



UNICEF at University of Rochester

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the United Nations International Children's Emergency Fund (UNICEF) at the University of Rochester (UR) and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The purpose of this organization is to organize students for the survival, protection and development of children worldwide through education, advocacy and fundraising as a UNICEF Campus Initiative group at the University of Rochester through the U.S. Fund for UNICEF.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member of this organization is one who has attended the >50% of general member meetings (GMM) held during one semester and has assumed a role in a respective committee (i.e. Fundraising, Community Building, Advocacy, or Communications). The membership list shall be kept up to date by the Secretary of the organization. New members may join at any time throughout the year.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if quorum is present. Quorum is defined as 1/2 of the active members plus 2 or more officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President: Must have held at least one committee position previously to qualify unless no one else is qualified.
- B. Vice President: Must have been an active member of UNICEF for a minimum of one semester unless no one else is qualified.
- C. Secretary: Must have been an active member of UNICEF for a minimum of one semester unless no one else is qualified.
- D. Business Manager: Must have been an active member of UNICEF for a minimum of one semester unless no one else is qualified. Must have attended or planned to attend the Fall Leadership Training for business managers.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The Vice President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - All candidates must be members of the organization to be nominated or selected, as per membership rules of Article III.
 - a. All candidates must be members of the organization to be nominated or selected, as per membership rules of Article III. Nominations for an officer position can be made by any member, including any member who wishes to run for that position.
 - b. The candidate who receives the most votes out of all candidates wins.
 - c. All official members of the organization shall be afforded one vote.
- B. Term of Office - All executive board members will serve for one academic year.
- C. Timing of Elections - Elections for officers of the Executive Board shall take place three weeks before the last day of classes of the Spring semester. Newly elected officers must meet with the outgoing officer to train for their new position. The outgoing President is expected to host an Executive Board transition day to include all outgoing and incoming Executive Board leaders after the new officers have been elected.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled in the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The UNICEF of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the UNICEF at the University of Rochester. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

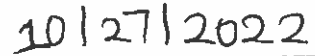
The UNICEF at the University of Rochester abides by the nondiscrimination policy of the University of Rochester.



Signature of Confirmation

Avery Prescott

President, UNICEF at University of Rochester



Date



Signature of Approval

Evan Zhang

Chair, Student Organization Administration & Review Committee



Date