



Orthopedics Club

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish UR Orthopedics Club (UR Ortho Club) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Our organization is dedicated to nurturing a community of college students passionate about orthopedics. By fostering a collaborative environment, we aim to provide comprehensive educational resources, hands-on training opportunities, and mentorship programs that cultivate a profound understanding of musculoskeletal health. Through our commitment to innovation and inclusivity, we aim to raise awareness about the dynamic field of orthopedics.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Attends 50% of meetings per semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus more than 50% of officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President: qualification is to have served on the eboard for at least 1 academic year.
- B. Vice-President of Outreach: qualification is to demonstrate some form of connection with Orthopedics at URM (research, physicians, etc.) and demonstrates some form of prior leadership experience, particularly in student-centered environments.
- C. Vice-President of Student Engagement: qualification is to demonstrate some form of prior leadership experience, particularly in student-centered environments.
- D. Business Manager
- E. Publicity Chair: qualification is to have graphic design experience.
 - a. Unless no one else is qualified applies to all officer positions.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers, and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President should have excellent planning and leadership skills, and should be able to work with a diverse group of people (e.g., professionals, students, etc.). The President should be goal-oriented, as they will oversee the other eboard members when leading meetings. The President ensures that eboard members complete their tasks and assists them in any way possible in doing those tasks. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- F. The Vice-President of Outreach is in charge of facilitating connections and relationships with various people within the Orthopedics Departments in the Rochester area and nationally. They are responsible for communicating with Orthopedics professionals to coordinate shadowing or meetings with students; serving as a liaison in the process working closely with students and professionals. They are also responsible for ensuring that the other eboard members are facilitating relationships with the Orthopedics specialists, and can take charge of organizing an event with the professional once consent is received. They must be able to maintain quality connections with physicians and researchers at URM, excellent planning,

and communication skills. They are in charge of working directly with students to understand their backgrounds and how Orthopedics is relevant to them to facilitate the connections that students need. They will mentor students directly in their career design by connecting them to the professionals of relevance to them.

- G. The Vice-President of Student Engagement works to ensure that engagement with the club is consistent, and notifies the President about ways the club can grow and attract more students and members. They should have strong marketing and communications skills between students, as they help students navigate the resources of the club and work directly with them to bring them the club's resources.
- H. The Business Manager shall be responsible for maintaining all finances and keeps detailed records of all transactions; as well as, plans expenses for events. The Business Manager is also in charge of attending SAAC and SOFO meetings and/or training on behalf of the Orthopedics Club. The Business Manager will also focus on facilitating connections with URM and other groups in the Rochester area, bringing in experts from different domains to our meetings.
- I. The Publicity Chair ensures that events are properly publicized (strong skills at marketing, graphic design for poster and social media posts, etc.) and strong inquiry skills to gather information necessary for marketing during meetings.
- J. The Vice-Presidents shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. The Vice-Presidents will also post on the club social media and spread the word about community events. .

SECTION THREE - NOMINATIONS AND ELECTIONS

A. Nomination and Elections Procedure

- a. Open Nomination – voting through a Google Form managed by the current board and distributed to all active members.
 - i. All E-board members are eligible to nominate themselves or another person.
 - ii. Each candidate will provide/present a platform during the second week of April.
 - iii. Positions will be decided based on total number of votes, with tie nominations for a single position being recast.

B. Term of Office - All offices will be held on a yearly basis (academic year).

C. Timing of Elections – First week in April of each academic year to ensure positions for the upcoming year are secured for the next academic year before the semester is over.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.

D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

A. The Orthopedics Club of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Orthopedics Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Orthopedics Club abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation
Tim Guida
President, Orthopedics Club



Date



Signature of Approval
Jessie Li
Chair, Student Organization Administration & Review Committee



Date