



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Association for the Development of Interest in the Indian Subcontinent

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish Association for the Development of Interest in the Indian Subcontinent (ADITI) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The organization shall be known as the Association for the Development of Interest in the Indian Subcontinent, referred to as the ADITI. The purpose of the Association is to promote awareness and appreciation of the South Asian culture. ADITI exists to provide an opportunity to interact and share the history, culture, and experiences of the subcontinent.

The purpose of the association is to promote and express the cultural and ethnic diversity of the Indian Subcontinent and South Asia, which includes the following countries: Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, and Sri Lanka.

We intend to contribute to the university community by sponsoring and participating in events, artistic, academic, and social. In the course of the year, we intend to showcase the rich heritage through music, dance, and cinematic diversity of the Indian subcontinent culture. We also intend to sponsor speakers to lecture on both historical and contemporary issues.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically

renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.

- B. Definition of active member -Active members are members who will be attending on average one e-board meeting a month, in a situation in which they cannot make it to the e-board meetings, they may make up for it by fulfilling any combination of 3 of the following per semester:
- Attending a co-sponsorship event,
 - Show up and contribute to ADITI's own event preparation meetings
Show up to an ADITI event
 - Active members have to be on our CCC page.
- C. Definition of associate member -Undergraduate, who are not active members, graduate students, faculty, and staff. We request them to be added to CCC in order to receive ADITI emails. They will not have voting rights.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as presence of: $\frac{2}{3}$ of e-board members including either the President, Vice president or Business manager, one representative from the inclusivity committee and events committee and $\frac{1}{4}$ of the active membership.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
B. All active members shall have equal voting power.
C. Procedure – All decisions shall be arrived by a simple majority using paper ballots. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President (need to have been on E-board for a year before running for this position)
B. Vice-president
C. Business manager
D. Co-Cultural chairs
E. Co-Publicity chairs
F. Co-Communication chairs
G. List the titles of all officer positions and qualifications to hold their offices.
H. If the organization handles any money, the SA requires them to have a Business Manager.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
B. All officers shall promote active recruitment of new members.
C. All officers shall enforce this constitution.

- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The president shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.

- G. President:
 - a. Leads meetings, conflict management
 - b. Writes meeting agendas, sends agenda to communications to be sent to general membership
 - c. Acts as representative of ADITI to outside community
 - d. Receives emails for co-sponsorships
 - e. The president and the vice president shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. Vice President :
 - a. Manages virtual EMS
 - b. Presides over E-Board in President's absence and aids in President duties
 - c. Sends out meeting minutes to e-board
 - d. Writes & sends tasks for e-board, make sure they have enough information to do their tasks and they know how to do it, and holding them responsible if the task is not done.
 - e. Condense the minutes into shorter, general minutes for the general membership (to be emailed out), sends to communications to be sent out
 - f. Fill in on tasks where need be.
 - g. Manage CCC
- I. Business Manager
 - a. Attains a mandatory business manager training at the beginning of the Fall semester
 - b. Manages interactions with SAAC, submits relevant forms anytime money is spent
 - c. Handles transactions with ECM, photographers, caterers, etc.
 - d. Creates budgets each year
 - e. Keeps financial records
 - f. Work with Co-Cultural Chairs to go over and ensure purchase orders are correctly handled
- J. Co-Communications
 - a. Maintain relations with ECM & event management
 - b. Send out co sponsorship emails to student group
 - c. Record meeting minutes
 - d. Responsible for emailing General members, Co-sponsors and staying updated with ADITI's mailbox, bringing up certain emails during meetings when necessary.

- e. Sit with ECM during events and ensure ECM does their job, collaborating with Co-Cultural chairs.
- f. All emailing - this means reaching out to performers, general members, etc
- g. The Co-communication chairs shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.

K. Co-Publicity

- a. Design and submit flyer print requests for events through the copy center
- b. Make designs for tunnel painting and banner painting
- c. Make designs for social media (snapchat filters, facebook profile pictures, etc)
- d. Publicize events in social media.

L. Co-Cultural

- a. Decorates event spaces
- b. Manages committees for events
- c. Come up with ideas for various events (SAE table activities, screenings, etc) Actively pursue keeping the programming culturally aware (activities consistent with the cultures we represent, accurate information, etc.)
- d. Programming for SAE & Mela (Performance order), performers report to them
- e. Make purchase orders for events and give it to business manager
- f. Make sure that participants/performers are ready for events, lighting cues and performance orders sent to co-communications (for ECM)
- g. Responsible for organising first year dance.

SECTION THREE - NOMINATIONS AND ELECTIONS

A. Nomination and Elections Procedure -

- a. Nomination procedure: A week after the last big event of the year, general members will receive an email with a form through which they have the opportunity to either self nominate themselves or nominate anyone they think will do a good job. Members also have the opportunity to nominate themselves at the actual election.
- b. Election procedure:
 - i. Candidates will have 3-5 mins to pitch their platform.
 - ii. 10 minutes maximum of questions and answers.
 - iii. 20 mins maximum deliberation for President and vice president, 15 mins maximum deliberation for the rest of E-board positions.
 - iv. Elections will be run by the president. In the case that the president decides to run for a position the vice president runs the election, and if both president and vice president decide to run for a position, the business manager should run the election.

- B. Term of Office -one academic year. Transition for E-board positions should be done within a month after election.**

- C. Timing of Elections - Elections will take place a month after the last large event of the year.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. Association for the Development of Interest in the Indian Subcontinent shall be eligible for SA funding.

ARTICLE VII - CLASSIFICATION

SECTION ONE - Association for the Development of Interest in the Indian Subcontinent shall be classified as a cultural group.

ARTICLE VIII - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE IX - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE X - BYLAWS

SECTION ONE - At least a $\frac{2}{3}$ majority of the active membership must approve the bylaws and any amendments.

SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XI - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Association for the Development of Interest in the Indian Subcontinent. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XII - NONDISCRIMINATION POLICY

The Association for the Development of Interest in the Indian Subcontinent of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.



Signature of Confirmation
Tahsin Rakib Himi



Date

President, Association for the Development of Interest in the Indian Subcontinent



Signature of Approval
Criswell Lavery

Date



Chair, Student Organization Administration & Review Committee