



Undergraduate Chemistry Society

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Undergraduate Chemistry Society (UCS) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization

ARTICLE II - MISSION STATEMENT

The Undergraduate Chemistry Society seeks to build a community of engaged students interested in chemistry. We seek to promote an interest in chemistry among students and in the Rochester community, bring together students of chemical science, obtain experience in preparing and presenting chemistry material before an audience, foster a professional pride in the chemical sciences, and promote awareness of the responsibilities and challenges of the modern chemist.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – Attend 25% of events per semester, where each tutoring session counts for ½ an event as a tutee and a full event as a tutor.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus one or more officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President
 - a. Qualification: been an active member for two semesters unless no one else is qualified.
 - b. Minimum requirements: maintain tutoring hours, contact Chemistry department faculty advisor on organization updates.
- B. Vice President
 - a. Qualification: been an active member for a semester unless no one else is qualified.
- C. Business Manager
 - a. Qualification: been an active member for a semester unless no one else is qualified.
 - b. Minimum requirements: buy refreshments for GIM.
- D. Secretary
 - a. Qualification: been an active member for a semester unless no one else is qualified.
- E. Publicity Chair/Tutoring Table
 - a. Qualification: been an active member for a semester unless no one else is qualified.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The Vice President will perform the duties of the President when necessary and will assist the President in overseeing the activities of the organization.
- H. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- I. The Publicity Chair/Tutoring Table shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting

minutes.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Elections will take place by vote. People can be nominated or nominate others for a position. All of those interested in the position will present a platform at the election meeting followed by a ballot vote conducted online.
- B. Term of Office – The term of office for all board positions is one academic year (April to April).
- C. Timing of Elections - Elections will be held in April each year at least two weeks prior to the end of the semester

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES


- A. The Undergraduate Chemistry Society of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Undergraduate Chemistry Society. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Undergraduate Chemistry Society abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation
Kaelyn McFarlane-Connelly
President, Undergraduate Chemistry Society

04/29/22

Date



05/04/2022

Signature of Approval

Date

Noah Hathaway

Chair, Student Organization Administration & Review Committee