



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Rochester Design

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish Rochester Design of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Rochester Design aims to create a community of students attending the University of Rochester interested in design-related fields. We provide resources, workshops, and critiques to improve skills and encourage innovation for both those new and experienced in design. Rochester Design provides informal undergraduate academic and pre-professional advising, enabling members to pursue careers in design. We take requests from other students and organizations in the University community in order to offer affordable design work on campus, and provide members with real client experiences.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Any SA member who attends at least three weekly meetings per semester.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus two officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President
- B. Vice-President
- C. Business Manager
- D. Programming Coordinator
- E. Publicity Coordinator
- F. Workshop Coordinator

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The President shall also be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- G. The Vice President shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- H. The Vice President shall also be responsible for organizing and managing all design requests sent to Rochester Design by other organizations and individuals.
- I. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- J. The Programming Coordinator shall coordinate partnerships with other organizations, and organize events and meetups.
- K. The Publicity Coordinator shall be responsible for the creation of flyers, banners, and online advertisements for all promotional events.
- L. The Workshop Coordinator shall create plans for weekly workshops and find people to lead them.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Nominations can be made by any member, including any member who wishes to run for that position. All nominations must be seconded. A vote will be taken by secret ballot. A nominee must have a majority of quorum votes to be elected.

- B. Term of Office - All positions will serve for a one-year term. All positions must be able to fulfill the entire term. Officers will take office at the start of the spring semester.
 - C. Timing of Elections - All elections will be during the second week of November.
- SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**
- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
 - B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass. Any member of the organization may call for a vote of no confidence.
 - C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
 - D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - COMMITTEES

Not applicable

ARTICLE VII - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. Rochester Design shall be eligible for SA funding.

ARTICLE VIII - CLASSIFICATION

SECTION ONE - Rochester Design shall be classified as a pre-professional organization.

ARTICLE IX - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE X - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE XI - BYLAWS

SECTION ONE - At least a 2/3 majority of the active membership must approve the bylaws and any amendments.


SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by Rochester Design. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XIII - NONDISCRIMINATION POLICY

Rochester Design of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.



Signature of Confirmation
Michael Keane
President, Rochester Design

4/2/18

Date



Signature of Approval
Alex Guerrero
Chair, Student Organization Administration & Review Committee

4/2/18

Date