

LOGOS

We the students, faculty, and staff of the University of Rochester do hereby establish LOGOS of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this group.

Article I. Purpose of Organization/Mission Statement

The purpose of LOGOS is to publish a journal, LOGOS, for the undergraduate students of the University of Rochester. The aim of the journal is (1) to publish the best quality art and literature offered by members of the University of Rochester community as deemed suitable by the Review Committee, and (2) to enrich the educational and social experience of participants in all facets of publication by providing an opportunity to work in close contact with their peers, and a chance to gain experience in the field of journalism and allied endeavors.

Article II. Membership

Section A. Membership

1. **Eligibility.** No qualifications shall be established barring any University of Rochester undergraduate student or SA member so inclined from working on LOGOS or from becoming a voting member of LOGOS.
2. **Definition of a Member.** Any University of Rochester undergraduate student who has shown interest by participating in the business of preparing the journal and has attended planning or working meetings on an ongoing basis since the previous semester or has shown a substantial commitment as deemed such by the Editor-in-Chief shall be considered a member of LOGOS.

Article III. Meetings and Voting

Section A. The Editor-in-Chief shall preside at all general or Executive Board meetings.

Section B. Executive Board meetings shall be scheduled by the Editor-in-Chief at a time as convenient as possible for all members of the Executive Board, and shall be held on a regular basis. Special meetings of LOGOS shall be scheduled by the Editor-in-Chief as needed. Ample notice shall be given for all meetings (except in the event of an emergency) so that most members of the campus community may be aware of them.

Voting and major policy decisions may be completed at properly advertised or regularly scheduled meetings. Any decision of the Editor-in-Chief may be vetoed by a 2/3 vote of the Executive Board in the presence of a quorum.

Section C. A meeting is valid if a quorum or a significant number of staff members are present.

Section D. A quorum shall consist of a simple majority of the Executive Board and any number of staff members at a meeting properly advertised or scheduled. Business may be carried out in the presence of a quorum except as otherwise specified in this constitution.

Section E. In the event of the absence of an essential member of the Executive Board, staff, or invited members of the community, the Editor-in-Chief may delay discussion of or voting upon certain matters.

Section F. Voting

1. Voting on any issue is official only if the meeting is valid.

2. All members of LOGOS have one vote on a given issue.
3. Only SA members can vote on issues brought before LOGOS.
4. Procedure – the Editor-in-Chief will count how many hands are raised.
5. Rules of Voting:
 - Submissions need a simple majority (of the voting population, NOT of the total people in the room) to be accepted.
 - If there is a direct tie, the EIC can take away the right to abstain. If there is still a tie, the EIC may cast the deciding vote.
 - If the total number of abstainers totals more than a third of the people in the room (voting population of less than 2/3), then further discussion and a re-vote will occur, wherein members are *strongly encouraged* to cast a vote. If at least two-thirds of the people in the room still cannot come to a decision, the piece will be revisited at a later time.

Article IV. Officers and Qualifications

Section A. Officer Positions

The journal shall be published under the directorship of an Executive Board, which shall be responsible for the production of the journal, its distribution, its finances, and its content. The Executive Board shall consist of at least an Editor-in-Chief, an Assistant Editor, a Business Manager, a Publicity Manager, an Organizational Manager, and a Production Manager. The members of the Executive Board shall be elected to procedures outlined in this constitution on the basis of their ability and their willingness to carry out the responsibilities of their position. Only SA members can be officers.

Section B. Duties of Officers

1. All officers shall promote active recruitment of new members.
2. All officers shall enforce this constitution.
3. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this group.
4. The **Editor-in-Chief** shall bear ultimate responsibility for the content of LOGOS. He/She shall keep LOGOS' membership informed about LOGOS activities, and inform when appropriate the community at large. The Editor-in-Chief shall preside over the meetings and shall maintain organization within the group, communicate with officers and delegate duties to maintain a functioning group that fulfills the purposes set forth above. He/She shall maintain current copies of this constitution open to inspection by all members of LOGOS, Senators, and all members of the Students' Association.
5. The **Business Manager** shall be responsible for the preparation and presentation of a budget and all aspects of its implementation. All expenditures and income must be approved in advance by the Business Manager. He/She shall keep LOGOS and the SA Appropriations Committee informed as to the financial situation of LOGOS, keeping detailed records of all transactions. He/She shall be responsible for all aspects of income, paid circulation, and fundraising as per policy set by the Executive Board.
6. The **Publicity Manager** shall be responsible for all matters of publicity and intergroup relations. He/She shall be responsible for arranging cosponsorships, finding groups to cosponsor LOGOS events, soliciting quality submissions by gaining

- audience with appropriate classes and professors, establishing and maintaining the overall image of the group, and managing the creation of LOGOS advertisements.
7. The **Organizational Manager** shall keep an accurate list of group members, maintain meeting minutes, and send weekly emails informing the members of meetings and events. He/She shall keep a record of the voting.
 8. The **Production Manager** shall be responsible for the composition of the journal, arranging for workers to help in production, and for the scheduling of the Graphic Arts personnel as needed. He/She shall be responsible for the overall graphical layout and design of the journal and its preparation for printing. He/She shall also be responsible for arranging the printing of the journal with a printer deemed suitable by the Executive Board.
 9. The **Social Media Manager** is responsible for keeping all social media pages up to date. This includes Facebook, Twitter, and Tumblr. He/She shall also work closely with the Publicity Manager to publicize the journal and all events.

Section C. Nominations and Elections

1. Elections to the Executive Board of the journal shall be by the voting members of LOGOS in the presence of a majority of the Executive Board in office. Election to a position shall be by vote of the majority of members present at the time of election.
2. The Editor-in-Chief shall be responsible for properly advertising elections or position openings and for conducting the elections in accordance with this constitution.
3. Potential candidates for office shall nominate themselves by submitting their names in writing to the Editor-in-Chief. Each officer shall ensure that the candidate is informed of the qualifications and duties of his/her position and given adequate opportunity to meet and become known to members of the present Executive Board.
4. Ballots shall be completed in writing in the presence of the members. Elections shall take place in the order in which the duties have been listed above. A nominee may nominate himself/herself for several positions but will be eliminated from running for positions below the position to which he/she has been elected. No person may hold more than one office. Ballots shall be scored by the Editor-in-Chief and one other member of the Executive Board. Any officer may observe the tallying. The results shall be announced at once. In the event of a tie, the Editor-in-Chief may break the tie or request balloting following the elimination of third candidates.
5. Elections shall be held during the month of April and the new positions will commence at the start of the following school year. All positions will be made available except for the positions of Editor-in-Chief and Assistant Editor. The Assistant Editor election will be held in the first week of December, before the April elections. A new Assistant Editor will be elected with the intention of filling the role of Editor-in-Chief at the start of the following school year and will train under the current Editor-in-Chief during the spring semester of the current year. This is implemented so that Executive Board members will be able to carry out a year in their position on the staff for the entire completion of one journal.
6. Term of Office – The general term of office shall be one year, after which time members will be given the opportunity to nominate themselves for the position. If no other member chooses to run for the position the previous officer may be given the option to continue on for the next term. Officers may also nominate themselves for a consecutive term if another member chooses to run for the position as well.

7. Executive Board positions may be created or abolished temporarily by a majority vote of the membership in the presence of a quorum. Officers to fill these positions may be elected by a majority vote of the Executive Board in the presence of a quorum.
8. Members of the Executive Board may appoint staffers to take on a portion of their responsibilities, excluding judgments on the editorial content or major editorial policies of the journal and authorization of expenditures. They shall not be considered members of the Executive Board, but shall be recognized for their contributions on the masthead of LOGOS.
9. Previous members of the Executive Board and longstanding members may be recognized for continuing participation in LOGOS as Senior Editors upon recommendation of the Editor-in-Chief and approval by a majority of the Executive Board.

Section D. Vacancies and Removal from Office

1. In the case of vacancies on the Executive Board, the Editor-in-Chief shall appoint a replacement effective immediately, but subject to the approval of a majority of the Executive Board in the presence of a quorum.
2. In the event of the temporary absence of the Editor-in-Chief, the duties of his position shall be carried out by an appointed member of the Executive Board. In the event of permanent absence of the Editor-in-Chief, the Organizational Manager or Business Manager shall arrange at once for the election of a new Editor-in-Chief, and shall carry out the responsibilities of the position until the election is completed.
3. If a vote of no confidence on any officer is to take place, it must be given at least seven days notice. Any member of a group can call for a vote of no confidence.
4. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the membership to pass the motion.
5. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Advisors

At the invitation of the Editor-in-Chief, any person may sit in on any meeting as an advisor. Restrictions on voting remain as stated above.

Article V. Finances

Section A. LOGOS shall operate on a subsidy granted by the University of Rochester Student Association's Appropriations Committee and shall use funds as intended by that committee. Additional funds for operation shall be obtained by sale of advertising, journal subscriptions, departmental cosponsorship, or other ordinary means. The advertising policy and final decision on all ads shall rest with the Executive Board.

Section B. Students' Association members shall receive priority at SA funded events conducted by this group.

Article VII. Classification

Section A. LOGOS shall be classified as Publication/Media.

Article VIII. Adoption of the Constitution

Section A. This constitution shall become effective when approved by 2/3 of the Executive Board and a majority of LOGOS members. Simultaneously, the attached

listing of Executive Board members shall be confirmed for completion of the term in which this constitution is accepted.

Section B. This constitution will be ratified upon approval by the Senate and the signature of the Speaker.

Section C. This constitution shall not conflict with the Students' Association constitution or by-laws.

Article VI. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article VIII. By-laws

Section A. Provision for adoption of by-laws are to be listed in this constitution.

Section B. At least 2/3 of the membership must approve the by-laws.

Section C. By-laws shall not conflict with this constitution.

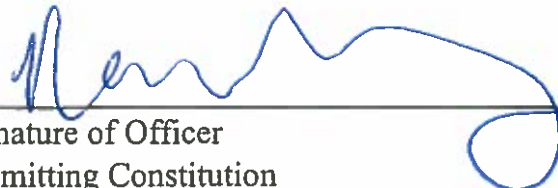
- The Editor-in-Chief shall be responsible for the editorial policy of LOGOS. This policy shall be made clear at the beginning of each issue. A notice concerning subscription, advertising, and other business affairs shall accompany this statement.
- Any officer of LOGOS may prepare an editorial. He/She shall be present when the editorial is discussed and accepted or rejected by a majority vote of the members present. A by-line shall appear with all editorials.
- Letters to the Editor shall be published at the discretion of the Editor-in-Chief.

Article IX. Hazing Policy

Hazing, defined as the harassment of one individual by another individual or group, is not permitted by LOGOS. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article IX. Discrimination Policy

LOGOS of the University of Rochester does not discriminate against any individual or group of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.



 Signature of Officer Submitting Constitution

11/3/14

 Date



 Signature of SA Speaker Granting Recognition

11/3/14

 Date