



UNIVERSITY of ROCHESTER  
**STUDENTS' ASSOCIATION**  
GOVERNMENT

## **Tae Kwon Do**

### **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Tae Kwon Do Club of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

### **ARTICLE II - MISSION STATEMENT**

The purpose of the University of Rochester Tae Kwon Do Club is to teach the art of Chung Do Kwan Tae Kwon Do to club members in alliance with North American Tae Kwon Do - Chung Do Kwan (NATKD - CDK) Schools. This art will be taught with the goal of building an understanding of the unity of techniques, as well as the mind, body, and (indomitable fighting) spirit.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership. Community members are not eligible for membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - To remain an active member of the Tae Kwon Do Club, members must pay club dues in a timely manner, complete Appendix F - Risk and Liability Waiver as per University policy, and attend 1/4th of meetings.
- C. Definition of associate member - To remain an associate member of the Tae Kwon Do Club, members must pay club dues in a timely manner, and complete Appendix F - Risk and Liability Waiver as per University policy. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate

membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization

## **ARTICLE IV - MEETINGS AND VOTING**

### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as one half of active membership plus one officer.
- B. If there are multiple officers present, the responsibility of the Presiding Officer will pass through the officers in this order: President, Vice President, Business Manager, Secretary. If an officer is absent or declines to serve as the Presiding Officer, the responsibility passes to the next officer in line.

### **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using an anonymous hand vote unless otherwise specified by the presiding officer. The presiding officer shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

All officer positions require at least one semester of active membership and the rank of yellow belt or higher to qualify for any position, unless no one else is qualified.

- A. President
- B. Vice-President
- C. Business Manager
- D. Secretary

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

- I. The President shall be the interface between the club and the wider University community.
- J. The President shall take on the role of compliance officer and ensure all necessary safety measures are followed.
- K. The Vice-President shall be responsible for reserving space for all organization meetings and ensure all meetings are properly registered via Wilson Commons Student Activities Guidelines.
- L. The Vice-President shall serve as the Tae Kwon Do Club's representative to the Club Sports Council.
- M. The Vice-President shall aid the president as necessary as well as assume the responsibilities as President in the event the President is absent or unable to complete their responsibilities.
- N. The Business Manager shall be responsible for conducting and overseeing fundraising efforts.
- O. The Secretary shall be responsible for keeping detailed notes of club activities and email communications between the executive board and club members.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - Nominations may be made by any active member. A member may nominate any active member, including themselves, for such a position. Votes will be taken as a secret ballot, voter identities will not be disclosed.
- B. Term of Office - The President, Vice-President, Business Manager, and Secretary will serve a term of one academic year and must be able to serve the entire duration. The President, Vice-President, Business Manager, and Secretary will start their term at the beginning of the academic year and transitions will begin starting the first week of April.
- C. Timing of Elections - Elections for President, Vice-President, Business Manager, and Secretary will be held at least two weeks before the end of the semester.

### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

## **ARTICLE VI - Instructors**

### **SECTION ONE - HEAD INSTRUCTOR**

- A. The Head Instructor for the Tae Kwon Do Club must be certified to teach NATKD-CDK.
- B. The hiring of the Head Instructor is at the discretion of the executive board.

- C. The Head Instructor shall be the sole entity for establishing the curriculum of the Tae Kwon Do Club.

**SECTION TWO - TEMPORARY INSTRUCTOR**

- A. At any official practice from which the Head Instructor is absent, the member holding the highest rank within the NATKD - CDK School shall be considered a temporary instructor.

**SECTION THREE - ROLE OF INSTRUCTORS**

- A. Instructors shall be responsible for teaching the curriculum as established by the Head Instructor.
- B. Instructors shall be responsible for maintaining a safe and respectful environment for training at all times.
- C. Instructors may aid the Executive Board in the administrative aspects of the Tae Kwon Do Club.

**ARTICLE VII - RESOURCES**

**SECTION ONE - RESOURCES**

- A. The Tae Kwon Do Club of the University of Rochester will abide by their Resource Agreement.

**ARTICLE VIII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Tae Kwon Do. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

**ARTICLE IX - NONDISCRIMINATION POLICY**

The Tae Kwon Do Club abides by the nondiscrimination policy of the University of Rochester.



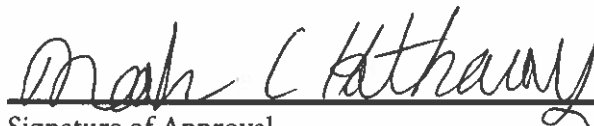
02/25/2022

Signature of Confirmation

Date

Jenna Diamico

**President, Tae Kwon Do**



03/01/2022

Signature of Approval

Date

Noah Hathaway

**Chair, Student Organization Administration & Review Committee**