



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Dance Marathon

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish Dance Marathon (DM) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

A non-profit organization supporting the health of local children by raising funds for Golisano Children's hospital. Aiming to provide children with advanced-pediatric healthcare.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member is someone who has joined the organization and attends at least 50% of all meetings.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{1}{2}$ of the active membership plus at least one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure - All decisions shall be arrived at by simple majority using a hand vote

unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. Executive Director - Must have served on the Management Team for a year, unless no one else is qualified
- B. External Director
- C. Finance Director
- D. Internal Director

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The Executive Director shall:
 - a. Oversee overall strategy and goals for organization, along with the Management Team and Advisor(s). Serve as the main point of contact and external representative of the organization. Manage Finance, Internal and External Directors, receiving updates and progress benchmarks based on goals and objectives set. Preside over weekly meetings with the Management Team and Executive Board. Take roll-call vote at the Management Team meetings. Create opportunities for leadership development, through implementation of a leadership assessment, teambuilding, and goal setting, for example. Facilitate goal setting at the beginning of each year and track progress of each committee. Bring proposals of new ideas to Management for feedback. Oversee and/or directly coordinate all campus-wide partnerships. Assist, as necessary, with major off-campus partnerships. Coordinate yearly transitions of Executive Board members. Work closely with the Dance Marathon Manager, Hospital Advisor and Campus Advisor. Perform any additional duties deemed necessary by Dance Marathon Advisor(s).
- F. The External Director shall:
 - a. Oversee overall strategy and goals for organization, along with the Management Team and Advisor(s). Support participant lifecycle and experience from pre-recruitment through post-event. Work with Public Relations to ensure maintenance of brand standards. Manage Recruitment Chair, who oversees the initial outreach and involvement between campus and the Dance Marathon organization. Manage Participant Relations Chair, who oversees the inner workings of relationships between campus and the Dance Marathon organization, including participant communication, fundraising, and inclusion in year-round planning. Manage Public Relations Chair, who oversees and manages the brand and external voices of the organization, including graphic, photo, video/audio, website needs of organization. Perform any additional duties deemed necessary by the

Executive Director and Advisor(s).

G. The Finance Director shall:

- a. Oversee overall strategy and goals for organization, along with the Management Team and Advisor(s). Responsible for all accounting and financial tracking procedures. Approve and keep detailed records of program expenditures. Keep detailed records of all other monies coming into and going out of Dance Marathon. Work closely with Hospital Advisor to deposit cash/check donations and ensure funds received directly to the hospital are accounted for. Work with other relevant operations to maintain a list of vendor names and contact information. Work with the Fundraising Chair, who oversees fundraising campaigns, participant fundraising, donor communication and fundraising strategies. Perform any additional duties deemed necessary by the Executive Director and Advisor(s).

H. The Internal Director shall:

- a. Oversee overall strategy and goals for organization, along with the Management Team and Advisor(s). Create and implement the in-event timeline with the support of other relevant operations. Tally votes, keeps an accurate list of organization members, and maintains meeting minutes. Be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Perform any additional duties deemed necessary by the Executive Director and Advisor(s).

SECTION THREE - NOMINATIONS AND ELECTIONS

A. Nomination and Elections Procedure -

- a. The Management Team will be selected after the current Dance Marathon, but at least two weeks before the end of the Spring semester. The new Management team will be chosen by the popular vote. The selection will be made through an application process in which the management team will conduct an interview process, and the applicant will present a speech to the members of the organization. The application will be read by the management team, who will then conduct interviews with whom they see fit for each position. The interviews will consist of questions that assess if applicants have the right qualifications and motive to be in each respective position. The interviews will be done by the management team. The candidates that are chosen will then present speeches to the general members and then all members will have the opportunity to vote for who they see fit for each position.
- b. Officers shall be allowed to apply for an officer position during their term of office for the following academic year. They will not be guaranteed a position, but their status as a knowledgeable and active Dance Marathon member may play a role in the selection process.

- B. Term of Office - An officer's term in office shall last one (1) academic year. Newly selected members shall take office from the Spring semester officer selection until the incoming Executive Board members are chosen and transitioned for the next year following the conclusion of the Dance Marathon Main Event. Before taking office, all new officers must participate in a transition meeting conducted by the outgoing

Executive Board to learn about best practices for the job.

- C. Timing of Elections - Officer Selection shall be chosen following the conclusion of the Dance Marathon Main Event, at least two weeks before the end of the semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Dance Marathon of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by Dance Marathon. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Dance Marathon abides by the nondiscrimination policy of the University of Rochester.



01/26/2023

Signature of Confirmation

Date

Lea Kamouzis

President, Dance Marathon



01/30/2023

Signature of Approval

Date

Evan Ji

Chair, Student Organization Administration & Review Committee