



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

The Women's Network

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish The Women's Network (TWN) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

To cultivate and celebrate women's ambition through connecting our members to industry leaders, professional development resources, and career opportunities.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Active members are those that attend at least 60% of all meetings.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 60% of the active membership plus 3 officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- B. Vice President - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- C. Vice President of Marketing - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- D. Vice President of Events - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- E. Vice President of Diversity, Equity, and Inclusion (DEI) - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- F. Vice President of Finance (Business Manager) - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- G. Trip Coordinator - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.
- H. Lead Ambassador - Must be an active member. Must be a member for more than one semester, unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. Manages all external affairs, including the chapter's registration status with the University of Rochester. Oversees all chapter-level meetings and events. Moderates speaker events and coordinates speakers alongside the Vice President of Events. Plans and leads weekly Executive Board meetings.
- F. The Vice President of Finance (Business Manager) shall be responsible for maintaining all finances and keep detailed records of all transactions. Oversees all

chapter financial matters, including fundraising efforts (plans and executes at least 1 fundraiser per semester), event budgets, sales, and reimbursements.

- G. Vice President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. Manages all internal affairs, including following up with all board members weekly to ensure that everyone is meeting their deadlines and receiving adequate support. Helps the President plan and lead weekly Executive Board meetings and takes minutes and notes. shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association
- H. Vice President of Marketing creates, designs, and publishes Instagram Feed posts and Instagram stories weekly. Designs promotional materials - flyers/posters, merchandise, etc.
- I. Vice President of Events plans and executes the chapter's events, including networking events, speaker events, professional development workshops, social activities, etc. Maps out the chapter's event calendar, alongside the President and the Vice President.
- J. Vice President of Diversity, Equity, and Inclusion (DEI) Plans at least 1 DEI event per semester. Develops relationships and partners with other student organizations, including multicultural communities and other women's organizations.
- K. The Trip Coordinator plans the chapter's bonding event every semester.
- L. Lead Ambassador oversees the chapter's recruitment and retention efforts, executed by the Campus Ambassador Team. Manages the Campus Ambassador Team. Plans the chapter's recruitment events.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Nominations will open 1.5 months before the end of the school year going into the summer. A nomination form will be announced through email for anyone interested in the position to sign up for. Nominations will then occur during the following weekly organization meetings, where the organization as a whole will elect the officer. All information will be confidential to running partners to ensure comfort.
- B. Term of Office - All officers maintain their positions for a full academic year. Transition starts the last week of the Spring semester after elections and begins in the fall semester of the next year.
- C. Timing of Elections - Elections will be held 1 month before the end of the spring semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.

- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES


- A. The Women’s Network of the University of Rochester will abide by their Resource Agreement.


ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by The Women’s Network. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Women’s Network abides by the nondiscrimination policy of the University of Rochester.

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| Signature of Confirmation Tenzing Gyasel President, The Women’s Network | Date |

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|  <hr style="border: 1px solid black;"/> | 11/17/23 <hr style="border: 1px solid black;"/> |
| Signature of Approval Evan Ji Chair, Student Organization Administration & Review Committee | Date |