



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Vietnamese Students Association

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Vietnamese Students Association (VSA) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The VSA at the University of Rochester, as a cultural non-profit organization, serves to unify the Vietnamese population, embrace Vietnamese heritage and spread Vietnamese culture to the University of Rochester community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Attend over 2/3 of the events and meetings that VSA holds in one semester. Responds to RSVP events through Email, Facebook, CCC Page or in person. Meetings will be held bi-weekly. The details for each meeting will be sent out via emails before every meeting.
- C. Definition of associate member - Attend at least two VSA events in a semester.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as at least 75% of the executive board members plus at least 20% of the active members.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All active members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The Presidents shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President
- B. Business Manager
- C. Events Manager
- D. Publicity Manager
- E. Vice Publicity Manager
- F. Secretary

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over all the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall also have the rights to call or cancel any meetings. The President shall work closely with the student organization advisor.
- F. In the case of Co-Presidency, the co-president shall preside over the meetings and aid in the President's aforementioned duties.
- G. The Business Manager shall be responsible for creating budgets for each of the organization's event as well as maintain financial records for all funds spent and received by the VSA. Only the Business Manager can transact at the SOFO office.
- H. The Events Manager shall be responsible for the logistics of all VSA sponsored events as well as the gathering of ideas for events each semester. The Events Managers shall also help the Business Manager plan fundraising events for VSA.
- I. The Secretary shall be responsible for taking roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. The Secretary shall also keep track of members' attendance at each event.
- J. The Publicity Manager shall be responsible for external relationships of the club, outreaching to other organizations and managing the publicizing process for all VSA sponsored events
- K. The Vice Publicity Manager shall be responsible for publicizing VSA sponsored events through social media, maintaining VSA websites, updating CCC page, and take photos for each event.

- L. All Executive members shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - The nomination of executive board will be held during the last two weeks of March. Nominees can choose to accept or decline the nomination. Upon accepting the nomination, nominees also have to prepare a speech as to his visions of VSA. For the President positions, candidates must be on the executive board or committees in the past school year. There are no restrictions for other positions. The President(s) shall run the elections
- B. Term of Office - One year or two semesters
- C. Timing of Elections - Elections will be held in early April every Spring semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in Article V, Section Three.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. Vietnamese Students Association shall be eligible for SA funding.
- B. Vietnamese Students Association shall host independent fundraising events on campus.
- C. Vietnamese Students Association shall reach out to the greater community, in and out of campus, for monetary and other sponsorships.

ARTICLE VII - CLASSIFICATION

SECTION ONE - Vietnamese Students Association shall be classified as a cultural organization.

ARTICLE VIII - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE IX - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as the adoption of the entire constitution.

ARTICLE X - BYLAWS

SECTION ONE - At least a 2/3 majority of the active membership must approve the bylaws and any amendments.

SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XI - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Vietnamese Students Association. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XII - NONDISCRIMINATION POLICY

The Vietnamese Students Association of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.

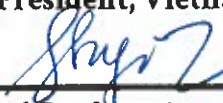


Signature of Confirmation

Hoang Le

Internal President, Vietnamese Students Association

1/28/19
Date



Signature of Confirmation

Yen Nhi Pham

External President, Vietnamese Students Association

1/28/19
Date



Signature of Approval

Criswell Lavery

Chair, Student Organization Administration & Review Committee

1/28/19
Date