



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Simulation Gaming Association

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the University of Rochester Simulation Gaming Association (URSGA) and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The goal of the University of Rochester Simulation Gaming Association is to provide University of Rochester students and members of the Rochester community with an open community for the discussion and furthering of interests in simulation gaming, tabletop gaming, and derivative activities—including, but not limited to, board gaming, tabletop roleplaying, and trading/collectable card games – conducting social events to expand and develop this community, and promoting simulation gaming to the community as a whole

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – An active member is a member who attends at least 15% of meetings in the span of the last two months during which classes were in session, and whose name is on the club roster. If a member cannot attend enough meetings to qualify for membership, the executive board may vote within a 2/3 majority to allow active membership to a student.
- C. Definition of associate member – An associate member is any University of Rochester faculty, staff, graduate student, or Eastman student that shows an active interest in any of the activities of the organization and participates actively in the organization. Associate members are not eligible to hold an officer position. University of Rochester Staff, Faculty, or graduate students are not eligible to perform, compete, nor travel as part of a college student organization. Associate Members are to have the same benefits as an active member, except serving on the

executive board or voting in club meetings.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All active members shall have equal voting power.
- C. If multiple officers are present, the responsibility of the presiding officer shall pass through the officers in the following order: President, Vice President, Business Manager, Secretary, Publicity Officer, SIMCON Director, TCG Chair, TTRPG Chair, Office Manager. If an officer is absent, or decides to not serve in the capacity of presiding officer, the responsibility passes to the next officer in line. If no officer is present, or none are willing to serve as presiding officer, the meeting shall be null and void.
- D. If the presiding officer would be the subject of an election or vote of no confidence, the duties of presiding officer shall pass to the next officer, pursuant to *Article IV, Section One, Subsection C*, for the duration of that vote.
- E. Procedure – All decisions shall be arrived at by simple majority using a hand vote or secret ballot, unless otherwise specified by the presiding officer. The presiding officer shall only vote to break a tie.
- F. Recounting—The counting of votes is to be completed by the presiding officer and shall, at request of a club member, be cross-checked with a tally by another executive board member, as applicable.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. All officer positions require at least one semester of active membership (Excluding Office Manager). In order to run for an officer position, one must be an active member of the club during the semester in which they are running. Additionally, all officer positions must be willing to transport equipment to and from the office on a weekly basis, and for special events. Under the circumstance that no qualified member is willing to run for a position, the requirements listed above, and those below, applicable to that position, are to be waived.
- B. President (Supreme Leader)
 - a. Must have held an executive board position previously to hold the position.
 - b. Must demonstrate a vested interest in club activities and the well-being of the club. This must be evident in their attendance at weekly meetings and special events.
- C. Vice President (Chief Underling)
- D. Business Manager (The Dragon)
- E. Secretary (Chief Scribe)
 - a. Must be available to attend weekly board meetings and to take roll-call (At a

method to their discretion) at weekly meetings.

- F. Publicity Officer (Town Crier)
 - a. Must be proficient in the usage of several social media platforms.
- G. SIMCON Director (Designated Sacrifice)
 - a. Must have served for at least one term as "SIMCON Planning Committee".
 - b. Must be nominated by the outbound SIMCON Director.
- H. Trading Card Game [TCG] Chair (Deckmaster)
 - a. Must demonstrate a significant, vested interest in the activities of the TCG affiliate.
 - b. Must have been a member of the affiliate for a period of at least one semester.
 - c. Is voted for by the members of the TCG affiliate, not by the club as a whole. In context, votes for TCG chair including, but not limited to, election and removal from office, are to be completed by the affiliate.
- I. Tabletop Roleplaying Game [TTRPG] Chair (Game Master Master)
 - a. Must demonstrate a significant, vested interest in the activities of the TTRPG affiliate.
 - b. Must have been a member of the affiliate for a period of at least one semester.
 - c. Is voted for by the members of the TTRPG affiliate, not by the club as a whole. In context, votes for TTRPG chair including, but not limited to, election and removal from office, are to be completed by the affiliate.
- J. Office Manager (Librarian)
 - a. Must be a first year student to hold this position.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over executive meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The president shall further be responsible for reserving meeting spaces and shall be the primary contact person for the club, both for the public and the Students' Association.
- F. The Vice President shall collaborate with the president to manage the duties of their office. The Vice President shall also be responsible for submitting event registration forms and assessment forms. In addition, the Vice President shall be responsible for creating, maintaining, and publishing an updated calendar with important dates, such as weekly meeting times, board meeting times, and special events.
- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions, in addition to reporting to the officers and the organization as a whole of its financial situation. The Business Manager shall also

be responsible for maintaining the finances of SIMCON, in cooperation with the SIMCON Director.

- H. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. The Secretary shall also take Roll Call, in a method at their discretion, at all meetings, and keep an accurate list of organization members. The Secretary shall also be responsible for keeping meeting minutes at executive board meetings and SIMCON Planning Committee Meetings. The secretary shall furthermore be responsible for submitting correspondence with organization members about weekly meetings, special events, fundraisers, or elections.
- I. The Publicity Officer shall be responsible for promoting the organization on campus and online, designing and distributing posters, and for maintaining club social media accounts. The Publicity Officer shall be responsible for taking photos (as desired) during club activities, and maintaining said photos in a place easy to access for promotional purposes.
- J. The SIMCON Director shall be responsible for organizing and running the club's annual gaming convention "SIMCON". This officer shall delegate tasks to a collection of appointed people of their choosing—A collection of people known as "SIMCON Planning Committee".
- K. The Trading Card game Chair (TCG Chair), shall run affiliate meetings and shall be responsible for representing the needs of the TCG Affiliate. The TCG chair shall keep stock of TCG relevant game supplies and make recommendations to the club regarding them. The TCG chair shall collaborate with others to propose, arrange, and fund TCG specific events.
- L. The Tabletop Roleplaying Game Chair (TTRPG Chair) shall run affiliate meetings and shall be responsible for representing the needs of the TTRPG Affiliate. Further, the TTRPG Chair shall collaborate with other to propose, organize, fund, and manage TTRPG-related events—including, but not limited to, One-shot nights and TTRPG writing events. In addition, the TTRPG Chair shall coordinate and maintain relationships with club-affiliated Game Masters.
- M. The Office Manager shall be responsible for maintaining the club office neat and orderly, making sure fire code is observed, keeping stock of games and office supplies, maintaining the office inventory, and making recommendations to the club on these concerns.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Any active undergraduate member of the University of Rochester Simulation Gaming Association can be considered a nominee for an officer position if they are nominated by another active member and/or self-nominated prior to the date of election, and if they fulfill the requirements for nomination of that position (Open Nomination). A vote pursuant to *Article IV Section Two*, shall be held to elect a nominee to a position.
- B. Term of Office – All officers will serve until the end of the academic year for which they are elected, or until the position becomes vacant. All officers, with the exception of Office Manager, will take office at this time, following a transitional

period of at least one week after the election. The Office Manager will take place immediately after being elected.

- C. Timing of Elections – Elections for all positions, with the exception of Office Manager, will take place during the second week of April, being after SIMCON has occurred. Elections of Office Manager will take place during the second week of October. Candidates for all positions should announce their intent to run one week prior to the election date. All elections are to be held at least two weeks before the last day of classes.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. Under the condition that an amicable resignation is to be completed by any officer, an election may be held prior to the designated time of resignation, pursuant to *Article IV, Section Two*. That officer-elect shall take office when the position becomes vacant, allowing for a transition period.
- C. A vote of no confidence is a vote to remove an officer. Such a vote shall require a simple majority of the active members present at a valid meeting. Any member of the organization may call for a vote of no confidence, either publically or anonymously.
- D. If a vote of no confidence on any officer is to take place, The officer, as well as the club as a whole, must be notified one week in advance.
- E. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI – ADOPTION OF THE CONSTITUTION

SECTION ONE – Adoption

- A. A simple majority of the entire membership must approve this constitution.

SECTION TWO – Ratification

- A. This constitution will be ratified upon the signature of the Student Organization Administration and Review Committee.

SECTION THREE – Adoption and Ratification

- A. Adoption and ratification of amendments shall follow the same procedure as defined by *Article VI Section one* and *Article VI Section two*.

SECTION FOUR – Confliction

- A. This constitution shall not conflict with the Students' Association's constitution and bylaws.

ARTICLE VII - RESOURCES

SECTION ONE - RESOURCES

- A. The Simulation Gaming Association of the University of Rochester will abide by their Resource Agreement.

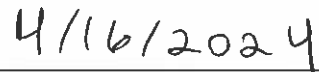
ARTICLE VIII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not

permitted by the University of Rochester Simulation Gaming Association. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE X - NONDISCRIMINATION POLICY

The University of Rochester Simulation Gaming Association abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Date

Ashlyn Brown

President, Simulation Gaming Association



Signature of Approval

Date

Evan Ji

Chair, Student Organization Administration & Review Committee