



UNIVERSITY OF ROCHESTER'S EYE TO EYE

We the students, faculty, and staff of the University of Rochester hereby establish the Eye to Eye of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement

Eye to Eye's mission is to improve the life of every person with a learning disability. We fulfill our mission by being part of a national, supportive, and growing network of youth mentoring programs run by and for those with learning differences, and by organizing advocates to support the full inclusion of people with learning disabilities and ADHD in all aspects of society.

Article II. Membership

Section A. Membership

1. Eligibility - All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Club Connection site.
2. Definition of active member -
 - 2.1. Mentors: An active mentor must have a Learning Disability and/or ADHD. They must commit to and attend mentoring sessions on a weekly basis for the duration of the semester. They must fulfill and pass all of the necessary clearance or background checks, as well as training, required of mentors by Eye to Eye national and the Mentee school. Unless excused by a member of the executive board, mentors are expected to attend scheduled chapter meetings or mandatory events held by the chapter. All mentors that do not meet the requirements for active status will be considered inactive
 - 2.2. Advocate member: Advocate members are members of Eye to Eye who do not have a learning disability and/or ADHD, and therefore cannot serve as a solo mentor. If an advocate member wishes to be a mentor, they will be paired up with a current active mentor. Advocate members can hold certain executive positions as outlined as outlined in Article IV. Should an advocate member attend art room sessions, they must adhere to the same security clearance as mandated by Eye to Eye national and the Mentee school. Unless excused by a member of the executive board, active advocate members are expected to attend scheduled chapter meetings or mandatory events held by the chapter.
3. Definition of associate member -

- 3.1. Associate Members: Individuals who meet the requirements to be a mentor, but are choosing to not serve as mentors for the semester for whatever reason (i.e. personal, scheduling, abroad). Associate members are free to attend scheduled chapter meetings, but are not expected to attend. They are welcome at and free to volunteer at any and all Eye to Eye events.

Article III. Meetings and Voting

Section A. A meeting shall be valid if a quorum, plus one officer is present. Quorum is defined as ½ of the organization's active membership.

Section B. Voting

1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure - All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The Co-chapter coordinators shall only vote to break a tie. If the original vote contained more than two choices, a second round of voting shall occur in which the only choices are between the tied two. A run-off vote will take place until a single candidate wins the majority of the vote.

Article IV. Officers and Qualifications

Section A. Officer Positions

Co-Presidents

Business Manager

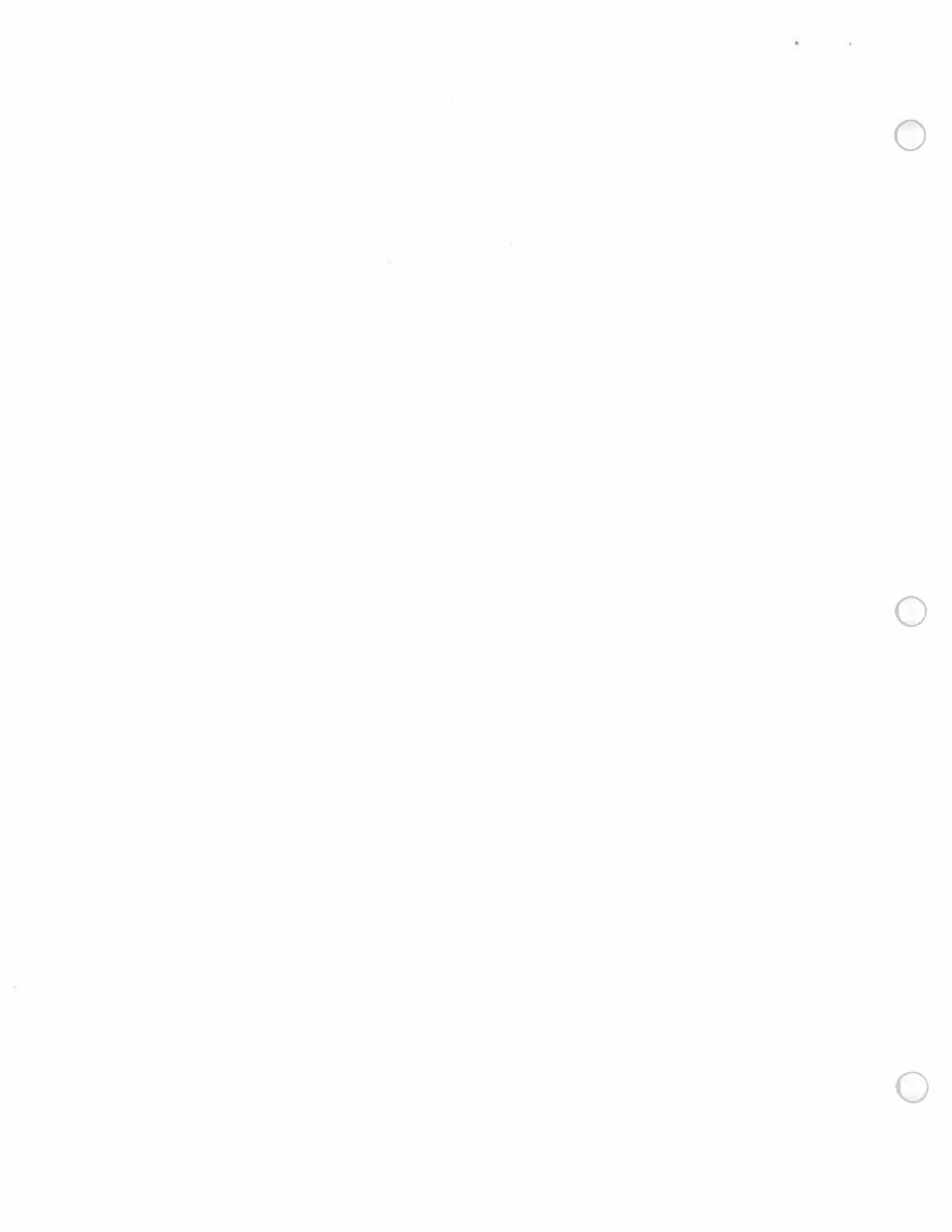
Secretary

Publicity Coordinator

Fundraising Coordinator

Section B. Duties of Officers

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
5. The Co-Chapter Presidents shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
6. The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions.
7. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members, update and maintain the CCC page, make room reservations, and take and maintain meeting minutes. The Secretary will also be responsible for coordinating background checks and any other safety measures for mentors.
8. Publicity Coordinator is responsible for on and off-campus publicity of all events. This includes, but is not limited to, creating flyers, invitations,



posters, web-advertisements and press releases for any outreach or fundraising events, as well as the end of the year Art Show. The Publicity Coordinator is also responsible for updating and monitoring any social media accounts (i.e. instagram).

9. Fundraising Coordinator is responsible for organizing any of the group's fundraisers. This includes, but is not limited to, arranging for a FLEX machine and table times in Wilson Commons, and contacting any organizations that are assisting with the fundraiser. The Fundraising Coordinator may choose to organize a project to assist with the planning of fundraising events.

Section C. Nominations and Elections

1. Nomination and Elections Procedure - Nominations are taken via e-mail. Any Active Member can nominate any other Active Member or any former Active Member who is studying abroad that semester. Voting for officers will be conducted through secret ballot at an in-person meeting. Each nominee will have the opportunity to present his or her platform. After votes are cast, two non-nominated officers shall collect and count the ballots independently, without divulging the results of the election until both have completed their count. A candidate must receive a simple majority of the votes to win, and there will be a revote until a candidate receives this majority. Nominees may run for more than one position, but may not actively hold more than one position. An election is valid when quorum is present. Quorum shall be defined as 1/2 the Active Membership.
2. Timing of Elections - Elections are held at the end of the spring term every year before Final Exams begin.
3. Term of Office - The term of office will be one academic year.

Section D. Vacancies, Resignations, and Removals

1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 1/2 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of a organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s) The National Program Coordinator and chapter advisor should be consulted and notified in any cases of vacancies, resignations, and removals.

Article V. Committees

Section A. Purpose of Committees

1. Committees are not applicable for Eye to Eye.

Article VI. Finances

Section A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding

Eye to Eye Shall be eligible for SA funding.

Article VII. Classification

Section A. shall be classified as a/an:

- A. **Community Service** - A community service organization shall be any organization whose primary mission is service to the campus and Rochester community through formal or informal consultation with local nonprofit agencies, government, and community-based organizations. Such services may improve residents' quality of life, fulfill specific community needs, or deliver financial resources to partner organizations.
 - a. Organizations seeking SA recognition that are determined to meet these qualifications shall be classified as Community Service and will form under the jurisdiction of the Community Service Network. The SA recognizes the Community Service Network as a network.

Article VIII. Adoption of the Constitution

Section A. Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

Section C. This constitution shall not conflict with the Students' Association constitution or by-laws.

Article IX. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article X. By-laws

Section A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.

Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article XI. Hazing Policy

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by Eye to Eye. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XII. Discrimination Policy

Eye to Eye of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.

Daniel Metherell

2/01/16

Signature of Officer
Submitting Constitution

Date

Signature of SA Speaker
Granting Recognition

2/8/16

Date

