



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Red Cross

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Red Cross Club (redcross) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Guided by the fundamental principles of the American Red Cross and its mission to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors, the Red Cross Club will learn, practice, and exemplify humanitarian values through mission-related service projects. The club is functioning under the guidance and auspices of the Western and Central New York Region of the American Red Cross and is considered an extension of that Unit rather than an independent Red Cross entity. Therefore, the Red Cross Club will plan and coordinate a minimum of three Red Cross mission-related service projects per year. The service projects will focus on preparedness, blood drives, and fundraising. Our goal is to enable the entirety of the University of Rochester community to come together to bring both awareness and aid to the contemporary issues that surround humanitarianism. The Red Cross Club seeks to be a place where anyone, regardless of their background, is encouraged to join this nationwide and international humanitarian service and can stand united to help a greater good.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership,

or fails to meet membership requirements.

- B. Definition of active member - Any member who has become an American Red Cross volunteer by registering for the Western and Central New York Region in Volunteer Connection, completing a volunteer application, signing the code of conduct online or in person, and attending a volunteer orientation given through the Western and Central New York Region portal online or in person. Each active member shall participate in at least one blood drive per semester and at least two of the three main service projects required annually by the American Red Cross (Blood Drives, Disaster Preparedness, and Fundraising). An active member shall attend at least 50% of general member meetings (GMM) each semester and contribute to events, co-sponsorships, and publicizing the organization. Active members are eligible to vote in elections and run for executive board positions.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization. An associate member shall attend at least one general member meeting (GMM) per semester and is highly encouraged to participate in open events, co-sponsorships, and publicizing. Associate members are eligible to vote in elections.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the organization's active membership plus two or more officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure - All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President - Must have served on the executive board previously, unless no one else is qualified.
- B. Vice President - Must have been an active member for at least one semester, unless no one else is qualified.
- C. Business Manager - Must have attended or plans to attend the Fall or Spring Leadership training for Business Managers and must have been an active member for at least one semester, unless no one else is qualified.
- D. Secretary - Must have been an active member for at least one semester, unless no one else is qualified.

- E. Volunteer Coordinator - Must have been an active member for at least one semester, unless no one else is qualified.
- F. Publicity Coordinator - Must have been an active member for at least one semester, unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. They shall renew the Club each year in the Volunteer Connection, work with the secretary to record all Club events and activities in the Volunteer Connection, and maintain regular contact with the local Red Cross Unit Contact and WCSA advisor.
- F. The Vice President shall manage the CCC page, register all events through the CCC activity registration form, and submit Resource Request Forms to request parking passes for mission projects held on campus (i.e., blood drives). They shall preside over meetings in absence of the president and provide follow-up to organizational tasks as necessary.
- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions. They shall make room reservations through Virtual EMS, develop the budget, approve spending, handle receipts, and keep an inventory of assets. They shall maintain regular contact with the Red Cross Unit Contact and WCSA advisor regarding the club's finances.
- H. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. They shall take roll call at all meetings, tally votes, keep an accurate list of organization members, take and maintain meeting minutes, and send emails to active members regarding events.
- I. The Publicity Coordinator shall oversee publicizing the organization by creating and hanging up posters around campus. They shall create a poster to advertise the club at the beginning of each semester and shall create posters to encourage sign-ups for blood drives held on campus. They shall run the @uredcrossclub instagram page, highlighting mission service projects (e.g., blood drives, CPR), co-sponsorships, and other general member meetings.
- J. The Volunteer Coordinator shall be responsible for having all active members sign up for Volunteer Connection and teaching them how to enter their community service hours into Volunteer Connection. The volunteer coordinator shall create and maintain the volunteer sign-up sheets for blood drives and other service opportunities on campus. They shall coordinate through email with the people from the WNY ARC chapter who will be running blood drives and shall be available to answer volunteers' questions on the day of the blood drive.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. **Nomination and Elections Procedure** - Nominations for officer positions shall be done anonymously two weeks before elections and can be submitted for oneself. Nominations can be made by any associate, active, or executive board member, but nominees must be active members or current officers. Associate members cannot be nominated. Associate, active, and executive board members may vote. The order of positions for voting are specified in *Article V, Section One*. Each nominee shall present a two-three minute platform for said position. A blind vote shall be taken through a CCC form, open for one week, and shall be counted by executive board members who are not running for executive board. The elected winner shall be announced through email. Those who were not elected may run for positions that are still available.
- B. **Term of Office** - All officials shall serve for one calendar year term. Any current executive board member is allowed to re-run for their current position or run for a different position. Transitioning officer positions shall occur at the end of the fall semester after elections.
- C. **Timing of Elections** - Elections shall be held at least two weeks before the end of the fall semester during the last general member meeting.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An officer shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Red Cross Club of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Red Cross Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Red Cross Club abides by the nondiscrimination policy of the University of Rochester.

Rebecca Hibbard

11/24/23

Signature of Confirmation

Date

Rebecca Hibbard

President, Red Cross Club

Evan Ji

11/25/23

Signature of Approval

Date

Evan Ji

Chair, Student Organization Administration & Review Committee