



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Society of Asian Scientists and Engineers

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Society of Asian Scientists and Engineers (SASE) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The Society of Asian Scientists and Engineers aims to increase positive visible impact and diversity of Asian heritage scientists and engineers on campus, to build a bridge between the university and employers for the networking possibilities and business connections, and to give back to the Rochester community. Our mission is to create a place for other people to learn and connect culturally, and to support its students, not only academically and professionally, but also in individual growth and development.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Each Member must be a full-time student at University of Rochester who supports the mission statement and objectives of SASE. Any student can be a member if they've subscribed to our email list and actively participates in UR SASE's programs and activities. Students that join the UR SASE Chapter are also members of the National SASE organization. An active member attends at least two events (including general body meetings) per semester.

- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization. The member is subscribed to the email list. These members do not have any voting rights and may not run for the executive board.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as at least two thirds of the active membership and one officer present at the meeting.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. The officer positions in the Society of Asian Scientists and Engineers are the President, Vice President, Secretary, Business Manager, Publicity Chair, Fundraising Chair, Community Outreach Chair, First-year Representative, Event Coordinator, and Mentorship Chair. The term of each position is for one calendar year. Officers are elected to one-year terms at the end of fall semester.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President will also be responsible for maintaining contact with chapter Presidents from other universities and handling external relations with National SASE.
- F. The Vice President shall assist the President in all Chapter matters, sign any documents related to financial matters, administer presidential duties in absence of

the President, submit assessment forms, keep track of all events, and handle internal relations, such as meeting with advisors within the University.

- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- H. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. The secretary will send out emails to members about weekly meetings/programs/activities.
- I. The Publicity Chair shall be responsible for creating content to advertise events to the school community, publicizing activities on social media, increasing awareness of SASE, and promoting branding of National SASE.
- J. The Fundraising Chair shall be responsible for planning and overseeing all fundraising events to support UR SASE financially.
- K. The Community Outreach Chair shall be responsible for planning community service events and maintaining relationships with volunteer organizations to fulfill our community service pillar.
- L. The First-year Representative shall be responsible for recruitment, organizing internal events, and the development of SASE Family. The First-year Representative provides vital information and feedback on recruiting first-year students to e-board.
- M. The Event Coordinator shall be responsible for conference planning, event registration, managing co-sponsorships, and monitoring event details.
- N. The Mentorship Chair shall be responsible for providing opportunities for members to give/receive mentorship, through leading SASE's mentor-mentee program, as well as maintaining relations with SASE alumni.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. **Nomination and Elections Procedure** - All Officers shall be elected by vote of all eligible chapter members. Each candidate must be nominated and seconded by an eligible member (a candidate may nominate him/herself with a petition and one signature from another eligible member). Any person is eligible to hold office if he/she is a member in good standing with their chapter, and currently enrolled full time at the University of Rochester.
- B. **Term of Office** - One year. Officers typically take office at the beginning of the Gregorian calendar year, with transitions taking place at the end of fall semester/over winter break. This means that new officers will be in office when Mid-Year Leadership Training occurs (which officers should attend) and when the Spring semester begins.

- C. Timing of Elections - Elections will occur near the end of every Gregorian calendar year, or as soon as is necessary if there are eboard positions that need to be filled, but always at least two weeks before the end of the given semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

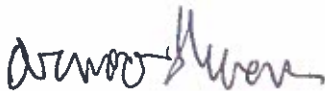
- A. The Society of Asian Scientists and Engineers of the University of Rochester will abide their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Society of Asian Scientists and Engineers. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Society of Asian Scientists and Engineers abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Arnav Sharma
President, Society of Asian Scientists and Engineers



Date

Eden Thomas

04/11/2021

Signature of Approval

Date

Eden-Lyn Thomas

Chair, Student Organization Administration & Review Committee