



College Democrats

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the College Democrats of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

We, the College Democrats of the University of Rochester, have as our primary goal to promote Democratic ideas and political engagement throughout our campus and the community. Our goal shall be attained by:

1. Informing people of what the Democratic Party stands for.
2. Helping both local and national Democratic candidates get elected.
3. Sponsoring rallies, debates, watch parties, and speakers on our campus to promote the Democratic Party.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility – All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – An active member remains and becomes active by attending at least 25% of meetings a semester.
- C. Definition of associate member – All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization. An

associate member has the same rights and privileges of an active member without voting rights and cannot serve on the executive board.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is reached. Quorum is defined as ½ of the active membership, plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All non-electoral decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. All officers shall enforce this constitution. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- B. President – Must have held an executive board position to qualify for two continuous semesters, unless no-one else is qualified.
- C. Vice-President - Must have at least one semester of active membership to qualify to hold the position, unless no-one else is qualified.
- D. Secretary - Must have at least one semester of active membership to qualify to hold the position, unless no-one else is qualified.
- E. Business Manager - Must have at least one semester of active membership to qualify to hold the position, unless no-one else is qualified.
- F. Publicity Chair - Must have at least one semester of active membership to qualify to hold the position, unless no-one else is qualified.
- G. Community Liaison - Must have at least one semester of active membership to qualify to hold the position, unless no-one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.

SECTION THREE - DUTIES OF THE PRESIDENCY

- A. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- B. The President shall delegate tasks to the Vice-President in the absence of the President at organization meetings.
- C. The President is responsible for making decisions on behalf of the organization.
- D. The President will be responsible for scheduling executive board meetings, and sending out agendas prior to these meetings.
- E. The President will establish consistent communication with fellow officers and jointly assign responsibilities in cooperation with them.

SECTION FOUR - DUTIES OF THE VICE-PRESIDENCY

- A. The Vice-President shall assist the President as needed.
- B. The Vice-President will work in collaboration with the President to delegate duties to other officers.

SECTION FIVE - DUTIES OF THE BUSINESS MANAGER

- A. The Business Manager will oversee all College Democrats financial transactions.
- B. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- C. The Business Manager is responsible for knowing SA's Appropriations Committee funding application process.
- D. The Business Manager shall apply for funding on an event-by-event basis when voted necessary by a simple-majority of the rest of the Executive Board. Section F - Duties of the Secretary.
- E. The Secretary is tasked with keeping an up-to-date copy of this constitution readily available for inspection by all members of this organization, including Senators and members of the Students' Association.
- F. The Secretary shall record attendance at all meetings.
- G. The Secretary shall maintain meeting minutes at all Executive Board meetings.
- H. The Secretary shall tally votes during elections and other decisions made by the organization.
- I. The Secretary will be responsible for sending general body promotional emails to the College Democrats email registry.

SECTION SIX - DUTIES OF THE PUBLICITY MANAGER

- A. The Publicity Manager's primary role is to establish and maintain connections with campus organizations involved in publications and general student communication.
- B. The Publicity Chair shall be responsible for managing all College Democrats social media, including the creation of graphic designs for said materials. 7. The Publicity Chair will actively recruit individuals to College Democrats.

SECTION SEVEN - DUTIES OF THE COMMUNITY LIAISON

- A. The Community Liaison shall be responsible for integrating College Democrats into the broader Rochester community.
- B. The Community Liaison shall be responsible for connecting with other student organizations in an effort to promote College Democrats within the University of Rochester Community.
- C. The Community Liaison will be responsible for researching and promoting local internship and volunteer opportunities within the Rochester community.
- D. The Community Liaison shall work in collaboration with other officers to plan College Democrats events.
- E. The Community Liaison shall be responsible for attending Committee for Political Engagement weekly meetings as a representative of College Democrats.

SECTION EIGHT - NOMINATIONS AND ELECTIONS

- A. Nomination and Election Procedure - Nominations can be made by any member, including any member who wishes to run for that position. A vote will be taken by secret ballot. A nominee must have a majority of quorum votes to become elected.
- B. Timing of Elections - Elections in the Fall semester will be the second week of November. Elections in the Spring semester will be the second week of April. Elections must be held at least 2 weeks before the last day of the semester.
- C. Fall Election and Spring Election - Elections in the fall semester are designated for Community Liaison, Publicity Chair, and Secretary. The Spring elections are for all officer positions on the Executive Board. 3. Terms of Office - The President, Vice-President, and Business Manager shall serve from the end of the spring semester in which they are elected until the end of the following spring semester. The Community Liaison, Publicity Chair, and Secretary shall serve from the end of the spring semester in which they are elected until the end of the following fall semester.
- D. Transition Period - After elections are completed, the officers-elect will shadow the current officers until the end of their term.

SECTION NINE - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the *Article V, Section Eight*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
- C. If a vote of no confidence on any officer is to take place, it must be given one week notice in advance. Any active member of an organization can call for a vote of no confidence.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The College Democrats of the University of Rochester will abide by their Resource Agreement .

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the College Democrats. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

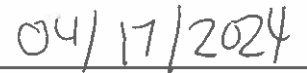
The College Democrats abides by the nondiscrimination policy of the University of Rochester.



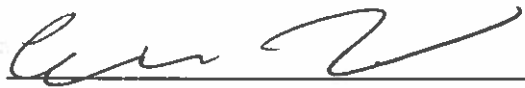
Signature of Confirmation

Gautam Bajaj

President, College Democrats



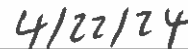
Date



Signature of Approval

Evan Ji

Chair, Student Organization Administration & Review Committee



Date