



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

National Student Data Corps

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the National Student Data Corps (NSDC) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The National Student Data Corps (NSDC) is a community-developed initiative that provides resources and opportunities for students to learn data science, in a community of support, with a special focus on engaging underserved institutions, students, and communities.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member will have attended 20% of the semester's meetings, and/or is an active participant in a NSDC-organized project group, meaning they meet with their group members and help with presenting the group's project at the end of the year if their group opted to present. Active members have voting rights and can run for board positions.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{1}{2}$ of the active membership plus one or more officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President
 - a. The President must be an active member for at least one year, if no one else is qualified.
 - b. The President may only hold office for one academic year ever, if no one else is qualified.
- B. Vice President
 - a. The Vice President must be an active member for at least one academic year, if no one else is qualified.
- C. Business Manager
 - a. The Business Manager must be an active member for at least one academic year. An exception can be made if no one else is qualified.
- D. NSDC Chapter Representative(s)
 - a. Multiple students may hold this role.
 - b. The NSDC Chapter Representative position is only open to those who have been an active member for at least an academic year and is knowledgeable of the national organization's missions and website resources. Exceptions can be made if no one else is qualified.
- E. Secretary
 - a. The Secretary must be an active member for at least one academic year, if no one else is qualified.
- F. Communications Chair(s)
 - a. Multiple people may hold this position.
 - b. All active members are eligible to run for this position.
- G. First Year Representative
 - a. Open only to first years, unless no one else is eligible

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. All officers are active in creating events, being present at activities fairs, communicating with the Data Science department, and maintaining the longevity of NSDC.
- F. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- G. The Vice President supports the role of the President, also coordinating the board such that NSDC's mission is fulfilled. The Vice President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- H. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions. The Business Manager must be responsible for attending leadership training to understand/get a refresher on CCC.
- I. NSDC Chapter Representative(s) maintain a strong connection with the National Student Data Corps by remaining knowledgeable of new project releases and updates. Multiple students may hold this role to split the time commitment. This role is essential as we want to hold national recognition as a NSDC chapter, as well as receive resources for educational purposes.
- J. The Secretary is responsible for ensuring that the organization submits a well-written and completed SOAR report. The secretary may not write all the reflections needed for SOAR, as this work will be divided among the officers. However, the secretary must ensure that the final report submission is of good quality. The secretary is encouraged to attend the leadership training at the start of the year.
- K. The Communication Chair(s) will be responsible for communicating with the larger campus about NSDC events. They will be in charge of putting up posters under WSCA guidelines, sending out email communications, and other social media posts. Multiple people may hold this position if deemed necessary.

- L. The First Year Representative will be responsible for outreach of the new class, ensuring that the first year students have a voice, as well as communicating our mission and events with the first year students.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - All nominations will be open nominations. All active members may nominate themselves or other active members for officer positions, with the nominee's permission. There will be a one week notification before elections. The board will send out a Google Form containing videos or statements from the candidates, and require the voter to verify that they are an Active Member in order to vote. The current President and Vice-President will confirm that the voter is an active member with event attendance of at least 20%. Our choice to conduct elections virtually ensures that everyone who wants to vote and can vote has the chance to voice their opinion, as in-person meetings often do not accommodate the busy lives of undergraduate students at UR. If there is a tie between two candidates, the president will vote to break the tie.
- B. Term of Office - The president's term lasts one academic year, and elections take place at the end of spring semester. If a student has completed a term as president, they cannot run again, unless no one else is eligible. All other positions require the person running to be at least an active member for one academic year, unless no one else is eligible, except for Communications Chair and First Year Representative. All positions have a term length of one academic year and require an election every year. Officers will take office at the beginning of every academic year. Transitions will occur at the end of every academic year and during the Summer before the next academic year. Transition periods for First year Representatives and the Communications Chair will begin after their election in the Fall and they will take office immediately after training is over.
- C. Timing of Elections - Most elections will happen at the end of the spring semester, held at least 2 weeks before the end of the semester. Only Communications Chair and First Year Representative will be voted in at the start of the fall semester with elections held at least 2 weeks before the end of the semester. This allows a First Year to participate and learn in the board as the First Year Representative.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

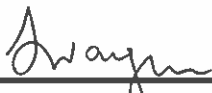
- A. The National Student Data Corps of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the National Student Data Corps. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The National Student Data Corps abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Jingyao Wang Wu

President, National Student Data Corps

1/27/25

Date



Signature of Approval

Jessie Li

Chair, Student Organization Administration & Review Committee

1/29/2025

Date