



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Cancer – Raising Awareness and Nurturing Empathy Society (CRANES)

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Cancer – Raising Awareness and Nurturing Empathy Society (CRANES) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Our mission is to bring light to cancer patients. We aim to do this through volunteering, fundraising to support research, families battling cancer, and healthcare institutions, while raising awareness on our campus community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – Active members must attend at least 50% of the General Member Meetings each semester and at least 50% of our awareness events put on during the academic year or fulfill a minimum of 2 volunteering hours per semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as one half of the

active membership plus two or more officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions (excluding elections for the Executive Board) shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President: must have previously served on the Executive Board for at least one semester, unless no one else is qualified.
- B. Vice President
- C. Business Manager
- D. Events Chair
- E. Secretary
- F. Community Outreach Chair
- G. Social Media Manager
- H. General Member Representative

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Vice President shall assist the president with all matters, but also help in overseeing larger events put on by the organization and assist the Events Chair in those matters.
- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- H. The Events Chair shall oversee the events put on by the organization (including at least 2 events for raising cancer awareness each academic year, whether that is virtually, through social media, or in person). The Events Chair may also appoint a smaller project team to help with such events, and thus will oversee that team. If applicable, the Events Chair would be responsible for tabling, coordinating the details of the events, and organizing the members for the events.
- I. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- J. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

- K. The Community Outreach Chair shall be responsible for coordinating volunteering activities, as well as investigating and reaching out to different organizations and hospitals that we can support through fundraising, collecting donations, or with volunteering hours.
- L. The Social Media Manager shall be responsible for creating posts on raising cancer awareness and advertising upcoming events as well as the general organization presence on campus on social media platforms. The Social Media Manager shall also oversee designing any merchandise and posters used for advertising and campus awareness.
- M. The General Member Representative shall be a liaison between the Executive Board and new members and assist the Executive Board with bonding events and General Member Meetings. The key function of this position is member retention.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - The candidate for the President position will be nominated and voted on by the outgoing Executive Board and will only be open to individuals who have already served on the Executive Board for the duration of at least one semester unless no one else is qualified. The presidential selection will be confirmed by the general members. The remainder of the positions will be open to all members. Members shall indicate their interest in positions before the elections start, and can run for one or more positions (including Vice President, Business Manager, Events Chair, Community Outreach Chair, Secretary, Social Media Manager, and General Member Representative). To run for positions, members must submit an application through an electronic platform chosen by the current officers and the elections will be carried out by the outgoing Executive Board. Candidates will be voted on by the outgoing Executive Board after having analyzed the applications. The candidate with the plurality of votes will be elected for the position. The selections made by the e-board should be confirmed by the general members.
- B. Term of Office - The length of the term of office for officer positions will be 1 academic year. Transitions will occur at the end of April through the beginning of May, and at the end of November, through the beginning of December.
- C. Timing of Elections - Elections must be held at least 2 weeks prior to the last day of classes each semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

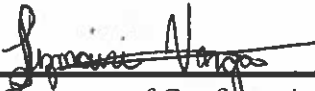
- A. The Cancer – Raising Awareness and Nurturing Empathy Society (CRANES) of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Cancer – Raising Awareness and Nurturing Empathy Society (CRANES). Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Cancer – Raising Awareness and Nurturing Empathy Society (CRANES) abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Lizmairi Vargas Santa

President, Cancer – Raising Awareness and Nurturing Empathy Society (CRANES)

02/05/2024

Date



Signature of Approval

Evan Ji

Chair, Student Organization Administration & Review Committee

3/18/24

Date