



DATA SCIENCE UNDERGRADUATE COUNCIL

We the students, faculty, and staff of the University of Rochester hereby establish the Data Science Undergraduate Council of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement

The Data Science Undergraduate Council of the University of Rochester is a hub for aspiring data scientists. We centralize the efforts of these ambitious individuals in a variety of ways, including, but not limited to, the following: Helping coordinate them to work on engaging, educational projects, connecting students with tutoring resources, and serving as a liaison to the department, ensuring the students' voices are heard. We also seek to teach others about the subject of data science. The Data Science Undergraduate Council is open to any student at the University of Rochester.

Article II. Membership

Section A. Membership

1. Eligibility - All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Club Connection site.
2. Definition of active member - Active members must be voted in after applying for membership. They must pay any dues or fees associated with active membership. Active members may vote for accepting new active members, on decisions requiring a vote, and at elections. Active members may run for executive board positions during elections. Active members must not miss more than 20% of weekly meetings unexcused (excused absences are granted at the discretion of the secretary). Active members take part in data science research projects.
3. Definition of associate member - Associate members are those who have recently joined the Council and have signed up to be added to the roster. They are encouraged to attend weekly meetings and may begin to participate in Council activities and projects after attending two weekly meetings. They do not have voting rights and cannot run for executive board positions until they have applied and been accepted for active membership. Associate members are encouraged to participate in all Council activities.

Article III. Meetings and Voting

Section A. Meeting

A meeting shall be valid if a quorum, plus one officer is present. Quorum is defined as having $\frac{1}{2}$ of the organizations active members present.

Section B. Voting

1. Voting on any issue shall be official only if the meeting is valid.
2. All active members shall have equal voting power.
3. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

Article IV. Officers and Qualifications

Section A. Officer Positions

- President
- Communications Director
- Business Manager
- Event Programming Director
- Outreach Director
- Position Aides

Section B. Duties of Officers

- **President:** The president must be an active member for at least one year starting 2016. The president's term lasts for one year, the elections take place at the end of spring semester. The responsibilities of the president are to represent the UDSC to the University, coordinate executive board members, and make UDSC decisions. The president shall preside over the meetings and shall maintain organization within the Council, communicate with other officers and delegate duties to maintain a functioning Council that fulfills the purposes set forth above.
- **Communications Director:** The communications director must be an active member. The election is at the end of the spring semester and the term is one year. The responsibilities of the Communications Director are to coordinate meetings, , maintain and update group media accounts, and facilitate internal communication.
- **Business Manager:** The business manager must be an active member. The election is at the end of the spring semester and the term is one year. The responsibilities of the Business Manager is to manage the UDSC finances and resources.
- **Event Programming Director:** Responsible for coordinating and planning workshops, tutoring, hacka/data-thons, and other UDSC club sponsored and co-sponsored events
- **Outreach Director:** maintaining and building new contacts with companies and university alumnus. Indicating potential projects for

UDSC group members. Leading outreach coordinators and aides to help with these tasks.

- **Position Aides:** These are appointed by corresponding e-board members at their discretion.

In addition, all officers shall be held to a higher standard than other active members. These expectations are as follows:

- All officers shall be members of the Students' Association.
- All officers shall promote active recruitment of new members.
- All officers shall enforce this constitution.
- All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.

Section C. Nominations and Elections

1. Nomination and Elections Procedure

- I. Election Requirements: There will be a one-week notification before elections. The secretary will determine the date, time, and place for the vote to be held. Attendance is mandatory for all members, as quorum must be met. Members who have a conflict may be excused at the discretion of the secretary.
- II. Pre-election Procedure: The secretary will read the job descriptions from the constitution. Current officers will discuss what they did in their position, what skills are needed, and what can be done to improve the efficacy of the position. No support of individual candidates should be given at this time.
- III. Election Procedure: Any active member can run during elections for a position that they are qualified to hold. They can give up to a five-minute presentation at the time of elections. Candidates will leave the room and active members will have two minutes each to discuss the candidates. Afterwards active members present will write down the candidate of their choice and put their vote in a box. Active members can choose to abstain from the vote. The secretary will tally the votes. The winner of the office will be the candidate with the most votes. Active members can only hold one position at a time.
- IV. Post Election Procedure: It is the responsibility of the officer emeritus to help transition the newly elected officer. This includes but is not limited to imparting necessary knowledge and giving any necessary documents or materials.

2. Timing of Elections

Elections are normally held at the end of spring semester. Special elections will be held if an officer is voted out for not performing his or her responsibilities or if an officer steps down. This temporary officer will serve until the next spring election.

3. Term of Office

The term of office is one year.

Section D. Vacancies, Resignations, and Removals

1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of a organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s)

Article V. Committees: Not Applicable

Article VI. Finances

Section A.

Students Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding

The Data Science Undergraduate Council shall be eligible for SA funding.

Article VII. Classification

Section A.

The Data Science Undergraduate Council shall be classified as an Undergraduate Council. Though associated with the field of data science, the organization is about promoting knowledge of the subject and allowing students pursuing any career path or major the opportunity to learn.

Article VIII. Adoption of the Constitution

Section A. Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

Section C. This constitution shall not conflict with the Students' Association constitution or by-laws.

Article IX. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article X. By-laws

Section A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.


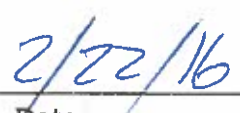

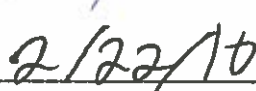
Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article XI. Hazing Policy

The Data Science Undergraduate Council does not permit hazing, defined as the harassment of one individual by another individual or organization. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XII. Discrimination Policy

The Data Science Undergraduate Council of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation. The only requirement to join the Data Science Undergraduate Council is the willingness to learn about the subject of data science. All students at the University of Rochester are welcome to attend weekly meetings and seek active member status.

 _____ Signature of Officer Submitting Constitution	 _____ Date
 _____ Signature of SA Speaker	 _____ Date

Granting Recognition

