooms for both meetings and events.
- M. Theater Managers are individuals who are trained to communicate with Events and Classroom Management (ECM), submit proper forms, and know how to check people into movies.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Any qualified member with voting privileges may be nominated for a position on the Executive Board. All nominees must submit their platforms to the President by a deadline set by the President before elections are to take place. Late platforms will be allowed by the discretion of the President. Platforms will be limited to 300 words for all positions with the exception of President and Personnel Director, in which case up to 500 words will be allowed. All nominees for Publicity Director may be asked to submit a sample of their work along with their platforms. The President will be responsible for distributing all platforms to all voting members by 11:59pm that Friday. A member may be nominated on the day of elections if there are no nominees for a certain position. A vote will be taken by anonymous vote. A nominee must have the majority of quorum votes to become elected.
- B. Term of Office - All members of the Executive Board will serve for a term of one year beginning immediately after the end of the current academic year. During the period between elections and the end of the academic year, the former members of the Executive Board shall be responsible for training their respective replacements. Copies of job descriptions and training manuals should be passed on to their respective replacements.
- C. Timing of Elections - Elections will occur no earlier than the official University of Rochester Spring Break and no later than three weeks after this break.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An officer shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Cinema Group of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Cinema. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Cinema Group abides by the nondiscrimination policy of the University of Rochester.

Eisabella Sherwood

12/13/22

Signature of Confirmation

Date

Eisabella Sherwood

President, Cinema Group

Evan Ji

12/14/22

Signature of Approval

Date

Evan Ji

Chair, Student Organization Administration & Review Committee