



Pre-Law Society

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Pre-Law Society (PLS) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The Pre-Law Society is established for the purpose of providing undergraduate students with the opportunity to learn about law school and its associated admissions process. In addition, it aims to encourage undergraduates to learn more about legal processes and professions.

ARTICLE III - MEMBERSHIP AND AWARD

SECTION ONE - MEMBERSHIP

- A. All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. To constitute active membership, students must attend at least 20% of activities or events carried out or sponsored by the PLS excluding the General Interest Meeting during the academic year.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization.

SECTION TWO - AWARD

- A. The Most Valuable Pre-Law Scholar Award
 - a. As an incentive to encourage more PLS members to attend PLS events, the Most Valuable Pre-Law Scholar Award is established and awarded to a PLS

member that demonstrated Meliora values and attended the most number of PLS events.

- i. In the case of a tie on the PLS event total attendance count, the Executive Board shall determine the winner of the Most Valuable Pre-Law Scholar Award.
- ii. The Most Valuable Pre-Law Scholar Award winner will be announced on the same day in which the PLS election is published.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum shall be defined as ½ of the active membership plus one officer.

SECTION TWO - VOTING DURING MEETINGS

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. All decisions shall be arrived at by a simple majority using a hand vote unless otherwise specified by the President. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. The officer positions in the Pre-Law Society are the President, Vice President, Secretary, Business Manager, and Publicity Chair. For eligibility, the President must be an upper-class student who has previously served on the executive board and has maintained an active membership for a year prior to being elected unless no one else is qualified. Furthermore, Co-Presidents may be allowed in situations where the departing Executive Board unanimously deemed necessary and proper for the growth and well-being of the club. The number of Co-Presidents allowed must be two and the eligibility is identical to the aforementioned criteria of the President unless no one is qualified. The Vice President must be an upper-class student and have maintained an active membership for a year prior to being elected unless no one else is qualified, the Secretary must have maintained an active membership for a semester prior to being elected unless no one else is qualified, the Business Manager must have maintained an active membership for a semester prior to being elected unless no one else is qualified, and the Publicity Chair must have maintained an active membership for a semester prior to being elected unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote the active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.

- E. The President or Co-Presidents shall preside over the meetings and shall maintain organization within the club, communicate with other officers, and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President is responsible for communication between the Pre-Law Society, the Students' Association Government, and the University Administration.
- F. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions. The Business Manager must attend either Fall or Spring Business Manager training.
- G. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. The Secretary should conduct roll calls at meetings, tally votes, keep an accurate list of organization members, and take and maintain meeting minutes. The Secretary will maintain the official membership list.
- H. The Vice President will preside at all meetings and functions in which the President cannot attend, aid the President in their duties, and oversee that all functions that were delegated by the President to other officers are being carried out.
- I. The Publicity Chair shall create all external communication with the membership, as well as newsletters and press-related materials. They will be responsible for creating all promotions for events and handling all social media outlets.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - All positions will be elected by the members of the PLS Elections will take place either online or in person. The Executive Board will send out an email to all members notifying them about elections and the procedures. Then, the Executive Board shall have a period of one week designated for collecting nominations which will be collected through the PLS email. A nomination consists of a name, aspired position, and a platform no longer than 250 words. After the nomination, the election will be held in person or online through the CCC. All members are eligible to vote during the election. The method of voting during the election is Approval voting.
- B. Term of Office – After elections have taken place, the current Executive Board, along with the newly elected will have a transition meeting. This meeting will occur within one week after the results of the elections have been announced. Executive Board positions will start immediately after the transition meeting with the current and the incoming Executive Board. The current Executive Board's term ends once the transition meeting between the current and the incoming Executive Board concludes.
Timing of Elections - Elections will take place during the month of April during every academic year, at least two weeks before classes end.

SECTION FOUR - VACANCIES, RESIGNATIONS, REMOVALS, AND ELECTION TIES

- A. Following a vacancy, the position is to be filled in the same manner described in *Article V, Section Three*. The Executive Board shall determine the day of the special election. In the period before the special election, the President may designate an Interim, but this interim officer must vacate the office as soon as a new officer is

voted in by the active membership. The Interim officer must be an active member of the organization but is not subject to all other requirements set forth by the constitution.

- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.
- E. In the case of a tie between candidates during elections:
 - a. If there is a vacant position in which no candidates are running for, the tied candidates reserve the right to relinquish their current election position and petition to shift their election position to the vacant position 24 hours after the election results are published.
 - i. The vacant position may be filled by the candidate who first petitioned all members of the current Executive Board through email.
 - ii. The petition will be approved by a simple majority vote by the Executive Board.
 - b. If all positions enjoy one or several candidates, the winner between the tied candidates shall be determined by a simple majority vote by the current Executive Board 48 hours after the election results are published.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

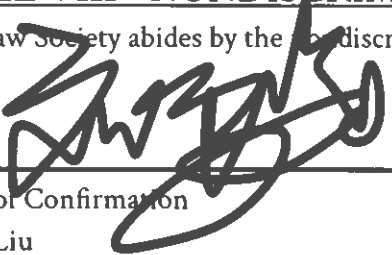
- A. The Pre-Law Society of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Pre-Law Society. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Pre-Law Society abides by the non-discrimination policy of the University of Rochester.



November 7th 2022

Signature of Confirmation

Date

Frederick Liu

President, Pre-Law Society



11/09/22

Signature of Approval

Date

Evan Zhang

Chair, Student Organization Administration & Review Committee