



## **Women's Rugby**

### **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Women's Rugby Club of the University of Rochester (URWRC) and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

### **ARTICLE II - MISSION STATEMENT**

The ongoing mission of the University of Rochester Women's Rugby Club is to promote the desire and ability of its members to participate in rugby, to teach the sport to new members, to spread awareness of the sport to our campus and community, and to adhere to guidelines set by the University of Rochester and the Rugby Football Union.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An eligible member who is entitled to vote and travel with the team is one who is current in their financial (dues) and administrative obligations to the club for the season. To be eligible, a member must have completed and returned all documents due to the University of Rochester's Club Sports program (such as the Risk & Liability Form, waivers, Membership Roster, etc).
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not

eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

## **ARTICLE IV - MEETINGS AND VOTING**

### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus one officer.

### **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

- A. The office of President may be held by a member who has held another position in the past.
- B. The office of Vice President may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- C. The office of Match Secretary may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- D. The office of Business Manager may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- E. The Chair of Public Relations and Webmaster may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- F. The Social Chair may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- G. The Recruitment Chair may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- H. The Diversity, Equity, and Inclusion Chair may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.
- I. The Fundraising Chair may be held by persons who have been an active member of the club for at least a semester unless no one is qualified.

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.

- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Vice President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- I. The Vice President shall also assist the President in overseeing club activities, assist with paperwork or wherever else needed, assist in the supervision and assistance of the other officers in the performance of their duties, report to the members of the club on a regular basis in regard to the club's schedule, organize public service events for the club members to participate in, and create a merchandise store for the year.
- J. The Match Secretary shall organize team transportation to tournaments, matches, and/or social events (with assistance from the Social Chair), be the primary contact for match scheduling, coordinate, with the President and other teams, field locations and referee, and coordinate and maintain records of all players who are attending each match.
- K. The Social Chair shall arrange all social events both within the team and between the team and other teams, work with recruitment officer on events specifically geared toward new members, and work with the Business Manager in using the Club's budget for social activities or arranging to collect more money from members to arrange social events (with the Club's approval).
- L. The Chair of Public Relations and Webmaster shall assist other Executive Board members in all advertising for events, recruitment, matches, etc. both on campus and off, oversee the team's newsletters to family and friends, oversee the general upkeep of the team website, and continuously ensure that all information is current and correct.
- M. The Recruitment Chair shall publicize the existence of the Club to enhance recruitment and retention of new players/members, plan recruitment events, work with Public Relations Officer to print flyers and advertise for recruitment/awareness, be the primary contact for rookies with concerns, questions, etc, and welcome all new members of the team and ensure their acceptance/participation.

- N. The Diversity, Equity, and Inclusion Chair shall promote diversity and inclusion within the club in regard to race, gender, religion, disability, sexual orientation, size, ethnic group, socio-economic status, and national origin, work with outside resources to develop programming for the club, including at least one workshop per semester, create and monitor an incident report form and following up on all reported incidents.
- O. The Fundraising Chair shall assist the Business Manager in creating, organizing, publicizing, and executing fundraising endeavors for the team, manage such projects within the local community and UR, and keep team members informed about fundraising and recruit their help when necessary.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - At the annual spring meeting of the club, elections shall be held for all Executive Board positions listed in Article V, with amendments as necessary and agreed upon by the Club. All candidates shall be nominated, seconded, and voted on by members in attendance. In the event of a tied vote, all members not present at the election shall be contacted and their votes tallied.
- B. Term of Office – Offices shall be held for two semesters, beginning in the fall. A transition period shall be held from the time of election to the beginning of the next fall semester.
- C. Timing of Elections – Elections shall be held by the end of February in the Spring semester, at least two weeks before the last day of classes.

### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

## **ARTICLE VI - RESOURCES**

### **SECTION ONE - RESOURCES**

- A. The Women's Rugby Club of the University of Rochester will abide their Resource Agreement.

**ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Women's Rugby Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

**ARTICLE VIII - NONDISCRIMINATION POLICY**

The Women's Rugby Club abides by the nondiscrimination policy of the University of Rochester.

  
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Signature of Confirmation 4/12/22  
Date  
Lucas South  
**President, Women's Rugby Club**

  
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Signature of Approval 04/19/2022  
Date  
Noah Hathaway  
**Chair, Student Organization Administration & Review Committee**