



UNIVERSITY OF ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

University of Rochester Fencing Club

Amended: 9/29/2016

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Fencing Club of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The University of Rochester Fencing Club purpose is to teach the sport of fencing and to provide competitive events which can involve the team and the individual members.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member must pay dues, attend a minimum of half general meetings, and participate in all fundraising events
- C. Definition of associate member - An associate member must participate in all fundraising events. An associate member does not maintain voting power in general meetings and elections.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus one officer.

- B. A quorum required to make changes in the constitution, to vote on impeachment, or to hold elections. General meetings are also held when dealing with major issues of the club.
- C. A quorum can be called by any officer and shall be led by the president of the club with the support of the elected club officers

SECTION TWO - OFFICER MEETING

- A. An officer meeting shall be valid if at least three officers are present.
- B. Officer meetings are open to all members, but only officers may vote.
- C. An officer meeting deals with the daily running of the club and the planning of special events.

SECTION THREE - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. There shall be one President, one Vice President, one Business Manager, and two Quartermasters.
- B. Any active club member who is an undergraduate, full-time student of the University of Rochester may run for any position.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. President: The president shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The president is encouraged to act as a liaison to the Club Sports Council, as which the president would be responsible to attend all mandatory Club Sports Council Meetings. The president can delegate the responsibility of liaison to the Club Sports Council to another officer of the club only through the unanimous vote in an officers meeting. The President's Handbook will help explain the many responsibilities of the president. The president acts as chairperson in officer and general meetings, unless otherwise sanctioned by the president.
- F. Vice President: The vice-president is responsible for fulfilling the duties so assigned by the president and is responsible for the performance of the president. The vice-president should take the appropriate actions necessary to encourage the president to run the club according to the guidelines of this constitution. The vice-president, as chairperson, can delegate the role of chairperson. In the case in which the president is not present, then the vice-president acts as chairperson in

general and officer meetings. The vice president shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

- G. **Business Manager:** The business manager shall be responsible for maintaining all finances and keep detailed records of all transactions. The business manager is responsible for attending all mandatory meetings called by the Club Sport Council's business manager. In the case in which the president and vice-president are not present, then the business manager acts as chairperson in general and officer meetings. The business manager as chairperson can delegate the role of chairperson. The business manager shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. **Quartermaster:** The quartermasters are responsible for fulfilling the duties so assigned by the president. The quartermasters are responsible for maintaining the equipment and inventory of the club and all matters concerning the equipment and facilities of the club. The quartermasters are responsible for corresponding with one another and the business manager to assure continued quality of club equipment and facilities. In the case in which the president, vice-president, and business manager are not present, then the most senior quartermaster acts as chairperson in general and officer meetings. The senior quartermaster as chairperson can delegate the role of chairperson.
- I. **Coach:** The coach acts as an officer in general meetings and in officer meetings the coach may break tie votes. The coach is a hired position. The coaches responsibilities vary according to individual contract, but will include at least the participation of the coach in practice. The appointment of a coach must first be decided by vote in an officer meeting and then is presented to the Club Sports Council for its approval. In the case that no other officer is present in a general meeting, the coach can act as chairperson.
- J. Other voting positions can be created as necessary by a majority vote in general meeting. Non-voting positions can be created by a majority vote in an officers meeting; example of such positions could be assistant coach, events coordinator, public relations officer, fundraiser, webmaster, etc.
- K. All officers shall attend a minimum of one half of the practices and events established by the club. Should an officer fail to do so they will have their performance reviewed in an officer meeting.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Elections will be held within the last two months of the spring term.
- B. The date of the elections is set by the president with the support of the club officers.
- C. A general meeting must be called for the election. Any active club member who is an undergraduate, full-time student at the University of Rochester may run for the positions of President, Vice-President, and Business Manager, Quartermaster, or other created position.
- D. Nominations for positions need only one supporter, which can be the potential candidate.

- E. For each position, voting will follow nomination and the majority vote of active members decides the position.
- F. In the case of ties, the club will hold a vote between the top two candidates which cannot include the votes of these top two candidates. If another tie occurs, then the current officers will appoint one of the top two candidates to the position.
- G. The order in which the positions will be nominated and voted on will be President, Vice-President, and Business Manager, and Quartermasters, followed by other created positions.
- H. The newly appointed officers take control of their positions immediately after the general meeting ends. The old officers are encouraged to advise the new officers upon request and possibly run large events planned during the old officer's term.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.
- E. An officer may announce resignation at any time, however they must be able to maintain the position for a minimum of two weeks, while an emergency election is planned.

SECTION FIVE - PROVISIONS OF ADVISOR

- F. It is the club's responsibility to find an advisor for the club who meets Student's Association and the Club Sports Council's approval.
- G. The advisor is encouraged to have expertise and interest in the club. The designated advisor's contact information should be made available to the Club Sports Council as soon as this position is filled.
- H. The advisor will be given R Club membership for one year free of charge, as is Club Sports Council policy.
- I. The advisor should be available to the club's leaders to provide direction and ensure that activities are well-planned and reflect favorably upon the University.
- J. The advisor must be aware of and follow all University and Club Sports policies and procedures. If at any time the staff determines that the advisor is not meeting responsibilities, the Club Sports staff has the right to arrange a meeting with the club President

ARTICLE VII - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. University of Rochester Fencing Club shall be eligible for SA funding.

SECTION THREE - DUES

- A. Dues will be determined by the officers, and will be kept at a minimal amount necessary for the achievement of the club's goals.
- B. All members of the club must pay dues to the club each semester. Dues will be paid to the Business Manager at the beginning of each semester, and will then be added to the fencing club funds within the SAAC registrar.

SECTION FOUR - FUNDRAISING

- A. If a tournament is hosted by the University of Rochester Fencing Club, all positive proceeds will be counted towards fundraising.
- B. Other fundraising enterprises may be determined as necessary by the club officers in an officers meeting, and each member of the club is required to participate in the fundraising events.
- C. Fundraising will follow the rules of the Student's Association and Club Sports Council.

SECTION FOUR - DONATIONS/GIFTS

- A. Donations and gifts will be accepted by the University of Rochester Fencing Team at the officers' decision, and will be delegated by the business manager to the club's funds.

ARTICLE VIII - CLASSIFICATION

SECTION ONE - University of Rochester Fencing Club shall be classified as a club sport.

ARTICLE IX - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE X - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution, except for the creation of new officer positions.

ARTICLE XI - BYLAWS

SECTION ONE - At least a 2/3 majority of the active membership must approve the bylaws and any amendments.

SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the University of Rochester Fencing Club. Behavior prohibited under this rule in-

cludes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XIII - NONDISCRIMINATION POLICY

The Fencing Club of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law



Signature of Confirmation
Alicia Wei
President, University of Rochester Fencing Club

Date 10.19.16



Signature of Approval
Alex Guerrero
Chair, Student Organization Administration & Review Committee

Date 10/19/16