



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Society of Undergraduate Public Health Students

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Society of Undergraduate Public Health Students (SUPHS) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The Society of Undergraduate Public Health Students is devoted to connecting those with a common interest in public health. We aim to bridge the gap between the various disciplines in public health and to create public health opportunities by fostering connections between students, faculty, and the community. In addition, we aim to educate the student body about issues in public health through our events.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - In order to maintain active membership, a person must be registered on the club's CCC page and must attend at least 10% of the events/meetings.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization. In order to maintain associate membership an associate member must attend at least one event/meeting, be registered on the club's CCC page, and must attend at least one event/meeting per semester.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus three or more officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President: Only previous members who have held an officer position for at least two semesters are qualified to run for President unless no one is qualified.
- B. Vice President: Only previous members who have held an officer position for at least two semesters are qualified to run for Vice President unless no one is qualified.
- C. Secretary: Only active members may run for this position unless no one is qualified.
- D. Business Manager: Only active members may run for this position unless no one is qualified.
- E. Public Relations Chair: Only active members may run for this position unless no one is qualified.
- F. First-Year Representative: Only active members who are first-year students may run for this position, unless no one is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers, and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall set the agenda for each executive board meeting.
- F. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- G. The Vice President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. The Vice President shall take on all responsibilities of the President in their absence. The Vice President is responsible for making all facility reservations. The Vice President shall also be responsible for ensuring that action items from each meeting are resolved.
- H. The Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members, take and maintain meeting minutes, and send out club wide

emails. The Secretary shall also be responsible for collaborating with the Public Relations Chair in the creation of a monthly newsletter.

- I. The Public Relations chair shall be responsible for the creation and organization of all club promotional items including flyers and social media. The chair shall be responsible for connecting with other organizations to facilitate co-sponsorships and other events. The chair shall be responsible for updating the CCC website. The chair shall also be responsible for collaborating with the Secretary in the creation of a monthly newsletter.
- J. First-Year Representative: The first-year representative shall be responsible for connecting first-year students and other new members to the SUPHS community. This position shall serve as an opportunity for incoming second-year students to transition to other leadership roles on the SUPHS executive board.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Any active member can self-nominate themselves for an E-Board election. Nominees will have an open quorum to display their platform, and a time window of one week after the quorum will be given to vote. This process is open to any active members. The president can only vote when there is a tie.
- B. Term of Office - Each officer position term lasts the duration of two academic semesters. The President and Vice President will be limited to a maximum of two terms whether that be consecutive or nonconsecutive. There shall be an exception for First-Year Representatives whose position lasts one academic semester. Each officer shall take office. Officers will take office and transition within the first two weeks of the beginning of the fall semester.
- C. Timing of Elections - Elections shall occur before the last two weeks of the spring semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Society of Undergraduate Public Health Students of the University of Rochester will abide by their Resource Agreement.

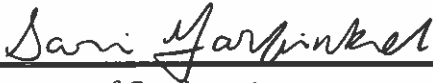
ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not

permitted by the Society of Undergraduate Public Health Students. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Society of Undergraduate Public Health Students abides by the nondiscrimination policy of the University of Rochester.



04/04/2025

Signature of Confirmation

Date

Sari Garfinkel

President, Society of Undergraduate Public Health Students



4/9/2025

Signature of Approval

Date

Jessie Li

Chair, Student Organization Administration & Review Committee