



Partners of the Boys and Girls Club of Rochester

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Partners of the Boys and Girls Club of Rochester (BGCR) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

To support the Boys and Girls Club of Rochester in the fullest way possible so they can assist and enable young people of all backgrounds to realize their full potential as productive, responsible and caring citizens through empowering youth programs.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Active members must attend 50% of the clubs meetings/programs each semester. Extenuating circumstances will be evaluated by the E-Board.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{2}{3}$ of the active membership plus one or more officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President - Must have served on the executive board previously unless no one else is qualified. Must be an active member.
- B. Vice President - Must have served on the executive board previously unless no one else is qualified. Must be an active member.
- C. Secretary – Must be an active member unless no one else is qualified.
- D. Business Manager – Must be an active member unless no one else is qualified.
- E. Publicity Coordinator - Must be an active member unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall keep open and consistent communication with the Boys and Girls Club of Rochester.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions. They shall also submit forms for supplemental funding.
- G. The Vice-President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

- I. The Publicity Coordinator shall develop a social media presence and be responsible for displaying the organization regularly on social media. In addition, they shall submit some form of publicity on campus during one semester.
- J. The Volunteer Coordinator shall keep track of volunteer hours and make a sign-up sheet for members to sign up to volunteer at the organization's events. They shall also keep in contact with the volunteers registered for any volunteer events.
- K. The Vice-President should maintain strong communication with the President and other members of the executive board. They also shall register events in CCC for the organization.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Any active member can self-nominate themselves for an E-Board election. Nominees will have an open quorum to display their platform, and a time window of one week after the quorum will be given to vote. Any member of the club can vote.
- B. Term of Office – All officer positions will be held for one year, starting in the spring semester and ending at the end of the following fall semester. The President, Vice President and Secretary can remain for two years if desired, without having to be re-elected, but must be reconfirmed by members. After elections have occurred, there will be a one-month transition phase to the new board.
- C. Timing of Elections – Elections will take place at least two weeks before the end of classes in the fall semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Partners of the Boys and Girls Club of Rochester of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Partners of the Boys and Girls Club of Rochester. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the

individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Partners of the Boys and Girls Club of Rochester abides by the nondiscrimination policy of the University of Rochester.

 

Signature of Confirmation

Date

Alexandra Ophardt

President, Partners of the Boys and Girls Club of Rochester

 

Signature of Approval

Date

Evan Ji

Chair, Student Organization Administration & Review Committee